



TAIPEI AMPA

Taipei Int'l Automobile & Motorcycle Parts & Accessories Show

E-MOBILITY TAIWAN 2025



AUTOTRONICS TAIPEI

Taipei Int'l Automobile Electronics Show

A large, abstract, liquid-like graphic in shades of orange, red, and yellow, flowing and swirling across the lower half of the page.

**EXHIBITOR
MANUAL**

**14—17
APRIL 2026**

TaiNEX 1, TAIPEI CITY

Table of Contents

Exhibitor Checklist.....	1
Venue Regulations.....	2
Exhibition Requirement and Related Regulations.....	2
Move-in and Move-out Notice.....	4
Exhibitor' s Account	6
Exhibition Regulations	7
I. Show Dates and Times.....	7
II. Venue	7
III. Move in and Move out Times	7
IV. Notice for Move-in and Move-out	7
V. Notice for the Exhibition Period	9
VI. Applying for Chunghwa Telecom Land Phone, Broadband Internet, and TV Service	11
VII. WiFi Internet Service.....	12
VIII. Exhibition Badges and Publication Notice.....	12
IX. Customized Exhibitors' Badges.....	12
X. Taiwan Trade Show App.....	13
XI. Exhibition Services (April 14 to 17).....	13
XII. Booth Construction Terms and Regulations.....	14
XIII. Requirements for Booth Decoration with Flameproof Materials	19
XIV. Water and Utilities.....	20
XV. Apply for Import and Bonded Import for Foreign Exhibits	21
XVI. Promotion on Official Website	22
XVII. 2026 Exhibitor Promotion Content (Optional)	22
XVIII. Sponsorship Opportunities.....	22
XIX. TAITRA Services	22
XX. Temporary Staffing	23
XXI. Payment Policy.....	23
XXII. Personal Data Protection Act	23
XXIII. General Regulations for Exhibitors at TAITRA's Taiwan International Trade Shows	24
XXIV. Regulations on Work at TAITRA Venues.....	36
XXV. General Regulations for Visitors at TAITRA's Taiwan International Trade Shows	37

Forms

Form 1: Sponsorship Regulations	43
Form 1-1: Exhibitor Marketing Application Form	44
Form 2: Commercial Invoice and Packing List	45
Form 3: Importation of Exhibits on a Bonded Basis	46
Form 4-1: Pre-construction Safety and Hygiene Commitment	47
Form 4-2: Booth Construction Assurance	48
Form 5-1: Application for Electricity, Water and Drainage Requirements	49
Form 5-2: Electricity & Water/Drainage Online Application Manual.....	51
Form 5-3: Tariff for Heavy Duty Electric Power	56
Form 6: Promotional Balloon Application and Liability Form	58
Form 7: Stage and Stereo System Setup Application/Liability Form.....	59
Form 8: Free Wi-Fi Service	60
Form 9: Television Wall Setup	62
Form 10: Application for Heavy Vehicles Entry.....	63
Form 11-1: Application for Construction for Second-Story Booth	64
Form 11-2: Confirmation of Second-Story Booth Design.....	65
Form 12-1: Application for Construction of Booth Exceeding 4 Meterse (Height)	66
Form 12-2: Confirmation of Booth Exceeding 4 Meters (Height) Design	67
Form 13: Application for Extra Exhibitor's Badges.....	68

Exhibitor Checklist

Move in: **April 11-13**
 Show Dates: **April 14-17**
 Move out: **April 18**

Dates and contact person

※Denotes required for all exhibitors

Date		How to Apply	Task	Forms	Page	Department	Contact
Payment invoice			Final payment	Invoice to be emailed		TAITRA	Mr. Paul Wang +886-2-2725-5200 ext.2657 ampa@taitra.org.tw
While supplies last	Email	Apply for meeting rooms	Via official website		TAITRA		
Sponsorship	Email	Exhibitor Sponsorship package	Forms 1 & 1-1	32-33	TAITRA		
M A R C H	6		Booth telephone/internet application		8	Chunghwa Telecom	+886-2-2720-0149
	19)	Email	Importation of Exhibits On a Bonded	Form 3	34	TAITRA	Mr. Paul Wang +886-2-2725-5200 ext.2657
			Commercial Invoice and Packing List	Form 2	35	Eurotran Expo Service Co., Ltd.	Mr. Jimmy Kuo jimmy.kuo@eurotran.com
		Triumph Express Service Co., Ltd.				Ms. Irene Cheng irene@trans-link.com.tw	
		Email	※ Submit Pre-construction Safety and Hygiene Commitment & Booth Construction Assurance	Forms 4-1 & 4-2	36-37	TAITRA	Mr. Paul Wang +886-2-2725-5200 ext.2657 ampa@taitra.org.tw
		Exhibitor' s Account	※ Water & Utilities applicaiton	Form 5	49-56	Water & Utilities Company (TaiNEX1)	1 st floor (Areas I J K): +886-2-2725-5200 ext. 5569 4 th floor (Areas L M N): +886-2-2725-5200 ext. 5568
		Email	Promotional Balloon Application	Form 6	58	TAITRA	Mr. Paul Wang +886-2-2725-5200 ext.2657 ampa@taitra.org.tw
			Stage and Stereo System Setup Application	Form 7	52		
		Email	TV Wall Setup	Form 9	62		
		Email	Two-story booth	Form 11-1	64		
			Two-story application	Form 11-2	65		
		Exhibitor' s Account	Personal name on exhibitor badges	Website	12		
		Email	Additional Badges	Form 13	68		
A P R	11-13		Move in (pick up exhibitor badges)	Present your business card at the information counter to pick up your exhibitor badges. Forms 4 & 4-1 must be submitted in order to pick up.			

Venue Regulations

(Please also read the guidelines in the Exhibitor Manual to protect your rights and interests in the show)

1. The Exhibition Hall is an indoor venue. Please do not smoke, consume alcohol, or use narcotics in any area (halls, corridors, toilets, restaurants, convenience stores, stairwells, elevators, office areas, and booths). According to regulations of the Tobacco Hazards Prevention Act, smokers may be fined UP to **NT\$10,000** for smoking in areas where smoking is prohibited.
2. To maintain safety in the Exhibition Hall and protect the rights and interests of visitors, if any exhibitor representatives (including those contracted by the exhibitor) smoke, consume alcohol, or use narcotics in the Exhibition Hall and are reported by visitors or the organizer, the evidence shall be reported to the Department of Health or judicial authorities. The exhibitor shall be banned from exhibitions organized by the organizer for at least five years and all previous participation records will be voided.
3. The show is open to trade visitors and the general public during all show dates (April 14 to 17). General public may purchase either a Day pass (NT\$200, valid only on day of purchase) or Show pass (NT\$300, valid for the entire duration). Though under the age of 12 will not permitted into the showground. Ticket sales end 2 hours before the end of each show day.
4. **Product trials (including but not limited to: riding or operating vehicles) are not permitted** in the Exhibition Hall. Where such violation is reported by visitors or discovered by the organizer, a verbal warning shall be issued to the exhibitor for the first violation and a second violation will incur a penalty of NT\$20,000 on the exhibitor.
5. Show girls or marketing staff hired by exhibitors may **only promote inside or in front of the exhibitor's booth** during the exhibition period. They may not promote any exhibition products in other areas of the Exhibition Hall and affect the interests of other exhibitors. In the case of a violation, the exhibitor shall be fined NT\$20,000.
6. No pets (including companion dogs) are permitted in the Exhibition Hall. All exhibitors and related personnel are required to follow the rules. In the case of a violation, the exhibitor shall be fined NT\$10,000. Guide dogs (including those in training) are excepted with valid proof.
7. The organizer may impose fines consecutively for violation of the rules in Article 4, 5, and 6 (as listed above). Where the exhibitor commits 3 violations (inclusive) or more, the exhibitor shall be banned from exhibitions organized by the organizer for at least **2 years** and all previous participation records will be voided.

Exhibition Requirement and Related Regulations

1. The signage, displays, and the name of the fascia board of the exhibitor's booth must be the same as the information submitted (in English) in the application; displaying only the product brand or any other information not included in the application is prohibited. Failure to comply with this rule will be deemed as an act of "sub-letting of space" or "sharing booth usage"

resulting in revoking the exhibitor's exhibiting rights (fees will not be refunded), issued a participation ban for at least 2 years and the voiding of their previous participation records.

2. The exhibitor must not sub-let or transfer the allocated booth or use any company name not submitted in the application (including the names of sponsors, affiliates (subsidiaries), foreign company of the applicant company, subsidiaries, etc.). Failure to comply will result in instant revoking of the exhibitor (and the transferee's) exhibiting rights (fees will not be refunded), issued a participation ban for at least 2 years and the voiding of both the exhibitor and the transferee's previous participation records.

3. The organizer reserves the right to reject any products or exhibitors that do not meet the criteria for the theme of the exhibition. Exhibitors deemed to be participating under falsified circumstances will have their exhibiting rights revoked (fees will not be refunded), issued a participation ban for at least 2 years, and the voiding of their previous participation records.

4. The organizer has the right to assess the product category against the application and booth requirements in order to plan and designate the display level and area as well as the number of booths required. The organizer will also assess the nature of the products to be displayed against the exhibition records of the exhibitor at the Taiwan Trade Shows or domestic/international promotional events managed by the organizer; and make decisions on accepting the exhibitor's application, the display area and number of booths to be assigned.

5. [All products that have been identified by the government as restricted for import, products with import restrictions based on certain locations, or products manufactured, produced or sold in such locations cannot be exhibited.](#) Failure to comply will result in the exhibitor being banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records. The exhibitor will also be fully liable for any legal action taken against the organizer as well as all of the resulting costs and damages inflicted on the organizer.

6. [Retail sales are prohibited during the exhibition.](#) All products must be exhibited until 3 p.m. on the last day and exhibitors may not pack or move out from the exhibition area before 3 p.m. In the case of a violation, the organizer will keep photograph records and issue notifications afterwards. The exhibitor will be banned from participating in exhibitions organized by the organizer for at least 2 years and all previous participation records will be voided.

7. Exhibits deemed to be in bad taste (example: public indecency) may not be exhibited. Failure to comply will result in the exhibitor being banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records. Any decision made by the organizer is final.

