



TAIPEI CYCLE d&i
awards 2018

Registration Guidelines



Step 1: Create a user account

1-2 If you do not have an iF account, please click **CREATE NEW ACCOUNT**; if you already have an account, please use the existing account to login to my iF.



Hello, Guest 

Login

You already have a my iF account?

Login now:

Username/Email:

Password:

Remember me

 LOGIN

[Forgot your password?](#)

You don't have a my iF account?

Participation: Awards and iF WORLD DESIGN GUIDE

 [CREATE NEW ACCOUNT](#)

Step 1: Create a user account

1-3 Please provide your personal information in English (the contact info of the user of the account).



Hello, Guest 

Create Personal User Account

Fill in your account data

Name: *

Email: *

Password: *

 CREATE ACCOUNT

With a my if account you can:

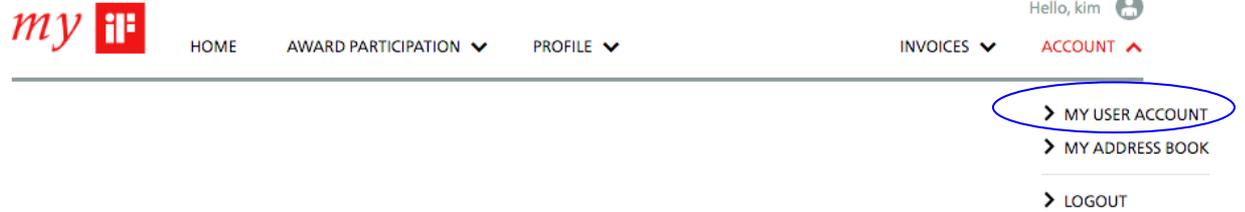
- participate in awards
- create your profile in the iF WORLD DESIGN GUIDE

Already have a my if account?

Go to the [login page](#).

Step 1: Create a user account

1-4 Click on ACCOUNT / MY USER ACCOUNT to complete your account setting.



Your next steps for award participation

Sign up for an Award

Participate with your entry in one of the following awards. Your entry will be evaluated by an expert jury. Use the Benefits for Winners as an unique marketing instrument.

Awards now open for participation:

All awards For professionals For students

Award for professionals

DESIGN AWARD 2018

PARTICIPATE LEARN MORE

Sign up for a Profile

Create your own design profile and publish it in the IF WORLD DESIGN GUIDE. You can edit the contents whenever you like with multimedia, text and pictures.

You don't have a profile by now.

Sign up for a profile now:

Your profile

PARTICIPATE LEARN MORE

Step 1: Create a user account

1-5 Please provide your personal information in English (the contact info of the user of the account).



HOME

AWARD PARTICIPATION ▼

PROFILE ▼

Hello, kim

INVOICES ▼

ACCOUNT ▼

My User Account

Email & Login data **Contact & Invoice address**

Contact address

Company/Name: *	<input type="text"/>
Division:	<input type="text"/>
Salutation: *	Please select ...
Name: *	<input type="text" value="kim"/> <input type="text" value="Liu"/>
Street: *	<input type="text"/>
ZIP/City: *	<input type="text" value="ZIP"/> <input type="text" value="City"/>
Country: *	Please select ...
Phone (direct dial): *	<input type="text"/>
Mobile:	<input type="text"/>
Fax:	<input type="text"/>
Internet:	<input type="text" value="http://"/>

Hint

Your contact address will automatically be used as invoice address.

In case you wish to enter a differing invoice address and/or customer address, you can do this within the appropriate areas below.



Step 1: Create a user account

1-5 Please provide your personal information in English (the contact info of the user of the account).

Invoice recipient
<input type="checkbox"/> Differing from your contact address
Press contact
<input type="checkbox"/> Differing from your contact address
Marketing contact
<input type="checkbox"/> Differing from your contact address

Looking for recent invoices?

Your recent invoices can be found on [Your invoices](#).

 SAVE

Step 1: Create a user account

1-6 Click on ACCOUNT / MY ADDRESS BOOK to set up addresses for manufacturer and design studio.