8. The organizer may adjust booth assignments or exhibiting rights based on exhibit profiles and past participation records.

9. [The music, images, or related information played/displayed by the exhibitor publicly during the exhibition period may not infringe upon intellectual property rights.](#) In the case of a violation and the exhibitor fails to make adjustments after it is reported, the exhibitor shall be banned

from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records. The exhibitor will also be fully liable for any legal action taken against the organizer as well as all of the resulting costs and damages inflicted on the organizer.

10. Any decision made by the organizer regarding Articles 1-9 as listed above, or any regulations not specifically covered is final and may not be challenged by the exhibitor.

Move-in and Move-out Notice

1. Raw space exhibitors must have their booth constructed by a contractor with basic amenities including carpeting, partition, and booth signage; exhibitors may not exhibit in raw space only, and may not construct their booth with tarp over scaffolding, any other non-self-standing material(s), or non-fireproof material(s). Failure to comply will result in the exhibitor being banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records.

2. Where the exhibitor fails to provide full payment by the payment deadline, the organizer may directly void the exhibitor's participation in the Exhibition without notice. Paid deposits and other fees shall not be refunded and the exhibitor may not object.

3. Before the exhibitor enters and build up the booth, it shall fill out and submit the Pre-construction Safety and Hygiene Commitment & Booth Construction Assurance, apply for water and electricity, and other related application documents within the prescribe period. Where the exhibitor's decoration and interests are affected as a result of its failure to complete the tasks, the exhibitor shall bear sole responsibility and the organizer shall not be involved.

4. If the exhibitor needs to set up a stage and Sound/speaker equipment, tethered balloons, or construct their booth exceeding 4 meters in height, it shall be required to file an application to the organizer in advance and it may only set up such structures or decorations with the approval of the organizer (refer to related regulations in the Exhibitor Manual); where the exhibitor fails to file an application, the structures or decorations must be immediately removed or the exhibitor shall be required to carry out supplementary application procedures. Unless the exhibitor carries out supplementary application procedure in accordance with regulations, it shall be required to pay a fine for the use of such structures or decorations. Where the exhibitor files an application after the application deadline (March 19), it shall be required to pay a fine of NT\$10,000. Where the application is filed during the exhibition (from April 14 to 17), the exhibitor shall be required to pay a fine of NT\$30,000 for the use. Failure to comply will result in the exhibitor being banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records.

5. After the end of the Exhibition, the exhibitor shall remove all exhibits and items above ground and clear the booth during the move-out. The organizer is not be responsible for the custody of the exhibit. In the event that exhibits or items above ground are found onsite after the move-out,

they will be removed by the cleaning company without notice to the exhibitor and all expenses shall be borne by the exhibitor. In addition, the exhibitor will be banned from participating in any of the events managed by the organizer for at least 2 years and voiding of their previous participation records.

Exhibitor' s Account

All services previously offered have been consolidated into a single TAITRA Member' s Account. Please log into the Exhibitor' s Account with your email and password (same as when applying for 360 Mobility) to upload product catalogue, edit your exhibitor profile, and perform other exhibition activities.



<https://reurl.cc/q0RrK>



How to access your Exhibitor' s Account

1. Click "Login" on the 360 Mobility website and login with your email and password.
2. For first time users, once you' ve successfully logged in, you will be directed to the registration page; please complete all required information before proceeding.
3. If you forgot your password, please select "Forgot Password" to reset. A confirmation code will be sent to your email. Please enter the code to reset your password.

✂ Please contact the organizers if you have any questions regarding the Exhibitor' s Account.

E-mail: ampa@taitra.org.tw

Exhibition Regulations

I. Show Dates and Times

1. Show Dates and Opening Hours
 - April 14-16: 9:30 a.m. to 5:30 p.m.
 - April 17: 9:30 a.m. to 3:00 p.m.
 - International visitors can present their pre-registration QR code or register onsite to pick up their visitors badge; please present 2 business cards when picking up your badge.
 - General public may purchase passes to enter during show hours; please refer to the website for ticketing information.
 - ※No retail is allowed on site; children under 12 may not enter the showground.
2. Exhibitor Entry Times
 - April 14: 8:30 a.m.
 - April 15-17: 9:00 a.m.

※Please arrive on time to prevent loss of exhibits.

II. Venue

Taipei Nangang Exhibition Center Hall 1 (TaiNEX1)

III. Move-in and Move-out Hours

1. **Move in: April 11 to 13, 6:00 a.m. to 4:00 p.m. daily.**
※Exhibitors whom complete move in before 4:00 p.m. on April 13 should remain at their booth to prevent loss of exhibits.
2. **Move out:**
 - (1) **April 17, 3:00 p.m. to 7:00 p.m.** Exhibitors may begin packing their exhibits at 3:00 p.m.; no booth dismantling. No vehicles may enter the showground.
※Any exhibitor seen packing exhibits before 3:00 p.m. on April 17 will be cited and may be sanctioned at the discretion of the organizer. The organizer is not responsible for loss or damage of exhibits during this time.
 - (2) **April 18, 6:00 a.m. to 4:00 p.m.** Exhibitors may continue packing exhibits, and dismantle booths. All dismantling must be completed before 4:00 p.m.

IV. Notice for Move-in and Move-out

1. For exhibitors, contractors, and moving company: please follow all traffic regulations regarding trucks and other oversized vehicles when traveling to/from TaiNEX1.
2. **Maximum load: 5 tons/sqm (1st floor) and 2 tons/sqm (4th floor);** vehicles or exhibits exceeding the maximum load may not enter the showground. If exhibits or construction materials exceed maximum height allowance, please dismantle before entering the venue. Exhibitors are fully liable for any damages caused to the venue.
3. **Passenger vehicles may not enter the showground during the move-in and move-out periods.** Only trucks may enter and they must be driven along designated routes.

Note: The entry of SUVs shall be based on the vehicle registration license. SUVs registered as passenger cars may not enter.

- (1) Truck entry is on the east (Jingmao 1st Road) side of the venue. All trucks must use this entrance during move-in and move-out.
 - (2) Trucks going to the 4th floor showground must use the ramp to enter (ramp dimensions: Width, 11.4 meters; height, 6 meters; vehicle height allowance, 4 meters). Ramp entrance is 8 meters in height; ramp exit is 6.7 meters in height.
 - (3) Maximum load capacity:
Ramp: 2 tons/sqm; two-axle vehicle: 15 tons; 4th floor loading area: 36.9 meters by 26.9 meters.
 - (4) Maximum load capacity:
Ground Floor: 20 tons for dual-axle; 43 tons for those with more than two axles.
4th floor: 15 tons for dual-axle, 35 tons for those with more than two axles.
 - (5) **Vehicles may not be parked on the 3-meter walkways in the Exhibition Hall. Vehicles are required to park on 6-meter walkways inside or 6-meter roads outside the Exhibition Hall and use carts to transport items into the Exhibition Hall booths.**
 - (6) Exhibitors whose vehicle is parked in a manner that obstructs traffic will be asked to move their vehicle; failure to comply upon notice shall be deemed as violating the regulations of the Exhibition. The exhibitor (including contractor) responsible for the vehicle shall be cited and will be banned from participating in the next exhibition.
4. The vehicle's height limit for the entire Exhibition Hall is 4 meters. If the total height of the vehicle exceeds 4 meters (including 4.25-meter extra height container trucks), an application must be submitted to the Nangang Center management unit. Vehicles may enter the site by taking designated routes after receiving approval.
- Maximum height entry for each area:
1st floor: Area I: 5 meters; Area J: 4.5 meters; Area K: 5 meters
4th floor: Area L: 4 meters; Area M: 8.5 meters; Area N: 4 meters
Lower entrance of the truck ramp: 8 meters; upper exit: 6.7 meters
5. To protect the structural integrity and the safety of the floor at Taipei Nangang Exhibition Center Hall 1, for trucks with total weight exceeding 15 tons (based on the load indicated on the vehicle or the vehicle license), or crane trucks, forklifts and derrick trucks of any capacity to work inside the exhibition hall, the leaseholder must first submit an application to TaiNEX1 at least 20 days in advance by filling out the TAITRA Taipei Nangang Exhibition Center Hall 1 Application for Heavy Vehicle Entry. The weigh bridge slip shall be submitted for Taipei Nangang Exhibition Center Hall 1's approval before giving access to the exhibition hall during the permitted time period. The exhibitor shall file an application before **Mar. 19, 2026**. If the exhibitor has questions regarding related application procedures, load restrictions, or regulations, please contact the organizer for assistance.
 6. Each exhibitor may only send one vehicle into the venue at any given time. TAITRA will register the time of entry, license plate number, owner's booth, and person in charge when

the vehicles enter. When trucks enter exhibition halls, a security deposit of NT\$1,000 shall be paid at the entrance (deposit amount is higher for machinery or large-scale exhibitions). The full amount of the deposit will be returned to vehicles that leave the exhibition hall within 1 hour. NT\$200 will be collected for each additional unit-hour a vehicle stays beyond the designated time (time is counted from when the vehicle enters the exhibition hall).

7. No grab trucks are allowed within the showground.
8. Once unloading is complete, trucks are requested to exit in an orderly fashion. Please follow directions from the onsite staff; failure to comply upon notice shall be deemed as violating the regulations of the Exhibition. The exhibitor (including contractor) responsible for the vehicle shall be cited and will be banned from participating in the next exhibition.
9. Please complete all booth construction and exhibit placement before 4:00 p.m. on April 13; no electric generators are allowed after this time. If the exhibitor requires overtime work, they must pay an overtime fee (NT\$71,820 per hour per booth). Please complete payment by 2:00 p.m. and be sure to have been granted overtime work beforehand. If the exhibitor has completed move in before 4:00 p.m., they are required to assign personnel to oversee the booth to prevent the loss of exhibits.
10. During the final hour of each day's move in, vehicles may only exit the showground.
11. Exhibitors are responsible for staffing to oversee exhibits and construction material during move in and move out; the organizer is not liable for loss or damage during this time.
12. According to the Tobacco Hazards Control Act, smoking is prohibited in all areas of TaiNEX1. Please smoke only in the designated smoking area outside TaiNEX1. During the exhibition period (including move-in and move-out), the Department of Health will assign personnel for inspections; violators will be cited by the Department of Health. The exhibitor shall be banned from exhibitions organized by the organizer for at least 2 years and all participation records will be voided. The same applies to the consumption of alcohol or narcotics. All relevant penalties, fines, and legal responsibilities are to be borne by the violator.
13. The exhibitor, its contractor, and logistics operators must cooperate with the move-in and move-out time organized by the organizer for operations.
14. The exhibitor shall pay attention to the copyright of music played to the public and it may only play music after obtaining legal authorization.
15. TaiNEX1 elevators are 3 meters high, 3 meters wide, and 7.8 meters deep. Each elevator's maximum load capacity is 6 tons. This elevator can be used only for hand carried exhibits.

V. Notice for the Exhibition Period

1. No large exhibits may be moved into or out of the venue during the exhibition period. Exhibitors needing to hand carry small items into the venue may do so between the entry times for exhibitors each day (until 9:30 a.m.).

2. If the exhibitor needs to take hand carried items out of the venue, it shall file an application at the service counter and obtain a permit. Items may only be carried out after they are verified by the security. **No exhibits may be brought out of the venue before 3:00 p.m. on the last day (April 17) of the Exhibition.**
3. **The exhibitor booth signage needs to clearly display the company name and booth number. The English name must match that on the application.**
4. If onsite operations generate noises (over 85 dB), dust, odors, or congestion of the passageway that affects the exhibits of other exhibitors, the organizer may suspend the exhibit at any time.
5. If the exhibitor needs to use wireless microphones, please file an application to TAITRA in advance and inform TAITRA of the frequency it intends to use to avoid interference.
6. All products that have been identified by the government as restricted for import, products with import restrictions based on certain locations, or products manufactured, produced or sold in such locations cannot be exhibited.
7. Exhibitors are strictly forbidden to sell or display products of dubious origin or quality, counterfeit products, products that infringe on trademark rights, patents or copyright; or products that have been reported by third-parties as involved in trademark, patent or copyright infringement. Non-compliance will result in the instant retraction of the assigned booth, immediate suspension of the exhibit, and confiscation of the paid fees. Also, the exhibitor will be banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records. The exhibitor will bear all the legal responsibility and subsequent damages or costs incurred by the organizer.
8. It is strictly prohibited to resell or sub-let the booth to other companies or provide it for use to other companies. In the event of a violation, the organizer will cite and immediately suspend the offending exhibitor and lessee, and paid fees will not be returned. The exhibitor and the lessee will be banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records.
9. It is prohibited to engage in activities or display videos or products unrelated to the theme of the exhibition (e.g. religion, politics, or contents that affect social order and morals). In the event of a violation, the organizer will immediately suspend the offending exhibitor, and paid fees will not be returned. The exhibitor will be banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records.
10. Items unrelated to the Exhibition may not be exhibited; where the organizer deems an exhibit to be in violation, the organizer will immediately suspend the offending exhibitor, and paid fees will not be returned. The exhibitor will be banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records.
11. No exhibitors may occupy the passageways or place objects in public areas. They also may not distribute brochures in areas outside their booths. In the case of a violation, the

- organizer may immediately remove or confiscate the objects and it shall not be responsible for the custody or return of such objects. The fees derived from the cleaning of such objects shall be borne by the exhibitor of the objects. The organizer shall also compile records and it has the right to determine whether the exhibitor may continue to participate in future exhibitions. This regulation does not apply to the organizers.
12. On-site and retail sales are strictly prohibited. It is also prohibited to pack exhibits or withdraw from the booth before 3:00 p.m. on April 17. Violators will be cited and include the violation in the records. The exhibitor will be banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records.
 13. **No exhibitors may display exhibits by the entrance, registration counter, meeting room, walkways, and other public areas. Please do not place exhibits or booth equipment outside the booth boundaries. This regulation does not apply to the organizers.**
 14. **Exhibitor' s own stage events:**
 - (1) All exhibitors holding their own stage event or activities must do so within their booth space. Exhibitors must not obstruct walkways or neighboring exhibitors. Exhibitor staff and personnel (including those contracted during the exhibition) must also follow the above regulations.
 - (2) All furniture and equipment (including those hanging from the wall) must not be placed on the walkway nor be placed outside the booth boundary. Please take necessary precautions when operating the equipment.
 - (3) The organizer reserves the right to inspect the safety measures and operators, and make any further assessment and judgment as deemed necessary.
 15. **Distribution of goods:**
 - (1) **Exhibitors may only distribute goods from their own booth space.**
 - (2) Exhibitors may not distribute goods by the showground or venue entrance, registration counter, meeting rooms, or any other public areas; the organizer, and those exhibitors approved by the organizer are not subject to these restrictions.
 - (3) Should any exhibitor be found to distribute goods outside their booth space, the organizer reserves the right to confiscate them.
 16. **The exhibitor shall purchase proper insurance for its exhibits and decoration materials and shall bear all liabilities for any property loss or damage during the exhibition period (including move-in and move-out).**
 17. The use of fuel-burning electric generators is prohibited inside the exhibition hall.
 18. Whenever necessary, the organizer shall have the right to issue supplementary regulations in addition to those indicated in the "General Terms and Regulations for Participation" to ensure the smooth management of the exhibition.

VI. Applying for Chunghwa Telecom Land Phone, Broadband Internet, and TV Service

1. Chunghwa Telecom Co., Ltd. accepts applications from exhibitors for setting up

temporary telephone at the venue. Please contact Chunghwa Telecom before March 6 to apply. Service telephone: +886-2-2720-0149.

2. To download the application form: TaiNEX1 website -> Services & Facilities -> Telecommunications
3. Please return your telephone to the truck entry in Area I on the east side of the 1st floor or truck entry in Area L on the east side of the 4th floor at TaiNEX1. Please ensure that the telephone remains in your possession before returning.
4. For TV service, please contact Chunghwa Telecom for more information.

VII. WiFi Internet Service

Free WiFi is available in most of TaiNEX1 public areas; no additional WiFi setup allowed. If you require additional setup, please apply with the organizer before proceeding.

VIII. Exhibition Badges and Publication Notice

1. Exhibitor Badge
Each exhibitor will be provided with **4 badges for the first booth rented, and 2 additional badges for each subsequent booth rented**. Badges can be picked up at the information counter during move in by presenting your company business card when picking up badges. Exhibitor must have submitted the "Pre-construction Safety and Hygiene Commitment" and "Booth Construction Assurance" in order to pick up badges. If you require additional badges, each badge is NT\$300, and can be paid for at the information counter. Those without a badge will not be admitted into the showground. Lost badges will not be replaced.
2. Digital Invitation
Please utilize the digital invitation on the official website to send to your clients. The organizer no longer provides hard copy invitation.
3. Official Directory
The Official Directory can be accessed via the Exhibitor's Account. Please log in to view the directory.

IX. Customized Exhibitors' Badges

※ Those not needing a personal name on the badge may skip this section

※ Number of badges issued will remain the same regardless of name printing option

1. The exhibitor badge only displays the name of the exhibitor in English. To help exhibitors and buyers identify each other in the venue, the exhibitor agrees to authorize the organizer to print the names of the exhibitor's staff on the badge.
2. To help exhibitors and visiting buyers quickly collect each other's contact information, the exhibitor agrees to authorize third parties to use the "badge scan function" in the Taiwan Trade Show app to scan the QR code on each other's badge to import the other party's basic information in the collection in the app which can be viewed immediately onsite. **If the exhibitor has not filled out the names of its personnel participating in the**

exhibition, only the company name in English and the country will be displayed on the exhibitor badge. **Contact information can be added via the Exhibitor's Account. Please complete adding all contact information before March 19.**

- If additional badges were purchased before March 19, contact information may be added up until this date. Those purchased after will not contain contact information.

X. Taiwan Trade Show App

Download the Taiwan Trade Show app to make quick connections! Scan the QR code on the badge to get buyer contact information sent straight to your Exhibitor's Account.

(Contact information for buyers that registered on site will be transferred to the account a week after the exhibition). For more information or to download the app, visit the following website:

<https://www.taipeiampa.com.tw/en/menu/59460D5AE0996E85D0636733C6861689/info.html>

XI. Exhibition Services (April 14 to 17)

1. Water/Utilities and Contractor Service

Service	Location in TaiNEX1	Dept.	Contact/Information
1. Exhibitor Overtime Application	Room 616 (6 th floor)	TAITRA	+886-2-2725-5200 ext. 2694 ●Deadline: 2:00 p.m. daily ●NT\$71820 per hour per booth
2. Water/Utilities	Information counter (1 st floor)	Utilities	+886-2-2725-5200 ext. 5112
3. Water/Utilities office	Room 638 (6 th floor) For additional water/utilities	TaiNEX1	+886-2-2725-5200 1 st floor exhibitors: ext. 5569 4 th floor exhibitors: ext. 5568

2. Other Services

Service	Location in TaiNEX1	Dept.	Contact/Information
1. Additional Exhibitor Badges	1 st floor (Area J) /4 th floor (Area M) information counter	TAITRA	+886-2-2725-5200 ext. 5101, 5102, 5103
2. Official Forwarder		Eurotran Expo Service Co., Ltd. Mr. Jimmy Kuo	+886-2-2785-6000 ext. 105, 106 Email: jimmy.kuo@eurotran.com
		Triumph Express Service Co., Ltd. Ms. Irene Cheng	+886-2-2758-7589 Email: irene@trans-link.com.tw

Service	Location in TaiNEX1	Dept.	Contact/Information
3. Legal Consulting	1 st floor Information Counter	TAITRA	
4. Medic	Room 158 (1 st floor) Room 452 (4 th floor)	TaiNEX1	+886-2-2725-5200 1 st floor: ext. 5119 4 th floor: ext. 5437
5. Chunghwa Telecom	1 st floor Information Counter	TaiNEX1	Telephone rental, wiring service counter
6. Telephone return	Area I loading dock entrance	Chunghwa Telecom	886-2-2655-9456
7. International Delivery	Please contact DHL for pickup times	DHL	0800-769-888
8. ATM	1 st floor south entrance		
9. Pay phone	1 st floor by Area I, K 4 th floor by Area L, N		
10. Media Room	Room 403 (4 th floor)	TAITRA	+886-2-2725-5200 ext. 5425
11. Janitorial Service			+886-2-2725-5200 ext. 5011
12. Forklift Service		Yi Chen Forklift Sun Shen Forklift	02-8521-0088 02-2505-4216