The image shows two screenshots of the 'my if' website. The top screenshot shows the 'ACCOUNT' menu with 'MY USER ACCOUNT', 'MY ADDRESS BOOK', and 'LOGOUT' options. The bottom screenshot shows the 'My address book' page with a table and a 'NEW ADDRESS' button.

my if HOME AWARD PARTICIPATION ▾ PROFILE ▾ INVOICES ▾ ACCOUNT ▲ Hello, kim

- MY USER ACCOUNT
- MY ADDRESS BOOK
- LOGOUT

my if HOME AWARD PARTICIPATION ▾ PROFILE ▾ INVOICES ▾ ACCOUNT ▾ Hello, kim

My address book

Following is an overview of the addresses in your address book. You can select these addresses when registering your entries. Click on the name of a company to update an existing address.

Any changes you make will apply to the use of the address for all relevant entries in current competitions. To change your own address please select the "My user profile" option on this page.

Show: ▾

Standard as	Company	Address	In use

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Step 1: Create a user account

1-6 Click on ACCOUNT / MY ADDRESS BOOK to set up addresses for manufacturer and design studio.



New address

Fields marked with an asterisk (*) are mandatory.

Address

Company *

Division

Salutation: Please select ...

First name

Last name

Street *

ZIP *

City *

Country: * Please select ...

Phone *
e.g. +49 511 8932401

Fax
e.g. +49 511 8932401

Email

Internet

Options

Standard address for: Not selected

Not selected

Manufacturer

Designer

University

SAVE

Usage

This address is being used for entries in the following current competitions:

- None

Hint

Use the "Standard address" option to have the corresponding fields automatically filled in for new registrations.

Step 2: Submit an entry

2-1 After setting up an account, please find TAIPEI CYCLE d&i awards 2018 and click PARTICIPATE to fill in the application form. For more information, please click LEARN MORE.



HOME

AWARD PARTICIPATION ▾

PROFILE ▾

Hello, Kimberly

INVOICES ▾

ACCOUNT ▾

Welcome, Kimberly

You are logged in as Kimberly Liu | kimberly.liu@ifdesign.tw | IF DESIGN ASIA Ltd.

Your next steps for award participation

Sign up for an Award

Participate with your entry in one of the following awards. Your entry will be evaluated by an expert jury. Use the Benefits for Winners as an unique marketing instrument.

Awards now open for participation:

All awards

For professionals

For students

Award for professionals



PARTICIPATE

LEARN MORE

Award for professionals



PARTICIPATE

LEARN MORE

Your profile

Your profile "IF DESIGN ASIA Ltd."

CONFIGURE

SHOW PROFILE

Social Commitment



APPLY NOW

LEARN MORE

Registration for the TAIPEI CYCLE d&i awards 2018

Step 2: Submit an entry

2-2 Please fill in basic information, tick the box to agree to our terms and conditions and press SAVE AND PROCEED.

Cat 01-04 requires physical submission

Cat 05 requires physical / digital submission

(*) required.

We are exhibitors at the TAIPEI CYCLE Show 2018

Booth number:

We are a member of TBA

We are companies established after 1st January 2014

Unified business No. (Taiwan company only) *

Entry data

Entry name: *
e.g. P44 neo, max. 25 characters

Type of entry (english): *
e.g. ornamental fitting, max. 30 characters

Category: *

This category requires a physical entry submission.

Additional info

Original product size: *
L x H x W (cm)

Original product weight: *
KG

* We hereby acknowledge the [General Terms and Conditions](#) as well as the [Conditions of participation of the TAIPEI CYCLE d&i awards 2018](#).

Info about further entry details

You can save images, texts and addresses on a later date. Please note however, that the entry qualifies for admittance to the jury only with complete image and texts.



Step 2: Submit an entry

2-3 Your entry is saved as draft now.

To register your entry, please tick the two boxes to confirm your acknowledgement of registration fee, service charge if awarded and terms and conditions of the TAIPEI CYCLE d&i awards 2018. Then click on PARTICIPATE NOW to submit your entry.

You can also click on COMPLETE YOUR ENTRY to edit your entry before submitting it.

My entry for the TAIPEI CYCLE d&i awards 2018

Entry data	
Entry name:	"8"
Type, German:	8
Type, English:	8
Category:	05. IoT Applications in Cycling
Entry submission mode:	Digital

Register now ...

(*) required.

I hereby acknowledge the registration fees and fees for award winners. *

I hereby acknowledge the **Terms of Participation of the TAIPEI CYCLE d&i awards 2018** and the **General Terms and Conditions**. *

[▶ PARTICIPATE NOW](#)

... or complete entry details first

Edit and complete your entry via the entry overview.