3. Buyer Service

Service	Location in TaiNEX1	Dept.	Contact/Information
1. Badge Pickup	1 st floor: Area I counter 4 th floor: Area M counter	TAITRA	
2. Buyer Lounge	Showground	TAITRA	
3. Luggage Room	Room 145 (1 st floor)	TaiNEX1	+886-2-2725-5200 ext. 5199
4. Muslim Prayer Room	Rooms 426, 428 (4 th floor)	TaiNEX1	
5. Breastfeeding Room	Room 115 (1 st floor)	TaiNEX1	+886-2-2725-5200 ext. 5141

4. **Travel to TaiNEX1:** Visit <https://www.tainex.com.tw/en/> → Services & Facilities → Transportation

5. **Food and Beverage:** Visit <https://www.tainex.com.tw/en/> → Services & Facilities → Food & Beverage

XII. Booth Construction Terms and Regulations

- Official Contractors for 2026 Taiwan Trade Shows are as follow (Construction manuals can be downloaded from the exhibition website):

Taiwan Trade Show Official Contractors		
KY-Post Tel: +886-2-23465678#141 Email : official@ky-post.com	O-Ya Marketing Solution & Interior Design Tel: +886-2-26552777 E-mail : oya-t@o-ya-design.com	Interplan International Corp. Tel: +886-2-27585450 E-mail : twtc@interplan.com.tw

2. **Raw space exhibitors will need to contact one of the official contractors, or hire their own to construct their booth. Shell scheme exhibitors will have their booth constructed by O-Ya Marketing Solution & Interior Design. All exhibitors must have basic setup (partition, booth carpeting, booth signage) in their booth space. Failure to comply will result in the exhibitor being banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records.**
3. All contracting payment and fees are between the exhibitor and contractor. Please be aware of contractor deadlines, and contact them if you have any questions or need assistance. The organizer is not responsible for disputes between exhibitors and contractors.
4. **Contractors must comply with related procedures for move-in operations. Please refer to the " Regulations on Work at TAITRA Venues" as follow:**
 - (1) **All construction personnel must present a safety badge before entering the showground to perform construction work.**
 - (2) Raw space exhibitors: if you' ve hired a contractor other than the official contractor, please remind them to complete the process for a safety badge. Safety badge information is as follow: <https://oshcard.osha.gov.tw/>
 - (3) Contractors and their supporting companies (examples but not limited to: staffing, construction, woodwork, decorator, painting, carpeting, water/utilities, sound system, lighting, transport, metal work, forklift, forwarders) must each apply for a safety badge. Contractors cannot apply on their behalf, nor include them within their staff records.
 - (4) During move in, all members inside the showground must wear a hard hat. Construction workers working in areas 2 meters (or more) high must use safety harness. Hard hats must clearly display the individual company name. Labor inspections may occur.
 - (5) **Only electrically powered 2.5-ton forklifts are allowed in the showground.**
 - (6) For construction work at (or above) 2 meters in height, please use aerial work platforms, or approved scaffolding, and be sure to use a safety harness. If using a ladder, please make sure it is approved, and do not ladder-walk. Ladders over 2 meters are prohibited. Violators will be fined NT\$30,000 for each individual violation.
5. **Pillar Construction Application:** Exhibitors with a pillar (whether full or partial) within their booth space must complete the Pillar Construction Application Form. As this form

is only available in the Chinese manual, please contact your contractor and have them review the Chinese manual and complete this form and other information before March 19 on your behalf. Please note that any violations and fines will be charged to the exhibitor.

6. Fire Safety Regulations

In accordance to relevant fire codes, all construction materials (including but not limited to: carpet, curtains, advertising boards) must be flame-retardant and contain flame-retardant labels. Inspection may occur before, during or after the exhibition; please present relevant flame-retardant proof or paperwork upon inspection. Violations will result in a fine; should an incident occur as a result, the exhibitor will bear all the legal responsibility and subsequent damages or costs incurred by the organizer.

7. Please clean water-based painting tools in designated areas. Do not clean such tools in the bathroom sink or other unauthorized locations.

8. Application for tethered balloons or promotional materials over 4 meters in height

1. If the exhibitor wishes to use balloons within the vertical area around the booth, it shall fill out the application form before March 19 and **MUST** submit a NT\$50,000 deposit (check only). Tethered balloons can only be filled with air or non-inflammable gas. In addition, the top of these balloons may not exceed 7 meters from the ground. Payment is not required for balloons whose top is at heights of less than 4 meters; however, each balloon whose top is placed at heights of between 5 meters (inclusive) to 7 meters, an additional NT\$10,000 shall be charged to the exhibitor.

2. Balloons may only be tethered within the booth. They must be securely fastened and may not float. If balloons are floating on the exhibition hall ceiling, or if strings are hanging from the pipelines on the ceiling, they must be removed before leaving the site, otherwise a fine of NT\$10,000 will be imposed for each balloon, and a fine of NT\$10,000 will be imposed for each string. Where an exhibitor tethers a balloon without application, the balloons shall be removed or the exhibitor shall be required to complete supplementary application procedures. The cost of the removal shall be borne by the exhibitor.

If such equipment or structures are used without approval, an additional fee of NT\$100,000 will be charged for the violation.

3. Where supplementary application procedures are required, in addition to applications in accordance with related regulations, the exhibitor must also pay a fine for the violation: Where the exhibitor files an application after the application deadline (From March 19) and before the first day of the opening of the exhibition (inclusive), it must pay a NT\$10,000 fine for the violation; where the exhibitor files an application during the exhibition (April 14 to 17), it must pay NT\$30,000 fine for the violation. The exhibitor is liable for all legal responsibilities and damage compensation for accidents caused by tethered balloons.

4. For placement of promotional materials with a height of more than 4 meters such as flags and other decorative items, the same procedures, regulations, and applications as tethered balloons apply. The exhibitor shall also be required to pay a deposit check. The penalties for delayed applications, failure to file applications, or other violations shall be the same as the penalties for the applications of balloons.
9. Application for setting up stage and sound equipment: Please file the application before March 19. Where the lessee or exhibitor plans to set up speaker system with an output of higher than 20 watts in the booth, the lessee shall file an application to the organizer at least 10 days before the Exhibition (a NT\$100,000 check is required). **Exhibitors that fail to submit this check before move in will be required to fill out a waiver form before using the stage and sound equipment.**
10. Application for setting up a TV wall (larger than 100-inch screen): Please file the application before March 19. Those that apply during show dates must pay an additional NT\$30,000 fee.
11. Application for setting up two-story booths:
 - (1) Exhibitors wishing to set up a two-story booth must use at least 4 booths in a 2-by-2 configuration. Please submit an application along with required information before March 19. Only exhibitors that receive approval may construct a two-story booth.
 - (2) Regulations regarding payment shall be processed in accordance with the "Application for Construction for Second-Story Booth."
 - (3) Exhibitors wishing to set up a two-story booth are advised to apply early as TAITRA requires 7 working days to review information. After the application is approved, the exhibitor is required to pay the usage fee for the two-story booth. **The payment standard shall be calculated based on the total area of the second-floor (including stairs) in accordance with the ground floor booth fees.** After TAITRA reviews and approves the information, the exhibitor shall be notified to complete the payment.
 - March 9 or before: 20% discount
 - March 10-19: standard price
 - March 20 or later: 20% surcharge.
 - Price discount/surcharge is determined by the postmark and confirmed date that all required information is submitted. Please notify your contractor to submit the application and relevant information as soon as possible.
 - (4) The certifying architect, professional civil engineer, or professional structural engineer shall be responsible for supervising construction.
 - (5) Those constructing a 2-story booth without prior approval (before move in) will be required to complete the application and pay an additional NT\$100,000 fee.
12. Application for construction of booth exceeding 4 meters high
 1. Exhibitors needing to construct booths higher than 4 meters but below 6 meters

need to file an application along with required information to the organizer before March 19. The application must be reviewed and approved by the organizer. Regulations regarding the application and fees shall be processed in accordance with "Regulations on Work at TAITRA Venues."

2. Please submit the exhibitor application, exhibiting waiver form, and architect waiver form.
 3. Those constructing booths exceeding 4 meters high without prior approval (before move in) will be required to complete the application and pay an additional NT\$100,000 fee.
13. Application for the entry of heavy vehicles, cranes (mobile cranes), and crane trucks
1. Grab trucks are strictly prohibited inside and outside TaiNEX1 (including sidewalks, squares, and flower beds) and in the main surrounding entries. The lessee is required to consider the time required for preparing for water and electricity and carpet removal and apply for sufficient and reasonable move-in and move-out duration.
 2. For trucks with a total weight of over 15 tons (based on the load indicated on the vehicle or the vehicle license), or crane trucks, and derrick trucks of any capacity to work inside the exhibition hall, the lessee must submit an application to the organizer before March 19 by filling out the "Application for Heavy Vehicles Entry (Form 13)". The "weigh bridge slip" shall be submitted to the Center for approval before the exhibitor may access the exhibition hall during the permitted time period.
 3. Regarding the load restrictions for vehicles, please refer to the "Regulations on Work at TAITRA Venues."
14. Ventilation
- No ventilation equipment is permitted within the exhibiting booth space. Once cited, exhibitors must remove the setup within 2 hours. Exhibitors that fail to remove the setup within this amount of time will incur a NT\$10,000 fine. Any costs incurred from disassembling the setup is to be paid for by the exhibitor.
15. Electrical Setup, Fire Equipment, Air Quality Detection
- Please do not disable electrical boxes, fire hydrant and equipment, air quality detectors, or block emergency exits. All of the above (including signage) must be clearly visible and easily accessible. Please do not block access to freight elevators. All items blocking access to freight elevators will be removed, and any costs is to be borne by the exhibitor and/or contractor(s).
16. Continuous Wall/Partition Construction Regulation
- (1) **Wall/Partition along walkways must not exceed 50% of the total length facing the walkway, with a maximum length of 9 continuous meters;** exceptions are made for partition less than 1.2 meters high, transparent partition, or partition separating neighboring exhibitors.
- Example:

- Booth with 6 meters along the walkway: maximum wall/partition length allowed is 3 meters.
- Exhibitors wishing to construct a wall/partition of 9 meters must have at least 18 meters along the walkway.
- Exhibitors with more than 18 meters along the walkway may only construct a wall/partition of 9 meters maximum.

(2) A gap of at least 1 meter must separate a 9-meter wall/partition; gaps can be open or use transparent partition.

(3) Wall/Partition over 6 meters in length may only be at most 2.5 meters high.

XIII. Requirements for Booth Decoration with Flameproof Materials

1. Requirements for booth decoration with flameproof materials and legal basis.
 - (1) Legal basis: According to Article 11 of the Fire Services Act, all areas of TaiNEX1 are required to only use carpets, curtains, drapes, billboards, and other flameproof products attached with a flame-proof label or have flameproof paperwork. The flameproof products or flameproof label shall be certified by relevant authorities as having flameproof conditions. Related flameproof products include:
 - Carpets: Woven carpets, tufted carpets, synthetic fiber carpets, artificial turf, and other floor coverage.
 - Curtains: Fabric curtains (including regular curtains made from fabrics and vertical and horizontal window blinds).
 - Drapes: Drapes provided for the stage or filming studios.
 - Billboards: Billboards used for indoor displays.
 - Other designated flameproof items refer to construction canvas with a mesh size of under 12mm.
 - (2) Other explanation for flameproof materials:
 - The purpose of flameproof materials is to prevent small fires from spreading, suppress the fire in its initial stages, or obstruct the fire and slow down the speed of its spread.
 - Flameproof objects are not non-combustible but they are more difficult to ignite than regular items. For instance, flame-retardant curtains are combustible but they do not burn easily due to flameproof treatment; they are not non-combustible materials such as steel or concrete. Therefore, it takes longer to ignite objects that have been flameproof treated than regular objects when they come in contact with fire. Flameproof objects will delay the spread of the fire or the flames can be extinguished quicker for small fires.
 - (3) All booths in the venue must use flameproof materials for carpets, curtains, drapes, and billboards. The flameproof label certified by relevant authorities must be visible at the corners of materials.

2. The management unit of TaiNEX1 and the organizer of the exhibition or event shall be responsible for ensuring that the exhibitors comply with the aforementioned fire safety laws and regulations. They shall also require all exhibitors to prepare valid certification documents for the flameproof materials they use onsite in accordance with the requirements of the fire safety units for their review. If the Exhibition Hall is fined or deemed responsible for any derived accident due to the contractor's violation, the organizer and relevant exhibitors should bear all liabilities.

XIV. Water and Utilities

1. **Please view Form 5-2 on step-by-step process to applying for booth water and utilities.** Application submission dates and corresponding pricing discounts/surcharges:
 - (1) Before March 9: 10% off.
 - (2) Between March 10-19: standard price.
 - (3) Between March 20-26: 20% surcharge.
 - (4) After March 27: 50% surcharge.
 - (5) Construction service will be provided based on the order of exhibitor's water and utility application dates.
 - (6) If you need to receive power before/after the designated times, please notify the organizer BEFORE March 9. An additional fee is required for this service. Please be sure to complete payment before the invoice deadline.
 - (7) If you need to adjust or void your water and utilities application, please notify the organizer (by email) no later than 15 days before the first move in date (April 11); the organizer will return 80% of your total water and utility fees. No applications or refunds will be accepted after this time period.
2. **The first floor contains pillars with electrical wiring. Exhibitors may not use diesel-powered electrical generators.**
3. **April 11 and 12: 110V power will be supplied for construction use and venue lighting and air ventilation. Booth power will not be supplied.**
4. April 13: power will be supplied for all use (including booth power) from 7:00 a.m. An announcement will be made over the PA system at 6:30 a.m. (power on) and 3:45 p.m. (power off), with power cut off at 4:15 p.m.
5. Power supplied during show dates (announcement will be made prior to power on/off):
 - April 14: 8:30 a.m. to 6:00 p.m.
 - April 15-16: 9:00 a.m. to 6:00 a.m.
 - April 17: 9:00 a.m. to 3:30 p.m.
6. Exhibitors may install voltage regulators or uninterrupted power supply at their own cost. The organizer does not provide such service.
7. Exhibitors causing a power surcharge will be charged a power restoration fee, as well as fees for any damages. Exhibitors that violate any of the following will have their

power and water service cut off, and any responsibility or damages is to be borne by the exhibitor:

- (1) Using unauthorized power or water service.
 - (2) Unpaid utility fees.
 - (3) Using more power than applied for.
 - (4) Other unsafe usage.
8. Taiwan supplies 60Hz power; if you need 50Hz power, please provide your own power regulator.
 9. Exhibitors needing single phase 220V power supply will need to apply for three-phase four-wire 380V power.

For questions or needing additional assistance, please email:

1st floor exhibitors: powerhk03@taitra.org.tw

4th floor exhibitors: powersp03@taitra.org.tw

XV. Apply for Import and Bonded Import for Foreign Exhibits

In addition to official import procedures and payment of customs tariffs for products, the exhibitor may organize imports with one of the two following methods based on actual requirements:

1. Temporary Import: Please fill out the application form and submit one copy of the import product catalog, commercial invoice, and packing list and apply for related certificates to the organizer before March 19. After applying for the exhibition certificate, the exhibitor shall appoint a forwarder and apply to customs to process temporary import. **However, the exhibitor may not designate TAITRA as the consignee.**
Note: Exhibitors that use this method will enjoy more flexibility in the methods and time required for processing imported exhibits. It would also enjoy cheaper service fees and warehousing fees. This import method is recommended for exhibits that are not high in value and are subject to limited taxes.
2. Bonded import: **The exhibitor shall apply beforehand the written approval of TAITRA and designate TAITRA as the consignee.** It may deliver exhibits to the port at the designated time, fill out the proxy form, and deliver it to the official forwarders designated by TAITRA to process import procedures. At the end of the exhibition, the official forwarders shall organize the re-export of the exhibits and payment procedures for the import tariffs. The necessary service fees shall be borne by the exhibitor. Please consult TAITRA's designated forwarders for customs bonded import.
Note: As the customs bonded procedures are complicated and require exhibit entry, exit, and storage procedures, exhibitors must pay higher service fees and warehousing expenses. Except for machines with higher value or certain controlled articles, it is more convenient for exhibitors of regular products with distributors in Taiwan to use temporary import.
3. Official forwarders:

Eurotran Expo Service Co., Ltd. Mr. Jimmy Kuo Tel: +886-2-2785-6000 ext. 105-106 Email: jimmy.kuo@eurotran.com	Triumph Express Service Co., Ltd. Ms. Irene Cheng Tel: +886-2-27587589 Email: irene@trans-link.com.tw
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XVI. Promotion on Official Website

- Exhibition Website** www.taipeiampa.com.tw
Exhibitors can upload product catalogue and exhibiting status to the exhibitor profile page to interact with buyers and visitors before, during, and after the exhibition.
- Online Promotion**
 - (1)Eligibility: All 2026 360 Mobility Mega Shows exhibitors.
 - (2)Services provided:
 - Promote: Upload 10 product images with detailed description.
 - Interact: Instant message with buyers, and send out elnvitations.
 - One-stop: Online exhibition reservation system.
 - Be seen: EDMs, social media posts
- How to Start (step-by-step)**
 - (1)Register for your Exhibitor' s Account if you haven' t already done so.
 - (2)Log in with your email and password.
 - (3)Upload your images and description to the catalogue.

XVII. 2026 Exhibitor Promotion Content (Optional)

- Please fill out the "[2026 Exhibitor Promotion Content](#)" for an opportunity to have your profile used in our postings and/or publications.
- The organizer reserves the right to determine when/if each exhibitor will appear in relevant promotional materials based on receiving date, and the post or publication theme.
- While all efforts will be made, the organizer is unable to guarantee that all contents will be published.
- The form can be download via the official website.

XVIII. Sponsorship Opportunities

- Purpose: Opportunity to be seen before the exhibition, and meet more customers to create more business for your company.
- Sponsorship Package: please contact Ms. Sally Chen (ampa@taitra.org.tw) for more information and available (digital and physical) sponsorship opportunities.

XIX. TAITRA Services

- TAITRA is responsible for welcoming buyers, registration for entry, guided tours, maintenance or order in the venue, and preventing the access of unrelated individuals in the exhibition period.
- To help visiting buyers obtain information on the exhibitors, TAITRA publishes the Official

Directory, Show Guide, Show Preview, and Show Daily in Chinese and English. These are distributed at the venue for all buyers and are also mailed to TAITRA overseas offices, and other government agencies after the exhibition for related local buyers.

3. The Taiwan Trade Show App assists buyers to receive real-time updates on the exhibition and exhibitors.
4. Free wireless Internet service during the exhibition: TAITRA provides basic email sending/receiving and webpage browsing services for buyers and exhibitors.

XX. Temporary Staffing

In order to provide professional service personnel to support exhibitors, the organizer entrusts HWH Executive Consultant Limited to provide various labor dispatching, event planning and equipment renting service. If you need professional assistance, please contact “HWH Executive Consultant Limited” for more information.

Services provided:

1. Chinese, English, Japanese, Spanish, Korean, French reception service or accompanying translator.
2. Event performers (show girl/host/dance crew)
3. Stage event planning
4. Mineral water purchasing (include shipping fee), equipment rental (handheld transceiver, cart, portable amplifier, megaphone)

Note: please contact HWH at least 30 days before the event start date.

Contact information:

HWH Executive Consultant Limited

Ms. Vivi Cheng, Special Assistant to General Manager

Tel: +886-2-27201610 #211

Address: Rm. 5F 23-26, No. 5, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei City 110, Taiwan (R.O.C.)

e-mail : lien591216@gmail.com; vivi@hwhgroup.com.tw

XXI. Payment Policy

1. Once booth assignment is complete, the organizer will send out a final payment invoice. Please complete payment by the deadline; failure to do so will result in the exhibitor's exhibiting rights voided, and any paid fees will not be refunded.
2. If the exhibitor chooses to no longer participate in the exhibition, any paid fees cannot be refunded; if the exhibitor chooses to downsize their exhibition scale, paid fees cannot be allocated towards a future event nor can the exhibitor request a refund.
3. Please refer to the “General Regulations for Exhibitors at TAITRA's Taiwan International Trade Shows” for more information.