[▶ COMPLETE YOUR ENTRY](#)

[▶ CREATE NEW ENTRY](#)

Step 3: Edit entry data

3-1 Click on COMPLETE YOUR ENTRY and provide your entry data.

Before submitting the entry, you can change the category from your end. The entry-ID will only be shown after submitting the entry.

Your entry is not registered yet.
[▶ REGISTER NOW](#)

Basic
 Images
 Description
 Addresses
 Additional Media

(*) required.

Entry data

Entry ID: -

Name of entry: *
e.g. RC1, max. 25 characters

Category: * ▼

This category requires a physical or digital entry submission. We recommend sending the original entry for the jury evaluation. If this is not possible, please choose "digital" as the entry submission mode.

Entry submission mode: * ▼

Type of entry

English: *

Entry status

Submitted on: Your entry is not registered yet.

Info

Please enter here the product type or entry type, e.g. annual report, bicycle, car, computer, drilling machine, exhibition, exhibition booth, harvester, light switch, office chair, poster, residential building, tea packaging, watch, website, x-ray apparatus, etc.

Step 3: Edit entry data

3-2 Please upload 1-2 images, no texts should be added.

8

Your image was uploaded successfully and is being processed now. It will be available in a few minutes.

Your entry is not registered yet.

[REGISTER NOW](#)

Basic Images Description Addresses Additional Media

(*) required.

Images for the iF WORLD DESIGN GUIDE

Image 1 *
Being processed

Image 2
Non uploaded

Info

The images are used for:

EVALUATION OF ENTRIES

- Admission to the award
- Additional information for the jurors

PRESENTATION OF
AWARD-WINNING ENTRIES

- iF WORLD DESIGN GUIDE
- iF press releases

New Image File

New image file:

或 選擇任何檔案

Info

File format: JPG

File size: max. 5 MB

Image size: max. 15 megapixel (the shortest side must have min. 1536 pixel)

Image format: Landscape

Color mode: RGB

Step 3: Edit entry data

3-3 Please describe your entry here.

8

Your entry is not registered yet.

[REGISTER NOW](#)

Basic Images Description Addresses Additional Media

(*) required.

Which assessment criteria play a central role? *

- | | | |
|---|--|-------------------------------------|
| <input type="checkbox"/> Innovation and elaboration | <input type="checkbox"/> Functionality | <input type="checkbox"/> Aesthetics |
| <input type="checkbox"/> Responsibility | <input type="checkbox"/> Positioning | |

Info

Please choose at least one, but no more than three criteria.

Which target groups is the product aimed at? *

- | | | |
|---|---|---|
| <input type="checkbox"/> Consumer / User | <input type="checkbox"/> Trade / Industry | <input type="checkbox"/> Public Sector / Government |
| <input type="checkbox"/> Other target groups: | | |
| <input type="checkbox"/> Specific sub-group: | | |

Info

Multiple answers possible.

In the field labeled „Specific sub-group“ you may specify the target group, e.g. by entering the age group, gender, business sector, etc.

Which target regions are served? *

- | | | |
|---|--|--|
| <input type="checkbox"/> Africa | <input type="checkbox"/> Asia | <input type="checkbox"/> Europe |
| <input type="checkbox"/> North America | <input type="checkbox"/> South America | <input type="checkbox"/> Australia/Oceania |
| <input type="checkbox"/> Specific country/region: | | |

Info

Multiple answers possible. In the field labeled “Specific country/region” you may enter certain countries or regions.

Step 3: Edit entry data

3-3 Please describe your entry here.



Please enter the development time of your product/entry *

Please select ...

Date of launch/publication/ going into operation: *

Please select ...

Retail price *

Sales price in EUR:

unknown

Design statement

Describe your entry. What is it for? What problem does it solve? What is the benefit for the user? Why should the jury award it? What makes it special compared to similar entries?

English *

Max. 650 characters, used: 0 / 650

Info

How long was the development time for your entry?

Info

The text is used for:

- EVALUATION OF ENTRIES
 - Admission to the award
 - Additional information for the jurors
- PRESENTATION OF AWARD-WINNING ENTRIES
 - iF WORLD DESIGN GUIDE
 - iF press releases

 NEXT

Step 3: Edit entry data

3-4 Please click the combo box, choose the address, tick as design address / as manufacturer, and click ADD to add address. Please note that both manufacturer and design address are mandatory. You can use the CHANGE button to add Responsible Designer.