XXII. Personal Data Protection Act

All company and personal information provided in the Form have been approved by the exhibitor or its employees or users for use by the organizer in the promotional campaigns for 360 Mobility Mega Shows from 2026 to 2029. The telephone, mail, and other contact methods and information are provided for personal contact. Individuals who have provided personal information may request TAITRA:

1. For inquiries or access.
2. For a copy.
3. For supplement or correction of the information. To exercise the rights listed above, please contact TAITRA's facilitator.

XXIII. General Regulations for Exhibitors at TAITRA's Taiwan International Trade Shows

Last Revised: September 9, 2025

Item	Article
General Provisions	<ol style="list-style-type: none"> 1. These regulations are issued by the Taiwan External Trade Development Council (TAITRA, hereinafter referred to as the "Organizer"). 2. The registration information, exhibition regulations, exhibitor handbook, and all related materials (hereinafter collectively referred to as "Exhibition Information") form an integral part of these Regulations. They apply to exhibitors, co-exhibitors, their subsidiaries, branches, contractors, service providers, and the personnel of the aforementioned entities (hereinafter collectively referred to as "Exhibitors"). 3. By registering, Exhibitors are deemed to have fully read, understood, and accepted the Exhibition Information and these Regulations. Exhibitors unconditionally agree to comply with them and authorize the Organizer to use the information provided for exhibition purposes, including but not limited to publishing the "Official Directory" and other promotional materials. 4. The Organizer has full authority to interpret, determine, and enforce whether an Exhibitor's conduct from registration through the close of the Exhibition (including move-in and move-out periods) complies with these Regulations. Exhibitors may not raise objections to the Organizer's decisions. 5. Prior to the Exhibition, the Organizer will publish the Exhibition Information and these Regulations on the official exhibition website for all Exhibitors to review and print. Exhibitors shall not claim exemption from these Regulations by reason of not having received or been aware of the Exhibition Information, or for any other reason. 6. Venue regulations of facilities hosting TAITRA international trade shows are also considered part of these Regulations. They will be available on the respective venue websites for Exhibitors to review and print. Exhibitors shall not claim exemption from these Regulations by reason of unawareness or for any other reason. (Nangang Exhibition Center: https://www.tainex.com.tw/; Taipei World Trade Center Exhibition Hall 1: https://www.twtc.com.tw/)

	<p>7. The Organizer reserves the right to amend these Regulations at any time regarding matters not expressly covered herein.</p>
Exhibition Registration	<p>1. The Organizer may refuse the participation of executive organizers of competing exhibitions, their subsidiaries, agents, or related enterprises. If any party is found to have deceptively registered to exhibit, their participation will be terminated immediately, all fees paid will be non-refundable, and they must vacate the venue at once. The Organizer is not responsible for any damages or losses incurred by such Exhibitors, including but not limited to business losses and removal costs. The Organizer retains full authority to determine, interpret, and enforce this provision without objection.</p> <p>2. The Organizer reserves the right to assign floor space, booth location, and the number of booths based on product categories, registration status, and booth demand. The Organizer also retains the right to decide whether to accept applications, adjust booth areas, and approve the requested number of booths, taking into account the nature of the products exhibited and the applicant's record of participation in the Organizer's international trade shows or other domestic and overseas promotional events.</p> <p>3. If an Exhibitor withdraws for reasons not attributable to the Organizer, the exhibition deposit will not be refunded once paid. Exhibitors who withdraw after booth assignment will not receive any refund of exhibition fees, regardless of the reason.</p> <p>4. The Organizer may change the exhibition date or venue, or cancel the exhibition. If such changes or cancellations are required due to natural disasters, notifiable infectious diseases (e.g., COVID-19), or other force majeure events, all fees paid (including deposits) will be non-refundable. The Organizer is not liable for any resulting damages.</p> <p>5. To ensure the proper handling of the exhibition, the Organizer may implement health and safety measures (e.g., infectious disease prevention, public health requirements) in compliance with applicable laws and prevailing conditions. Exhibitors agree to comply with such measures from registration through the close of the exhibition and accept the health risks involved (including but not limited to infection, quarantine, or restricted</p>

	access). Exhibitors shall not bring civil, criminal, or administrative claims against the Organizer regarding these measures.
During the Exhibition Period and Move-In/Move-Out	<ol style="list-style-type: none"> 1. Unless otherwise specified, persons under 12 years of age are prohibited from entering the Exhibition to ensure safety and order. 2. Exhibitors shall collect one identification badge per person at the location designated by the Organizer during move-in. Badges must be worn at all times when entering or leaving the venue throughout the Exhibition period (including move-in and move-out). 3. Lending or transferring an Exhibitor badge to any third party—whether or not they are another Exhibitor—is strictly prohibited. Once verified, the Organizer may confiscate the badge on site and bar both the Exhibitor who lent or transferred it and the recipient from registering for the next Exhibition. The Organizer shall not be liable for any damages suffered by violators and reserves the right to seek compensation for damages and losses caused. All badge holders are deemed personnel of the Exhibiting entity, and this presumption shall not be rebutted. Any violation by a badge holder shall be deemed a violation by the Exhibitor, who shall bear full legal responsibility for the holder's actions. 4. During move-in and move-out, Exhibitors and related personnel shall prepare and correctly wear their own hard hats while inside the exhibition venue. Failure to do so constitutes a violation of occupational safety and health laws, for which the Exhibitor and its personnel shall bear sole legal responsibility. The Organizer assumes no liability in such cases. 5. Exhibitors may not bring exhibited products into or out of the venue between 9:30 a.m. and 5:30 p.m. each day of the Exhibition (until 3 p.m. on the final day), except for light personal belongings. Additional exhibited products may only be moved into the venue between 8:30 a.m. and 9:30 a.m. on the first day of the Exhibition, or between 9 a.m. and 9:30 a.m. on subsequent days. 6. Exhibitors who do not wish their exhibited products to be photographed or filmed by visitors shall display signs in both Chinese and English stating “Do Not Take Photos” or “Do Not Record Videos.” However, Exhibitors must cooperate with the Organizer's contracted photographers and accredited

reporters carrying Organizer-issued PRESS badges for purposes of event promotion.

7. Exhibitors shall implement appropriate security and safety measures for their exhibited products, and post required notices and warnings in both Chinese and English in a clear and visible manner in accordance with applicable law. Booths must be kept clean and unobstructed at all times. Exhibitors are responsible for ensuring the safety of their personnel and visitors, maintaining a safe distance between people and equipment, and deploying additional staff when crowding occurs to prevent collisions or other accidents. If an accident occurs in an Exhibitor's booth, the Exhibitor shall immediately handle the situation. Should such accidents or disputes result in claims, compensation demands, or litigation involving the Organizer, the Exhibitor shall unconditionally and fully indemnify the Organizer for all damages and expenses incurred.
8. Exhibitors shall verify that booth water and electricity installations are functioning properly. Once the installations have been accepted in the presence of the Organizer's designated contractor, the Exhibitor shall bear full responsibility for any subsequent malfunctions or issues.
9. After the Exhibition closes, Exhibitors shall restore their booths to vacant space within the time specified by the Organizer and remove all items not belonging to the venue (including but not limited to exhibited products, booth decorations, and personal belongings). The Organizer is not responsible for safekeeping exhibits. Any items remaining after move-out shall be deemed abandoned, and the Exhibitor shall forfeit all rights of ownership. The Organizer may dispose of such items at its sole discretion, and the Exhibitor shall bear all related costs, including removal and disposal. Such incidents may be recorded and considered in future exhibition applications.
10. Exhibitors intending to use livestreaming, digital interactive devices, or other technologies involving the capture of visitors' images must notify the Organizer in advance in writing and ensure compliance with applicable laws, including the *Personal Data Protection Act* and regulations protecting individuals' right to their image, to safeguard visitor rights.

11. Exhibitors are strictly prohibited from using equipment with facial recognition functions for data collection, identification, or comparison. The Organizer may require removal of such equipment, termination of the technology, and immediate cessation of related activities.
12. Exhibitors acknowledge and agree that the Organizer may take photographs, videos, audio recordings, and live broadcasts within the Exhibition venue and related activities, and may use such materials for promotional purposes without prior notice or remuneration. Exhibitors shall inform their personnel, vendors, suppliers, and visitors of this practice and are responsible for securing their consent. Should any claim of personal data infringement be made against the Organizer, the Exhibitor shall provide proof of consent from the relevant parties and shall indemnify the Organizer for all resulting damages, including but not limited to attorneys' fees.
13. If the organizer discovers an Exhibitor engages in any of the following conduct and fails to correct the issue as required, the Organizer may cancel the Exhibitor's qualification, terminate participation, or suspend utilities (water and electricity). All fees paid shall be forfeited. The Exhibitor shall be barred from participating in Organizer-run exhibitions for at least two editions, and all accumulated exhibition years shall be reset to zero. The Organizer is not responsible for any losses or damages the Exhibitor may incur as a result of these actions. If the Organizer suffers damages or becomes involved in litigation as a result, the Exhibitor shall bear all compensation liabilities, including but not limited to attorney and court fees, and may not raise objections:
 - (1) Submitting forged or false documents, materials, or fraudulently using another party's name.
 - (2) Refusing to comply with Organizer rules for entry and exit of the venue.
 - (3) Entering or leaving the venue with another person's identification documents, or altering/forging such documents.
 - (4) Discrepancies between the product catalog submitted at registration and actual products displayed.
 - (5) Failure to pay exhibition fees at least ten days prior to the opening.

- (6) Refusing or withdrawing authorization for the Organizer to use Exhibitor information for the *Official Directory*.
- (7) Leaving rented booths empty or unattended during the Exhibition.
- (8) Continuing to sell, display, or advertise products suspected of infringing others' intellectual property rights.
- (9) Exhibiting products or using display methods in violation of the *Civil Code*, *Consumer Protection Act*, *Fair Trade Act*, *Commodity Labeling Act*, *Commodity Inspection Act*, *Act Governing Food Safety and Sanitation*, or other applicable laws and regulations.
- (10) Exhibiting products or using display methods likely to disrupt public order or offend public morals.
- (11) A third party presents a settlement letter, civil judgment, or criminal conviction (final or not) proving infringement by the Exhibitor's products.
- (12) Booth signage or decoration inconsistent with the Chinese or English information provided in registration.
- (13) Subletting or transferring booths, or exhibiting under the name of a non-registered entity (including sponsors, affiliated enterprises (parent or subsidiary companies), or branches or subsidiaries of the originally registered company in other regions).
- (14) Exhibiting products manufactured, produced, sold in, or imported from regions prohibited by the Taiwan government, or otherwise prohibited by law.
- (15) Exhibiting products inconsistent with the Exhibition theme.
- (16) Engaging in retail sales within the Exhibition venue.
- (17) Publicly displaying music, videos, images, graphics, or other materials likely to infringe intellectual property rights.
- (18) Displaying products or posting, distributing promotional materials outside the booth area, including public facilities, pathways, walls, and pillars.
- (19) Conducting promotional activities or placing corporate/personal items in public areas.
- (20) Packing products early, moving out prematurely, or engaging in similar

	<p>conduct.</p> <p>(21) Leaving products or personal belongings in the venue after move-out.</p> <p>(22) Engaging in inappropriate conduct such as aggressive sales tactics or restricting visitors' personal freedom. Upon verification, the Organizer may order immediate withdrawal from the Exhibition or bar future participation.</p>
<p>Decoration and Construction</p>	<ol style="list-style-type: none"> 1. Except for the start-up area and standard booths where decoration charges are included, all booths are provided as bare space without carpets or partitions. Exhibitors must arrange their own basic decoration, which shall include at minimum carpeting, wall partitions, and exhibitor signage. Exhibitors may not use the bare ground as an exhibition booth. 2. Before beginning booth decoration, Exhibitors must submit the required documents—including a decoration affidavit and applications for water and electricity—within the deadlines set by the Organizer. Failure to comply with these deadlines, resulting in delays or loss of rights, shall be the sole responsibility of the Exhibitor. No refunds or adjustments to participation terms will be granted. 3. Exhibitors intending to install stage sound equipment, aerial balloons, two-story booths, or decorations exceeding 4 meters in height must obtain prior approval from the Organizer (see the Exhibition Handbook for details). Without approval, the Exhibitor must dismantle such structures immediately at its own expense or promptly submit an application upon discovery by the Organizer. The Organizer is not liable for any resulting damages or losses. <ol style="list-style-type: none"> (1) If such equipment or structures are erected without approval, an additional usage fee of NT\$100,000 will be charged for the violation. (2) Applications submitted after the deadline but before the Exhibition opens shall incur a violation usage fee of NT\$10,000. (3) Applications submitted during the Exhibition period (April 14 to 17) shall incur an illegal usage fee of NT\$ 30,000. 4. Exhibitors shall ensure that third-party vendors (including decorators and construction personnel) comply with the <i>Occupational Safety and Health Act</i>. Requirements include, but are not limited to: proper wearing of hard

hats at all times, prohibition of topless work, prohibition of gambling, prohibition of smoking or chewing betel nuts, and prohibition of unprotected use of ultra-high ladders.

- (1) If violations result in the Organizer or venue being penalized by authorities, the Exhibitor shall unconditionally indemnify the Organizer and venue for all damages, including administrative and criminal fines. Exhibitors acknowledge that the Organizer has fulfilled its duty to inform and publicize these rules, and may not claim exemption based on lack of knowledge.
 - (2) In the event of a major accident caused by such violations that hinders Exhibition progress or affects public safety, the Organizer may cancel the Exhibitor's qualification depending on severity, and reserves the right to seek damages according to law.
5. When constructing walls using venue columns, Exhibitors must leave openings to fully expose fire and electrical equipment (e.g., fire alarms, sprinklers, extinguishers, distribution boxes, grounding panels). No partitions, locks, obstructions, or stacked items may block access, use, inspection, or maintenance of such facilities.
 6. Compartments housing refrigeration equipment must remain unlocked and unobstructed to allow Organizer night patrol staff to check power supply. If access is denied and damages result, liability rests solely with the Exhibitor.
 7. If an Exhibitor engages in any of the following conduct and, after being notified, fails to correct within the time limit set by the Organizer, the Organizer may cancel participation, terminate utilities, and forfeit all fees paid. The Exhibitor will be barred from Organizer-run exhibitions for at least two editions, and accumulated years of participation will be reset to zero. The Organizer bears no liability for any resulting damages or losses suffered by the Exhibitor. If the Organizer incurs damages or litigation as a result, the Exhibitor shall bear full compensation liability, including attorney and court fees, without objection:
 - (1) Using bare ground as an exhibition booth.
 - (2) Installing stage sound equipment, aerial balloons, two-story booths, or

	<p>decorations over 4 meters without prior application and approval.</p> <p>(3) Failing to comply with fire safety rules in column wrapping operations, or obstructing access to electrical boxes in enclosed columns (e.g., by locks or other barriers).</p>
Occupational Safety and Health	<p>1. If an Exhibitor engages in conduct that disrupts public order, offends public morals, harms the image of the exhibition venue, endangers public health or safety, or otherwise hinders the order or quality of the Exhibition, and fails to correct the issue after discovery and request by the Organizer, the Organizer may immediately cancel the Exhibitor's qualification, terminate participation, or suspend water and electricity. All fees paid shall be forfeited. Violators shall be barred from participating in TAITRA-organized exhibitions for at least two editions, and accumulated years of participation shall be reset to zero. The Organizer shall not be liable for any losses or damages suffered by the Exhibitor as a result. If the Organizer incurs damages or becomes involved in litigation, the Exhibitor shall bear full liability for compensation (including but not limited to attorney's fees and court costs) and may not raise objections.</p> <p>The above violations include, but are not limited to:</p> <ul style="list-style-type: none"> (1) Using drones for aerial photography without Organizer approval. (2) Creating noise of 85 decibels or above. (3) Emitting smoke, exhaust, dust, foul odors, irritating gases, or volatile organic solvents during demonstrations or operations without adequate pollution-control equipment, thereby affecting neighboring booths or the Exhibition as a whole. (4) Improper or negligent installation, operation, maintenance, or management of booth facilities, items, or exhibits causing injury, death, or property damage to Exhibitor staff, Organizer staff, managers, or third parties. (5) Causing a fire through booth design, construction, or improper use of electrical appliances. (6) Harassing, using indecent language, ranting, insulting, intimidating, coercing, or harming staff, fellow Exhibitors, visitors, or other personnel.

	<p>(7) Using inappropriate mobility devices such as two-wheeled transporters, skateboards, or similar equipment inside the venue.</p> <p>(8) Drunkenness and similar inebriated behavior at the exhibition venue.</p> <p>(9) Carrying prohibited articles, explosives, flammable materials, or other dangerous items that may cause injury, property damage, or threaten order and safety.</p> <p>(10) Wearing foul-smelling clothing, slippers, or carrying unclean items that damage the venue's image.</p> <p>(11) Failing to ensure the safety of Exhibitor personnel and visitors, including maintaining safe distances from equipment and machinery.</p> <p>(12) Any other conduct affecting venue order, exhibition progress, or the safety of people and property.</p>
Insurance	<ol style="list-style-type: none"> 1. During the Exhibition period (including move-in and move-out), Exhibitors shall assign personnel to safeguard exhibited products, decoration materials, engineering facilities, and equipment. Valuable exhibits must be insured at the Exhibitor's own expense, and security personnel should be engaged as needed. The Organizer bears no responsibility for any loss or damage. 2. From the time exhibits and decoration materials are delivered to the venue until they are removed after the Exhibition, Exhibitors shall obtain, at their own expense, adequate insurance coverage. Such coverage shall include, but is not limited to: fire insurance, theft insurance, water damage insurance, and public liability insurance (including supplementary coverage for natural disasters such as typhoons, earthquakes, floods, and heavy rain). Exhibitors are solely responsible for the operation, maintenance, and safety of their rented booth space, facilities, and personnel, and must ensure this relevant insurance is effective throughout move-in, the Exhibition, and move-out. 3. When Exhibitors organize activities in their booths, they must provide participants with clear on-site safety information and precautions, and shall be fully responsible for maintaining participant safety. In the event of injury, accident, or dispute among participants, the Exhibitor shall immediately handle the matter and bear all related legal liabilities. If such incidents

	<p>result in claims, demands for indemnification, or litigation against the Organizer, the Exhibitor must unconditionally compensate the Organizer for all damages and expenses incurred, including legal fees.</p>
Protest or Petition	<p>1. If an Exhibitor engages in any of the following conduct and, after discovery by the Organizer, fails to make corrections as required, the Organizer may disqualify the Exhibitor, terminate participation, or suspend utilities (water and electricity). All fees paid shall be forfeited. The Exhibitor shall be barred from Organizer-held Exhibitions for at least two years, and accumulated years of participation shall be reset to zero. The Organizer shall not be liable for any losses or damages arising therefrom. If the Organizer incurs damages or becomes involved in litigation as a result, the Exhibitor shall bear full compensation liability (including but not limited to attorney's fees and court costs) and may not raise objections:</p> <p>(1) Allowing disputes not caused by the Organizer to escalate into disturbances, public petitions, or protests at the Exhibitor's booth or within the Exhibition venue, thereby affecting order or damaging the image of the Exhibition.</p>
Information Security	<p>1. Special Clauses for Information Security</p> <p>(1) Exhibitors shall maintain information and communication security, comply with the <i>Cyber Security Management Act</i>, its implementing regulations, and all cybersecurity rules and standards promulgated by the Executive Yuan, and observe the cybersecurity measures required by the Organizer. Upon discovering any cybersecurity incident affecting the Organizer, the exhibition venue, or the Exhibitor, the Exhibitor shall notify the Organizer within thirty minutes, cooperate fully, and follow all emergency response measures.</p> <p>(2) For information and communications software, hardware, or services used in the Exhibitor's business operations, if the competent authority publishes a list of manufacturers or products deemed to endanger national cybersecurity under the <i>Principles for Agencies to Restrict the Use of Products that Endanger National Cybersecurity</i>, Exhibitors are prohibited from using any products from these manufacturers or those listed. This prohibition applies equally to any subsequent adjustments</p>