✓ Basic ✓ Images ✓ Description ✗ Addresses ✗ Additional Media

Assign address from your my iF addressbook

Select address

Please select ...

as design

as manufacturer/client

➤ ADD



MANUFACTURER

iF DESIGN ASIA Ltd.
Taipei
Taiwan

➤ CHANGE

DESIGN 1

iF DESIGN ASIA Ltd.
Taipei
Taiwan

Responsible Designers:

➤ CHANGE



Responsible designers

Max. 150 characters, used: 0 / 150

Info

Please enter here the name and address of design and manufacturer/client. Both address data are mandatory.

In your **my iF addressbook** you can alter existing addresses and add new addresses.

➤ NEW ADDRESS

Step 3: Edit entry data

3-5 For cat 01-04 and cat 05 (physical submission), please provide a URL of the product demo video (not mandatory).

✓ Basic ✗ Images ✗ Description ✗ Addresses ✓ Additional Media

(*) required.

URL

URL:

Info

Enter a URL
e.g. website, YouTube or Vimeo link, etc. for your entry.

SAVE MEDIA

For cat 05 (digital submission), please provide a PDF file (mandatory) and a URL of the product demo video (not mandatory).

✓ Basic ✓ Images ✓ Description ✓ Addresses ✗ Additional Media

(*) required.

URL

URL:

Info

Enter a URL
e.g. website, YouTube or Vimeo link, etc. for your entry.

PDF *

PDF: 未選擇任何檔案

Info

PDF:
PDF file containing images, drawings and/or descriptive texts that explain your entry
Language: English
Number of pages: maximum of 8 pages
Format: Landscape
Screen resolution: 2560 x 1440 pixels
File size: max. 10 MB

URL

URL:

Login:

Password:

Info

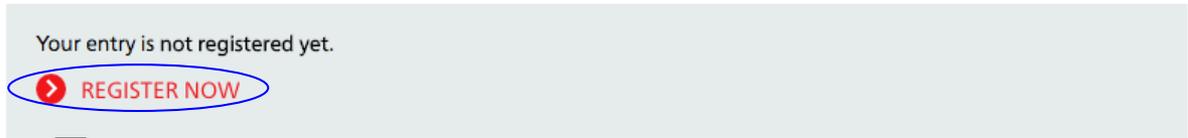
Enter a URL
e.g. website, YouTube or Vimeo link, etc. for your entry
- if required password-protected
URL must be live and accessible.

SAVE MEDIA

Step 4: Submit your entry

4-1 Click on REGISTER NOW and enter the preview of submission.

4-2 Please tick the boxes to agree to our Terms and Conditions. Submit your entry by clicking REGISTER NOW. To edit your entry information, please click EDIT ENTRY.



My entry for the TAIPEI CYCLE d&i awards 2018

Entry data	
Entry name:	"8"
Type, English:	8
Description for the jury, English:	8
Category:	05. IoT Applications in Cycling
Entry submission mode:	1Digital
Image 1	8

Register now

hereby acknowledge the registration fees and fees for award winners. *

hereby acknowledge the [Terms of Participation of the TAIPEI CYCLE d&i awards 2018](#) and the [General Terms and Conditions](#). *

[REGISTER NOW](#)

[EDIT ENTRY](#)



My entry for the TAIPEI CYCLE d&i awards 2018

Step 4: Submit your entry

4-3 You will then receive a confirmation letter with your entry-ID 328-xxxxxx included. You will receive invoices after the registration deadline 31st August 2018.

Invoice will be issued after 31st August. Free cancellation is possible by email before 31st August. After this date, 100% of the registration fee will be raised as a cancellation fee.

Click MY ENTRIES to the view all of your registrations.

Dear Ms. Kimberly Liu,

Thank you for your application for the TAIPEI CYCLE d&i awards 2018, which we confirm here with:

Entry-ID: 328-235700
Category: 05-101 Applications in Cycling
Product Name: 8

Please quote this entry-ID in all your correspondence as well as on any deliveries and product or packaging labels, since otherwise your entry cannot be referenced.

ENTRY DATA

Please make sure that all needed information concerning your product was supplied, including the descriptive texts and pictures, updates can be made until 31 August 2018 in my IF / Award Participation / Entry overview / Entry details.

PAYMENT

We will send you an invoice after the registration deadline for the registration fee payable by wire transfer only. You may cancel your registration free of charge before registration deadline by sending a written cancellation notice to: kimberly.liu@ifdesign.tw. After this date 100% of the registration costs per relevant entry will be raised as a cancellation fee.

ENTRY DELIVERY

Please be reminded that your competition entry needs to be sent to the following address between 27 August to 7 September 2018.

TAIPEI CYCLE d&i awards 2018
Entry-ID: 328-xxxxxx Category no.: xx
Kuehne+Nagel Ltd., Taiwan
Attn: Ms. Vicky Lee
5F, No. 219, Sec. 3, Nanking East Road,
Taipei 10488, TAIWAN
P.: +886.2.2544.5119
E-mail: vicky.lee@kuehne-nagel.com

Registrations to category 01. Bicycles and 04. E-bikes + Pedelecs will automatically be seen as "self-assembly" and "self-dismantling" entries. Registrants are responsible for delivering the entry/entries to the jury venue directly and pick up the entry/entries from the jury venue after the jury day.

TERMS AND CONDITIONS

With your online application, you acknowledge the conditions of participation, as well as dates, prices and general terms and conditions.

For more information, please click on the following links: ifworlddesignguide.com/taipei-cycle

CONTACT

IF DESIGN ASIA Ltd.
Kimberly Liu | Amber Tung
P. + 886. 2.2766.7007
F. + 886.2.2767.8007
kimberly.liu@ifdesign.tw
amber.tung@ifdesign.tw



Step 5: Track your entry

5-1 You can track your entry status by clicking AWARD PARTICIPATION / ENTRY OVERVIEW in 'my iF'. Please click ENTRY DETAILS to update your entry and upload images. Entry information can be edited until 31st August 2018.

The screenshot shows the 'my iF' website interface. At the top, there is a navigation bar with 'HOME', 'AWARD PARTICIPATION', and 'PROFILE'. A user profile for 'Hello, Kimberly' is visible in the top right corner. Below the navigation bar, there is a dropdown menu for 'My participations' with options for 'ENTRY OVERVIEW' and 'HISTORICAL ENTRIES'. The main content area displays the 'TAIPEI CYCLE d&i awards 2018' (Open for registration) page. A table lists the user's entries with columns for Status, Entry ID, Entry, and Next steps.

Status	Entry ID	Entry	Next steps
	328-233863	11 1 05. IoT Applications in Cycling	Entry submitted. Entry data is not sufficient. Registration fee has to be paid for. COMPLETE ENTRY
	328-234166	3 3 05. IoT Applications in Cycling	Entry submitted. Entry data is sufficient. Registration fee has to be paid for. ENTRY DETAILS
	-	test test 01. Bicycles	NOT REGISTERED YET REGISTER NOW COMPLETE ENTRY



FAQ

- How do I update data? Why can't I change the category?

Please go back to my iF / Entry overview to update your data. If there is data you cannot update, please send an email to the iF team for assistance.

- When do I have to pay? How do I pay? Can I pay by credit card?

Please transfer the registration fee after receiving the invoice. We do not accept credit card payments. Please indicate your customer no. and invoice no. on your remittance slip or send us a copy of your remittance slip later on.

- Is there any reminder regarding entry shipment? Can I send several products in one package?

Please pack it in reusable packaging that can ensure the product arrives intact. You may send several products in one package, please clearly mark every entry-ID on the OUTSIDE of the packaging.

- Why can't I receive email from iF?

Please make sure that the contact information provided in my iF / my user profile is correct. Or that your firewall has been turned on and blocks our email(s) to you.

Reminder

- If you can't explain completely the characteristics of your product due to character count limit, you may prepare a poster no bigger than A1 size with image(s) and text(s) and send it with your product to the designated address.
- Please avoid using translation software(s) to translate your text.
- Entries to Category 01 Bicycles and Category 04 E-bikes + Pedelecs are required to be delivered to and picked up from jury venue by the participants before the jury session. A bicycle rack is also required. We will send you the information of the time and location for self-assembly / self-dismantling by email.
- If you hand in a model for the jury session, please make sure the finish and the quality of the model is close to the final product.
- You may register your products as a "series" if several entry products share a common design language.
- If you would like us to present your product in a certain way, please send a photo to us which shows how your product should be presented. We will try our best to present the product as you wish.



We look forward to your participation and hope your product can win the awards! If you have any questions, please contact:

Kimberly Liu | Amber Tung

kimberly.liu@ifdesign.tw

amber.tung@ifdesign.tw