	<p>or updates to the list.</p> <p>(3) If Exhibitors use LED message boards, electronic screens, or other devices to display content to the public, they must ensure that the content is lawful and does not offend public morals or disrupt social order. If inappropriate content is displayed due to hacking or other unauthorized interference, the Exhibitor shall immediately terminate the broadcast and comply with the notification and response requirements set forth in Paragraph 1 of this Article.</p> <p>(4) If the Organizer suffers damages due to an Exhibitor's violation of this Article—including but not limited to claims, demands for compensation, or litigation—the Exhibitor shall compensate the Organizer for all direct and indirect damages, including but not limited to attorney and court fees. If the rights of third parties are harmed, the Exhibitor shall also assume full liability without delay.</p>
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XXIV. Regulations on Work at TAITRA Venues

Please refer to such information on website:

English: <https://www.tainex.com.tw/en/venue/app-exhibition/1>

Chinese: <https://www.tainex.com.tw/venue/app-exhibition/1>

XXV. General Regulations for Visitors at TAITRA's Taiwan International Trade Shows

Last revised: September 3, 2025

Item	Article
General Provisions	<ol style="list-style-type: none"> 1. These Rules are established by the Taiwan External Trade Development Council (hereinafter referred to as the "Organizer") 2. The Organizer shall have sole authority to determine, interpret, and enforce whether any conduct of visitors during the exhibition complies with or violates these Rules, and no objection shall be raised. 3. These Rules shall be published on the official exhibition website for visitors' review and printing. Visitors may not claim exemption from these Rules on the grounds of failure to review such content, lack of individual notice, or any other reason. 4. The Organizer reserves the right to amend these Rules at any time to address matters not covered herein.
Exhibition Period, including Occupational Safety, Protests, or Petitions	<ol style="list-style-type: none"> 1. Visitors shall comply with the Organizer's crowd control measures. In the event of any of the following circumstances, and where the visitor fails to rectify such conduct after being advised by the Organizer, the Organizer may deny entry, require the visitor to leave within a specified period or immediately, and prohibit re-entry into the venue. All fees paid shall be forfeited without refund, and visitors shall comply unconditionally. The Organizer shall not be liable for any damages suffered by the visitor as a result thereof and reserves the right to pursue legal action for any damages or losses caused by the visitor. <ol style="list-style-type: none"> (1) Acts in violation of public order or good morals, or acts that adversely affect the image, hygiene, or personal safety at the venue, or otherwise disrupt the exhibition. <ol style="list-style-type: none"> A. Producing noise exceeding 85 decibels during the exhibition.

	<p>B. Harassing, using offensive language, shouting, insulting, threatening, coercing, or harming exhibition staff, exhibitors, visitors, or other personnel.</p> <p>C. Using inappropriate mobility devices, such as hoverboards or skateboards, within the venue or in areas not authorized by the Organizer.</p> <p>D. Being intoxicated or engaging in disorderly conduct within the venue.</p> <p>E. Carrying prohibited, explosive, flammable, or otherwise dangerous items that may cause personal or property damage or disrupt venue order or safety.</p> <p>F. Wearing foul-smelling clothing, slippers, or bringing unclean items that negatively affect the image of the venue.</p> <p>G. Carrying loudspeakers or similar noise-producing devices that disturb venue tranquility.</p> <p>H. Engaging in solicitation or sales activities. Upon verification of any report by staff, exhibitors, or visitors, the Organizer may require immediate or time-limited departure.</p> <p>I. Any other conduct affecting venue order, exhibition operations, or the safety of persons or property.</p> <p>(2) Conducting protests, petitions, or similar activities within or outside the venue (including forums and related event locations) that disrupt order or the visitor experience.</p> <p>(3) Refusing to follow the Organizer's prescribed entry or exit procedures when entering or leaving the venue.</p> <p>(4) Using another person's identification or forged/altered identification documents to enter the venue.</p> <p>(5) Using drones for aerial photography within the venue without the Organizer's authorization.</p>
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	<p>2. To maintain venue order and safety, visitors under ____ years of age are prohibited from entry during the exhibition period from (month/day) ____ to ____ .</p> <p>3. Visitors shall complete pre-registration or onsite registration as announced by the Organizer and, during the exhibition, present valid admission credentials (e.g., QR code, visitor badge, or ticket) upon entry. A “one person, one pass” policy is strictly enforced. Admission credentials may not be transferred, loaned, misappropriated, or reused. Any violation, once verified, will result in confiscation of the credential, immediate removal from the venue, prohibition of re-entry, and forfeiture of all fees paid. The Organizer shall not be liable for any resulting damages and reserves the right to pursue legal action against violators.</p> <p>4. Where exhibits involve machinery, food processing, packaging, biotechnology, pharmaceutical, or catering equipment, visitors shall follow onsite staff instructions and shall not approach, touch, or operate such equipment. Given crowding, visitors shall remain attentive to their surroundings to avoid collisions or accidents. The Organizer shall bear no liability for personal injury or property damage resulting from non-compliance with the foregoing.</p>
Assumption of Risk Statement	<p>1. Visitor Guidelines :</p> <p>(1) Visitors shall be solely responsible for the safekeeping of their personal belongings during the exhibition to avoid loss, theft, or damage. The Organizer shall bear no responsibility for custody or compensation in the event of loss, damage, theft, or robbery of personal property within or outside the exhibition premises.</p>

	<p>(2) Visitors shall exercise due care with respect to their movement, booth installations, public facilities, and crowd safety, and shall follow the guidance and safety instructions of onsite personnel. The Organizer shall not be liable for any injury, accident, or discomfort arising from personal negligence, the acts of third parties, or force majeure events (including but not limited to earthquakes, typhoons, or unforeseen incidents), and visitors shall assume all related risks.</p> <p>(3) Visitors are advised to obtain travel accident insurance or personal injury insurance at their own discretion for enhanced personal protection.</p> <p>2. Disclaimer of Liability :</p> <p>(1) Visitors expressly acknowledge and voluntarily participate in the exhibition (including peripheral activities) with full understanding and acceptance of all potential risks, whether enumerated herein or not.</p> <p>(2) The Organizer shall not bear any legal liability for accidents, injuries, death, or property loss incurred by visitors during the exhibition (including peripheral activities) resulting from personal reasons, undisclosed health conditions, failure to follow instructions, or other related factors. Visitors, their family members, executors, or related parties shall have no right of action against the Organizer or any related entities or personnel.</p> <p>(3) Visitors agree that the Organizer shall bear no responsibility for any accident, injury, death, or property loss that may occur during travel to or from the exhibition venue (including peripheral activities).</p> <p>3. Visitor Declarations :</p>
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	<p>(1) Visitors warrant that they are in good health, have no conditions rendering them unfit to participate in the exhibition or related activities, and have understood the nature and risks of the exhibition and activities.</p> <p>(2) Visitors agree to comply with all rules of the Organizer and follow the instructions of onsite personnel.</p> <p>(3) Visitors agree to promptly notify onsite personnel in the event of any discomfort during the activities.</p> <p>(4) Visitors agree that the Organizer may take photographs, make video or audio recordings, and live-stream at the venue and related activities, and hereby authorize the Organizer to collect, process, and use such materials for exhibition promotional purposes without further notice or compensation.</p> <p>(5) Visitors warrant that they will provide valid identification and information for identity verification by the Organizer, confirm the foregoing statements, and assume corresponding legal responsibility.</p>
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	<p>(6) Visitors acknowledge and understand that, for purposes of promoting, contacting, statistical analysis, improvement, and optimization of the exhibition, the Organizer may collect, process, and use personal data provided by visitors through various means (including but not limited to online registration, onsite registration, and participation in interactive activities). Visitors agree that, for the foregoing purposes, the Organizer may collect, process, and use their personal data through various forms (including but not limited to photography, video or audio recording, and live-streaming), and authorize the Organizer to use the collected personal data and images for exhibition publicity for an indefinite period without further notice or remuneration. Visitors providing personal data may exercise the following rights under the Personal Data Protection Act: (1) access or request review; (2) request copies; (3) request supplementation or correction; (4) request cessation of collection, processing, or use; and (5) request deletion. To exercise any of the foregoing rights, please contact the exhibition organizer.</p> <p>(7) Entry into the venue signifies that you have carefully read and agree to the foregoing statements. If you do not agree, you will be unable to participate in the exhibition.</p>
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Note:

- The Chinese manual will take priority for information not specifically mentioned in this English version; the organizer reserves the right to make rulings on conditions and regulations not specifically mentioned in both manuals, and any decision made is final.
- Certain regulations and forms are only available in the Chinese manual. Please notify your contractor to review the Chinese version, and submit any necessary forms on your behalf.

Form 1
Deadline: varies by
sponsorship

SPONSORSHIP REGULATIONS

1. Many sponsorship opportunities are available for exhibitors to improve their exposure and promote their brand.
2. To learn more, visit the [Taipei AMPA sponsorship website](#).
3. How to Apply:
 - (1) Eligibility: All 2026 Taipei AMPA/E-Mobility Taiwan/AutoTronics Taipei exhibitors are eligible to apply for sponsorship(s).
 - (2) Deadline: Varies by sponsorship items, while supplies last. All sponsorships are on a first-come first-serve basis.
 - (3) Submit Form 1-1, or download the application form from the Taipei AMPA website, and email the completed form back to the organizer (ampa@taitra.org.tw).
 - (4) Applications will be filed in the order they are received. Priority will be given to those that submit their applications first. The organizer reserves the right to determine the final sponsoring exhibitor.
4. Other Regulations
 - (1) If a sponsorship opportunity is canceled by the organizer, the sponsoring exhibitor will receive a full refund. The exhibitor may not challenge this decision, nor seek additional payment.
 - (2) The organizer will notify the accepted sponsors to submit the official paperwork and to complete the payment in time. Failure to do so will result in the sponsorship right being voided. All payment fees (if any) are to be borne by the exhibitor.
 - (3) In consideration of safety, image and consistency in exhibition quality, the production and construction of exhibitors' designs will be carried out by the organizers' affiliated contractor.
 - (4) One design per sponsorship. If additional designs are needed, a designing fee will be charged.
 - (5) All designs must be approved by the organizer. Please check relevant deadlines for submitting artwork.
 - (6) Design file type (JPG, AI, or others) vary based on sponsorship. Please check the website for more information.

Please keep a copy
for your records

Those interested can complete
the form and send it back to the
organizer (ampa@taitra.org.tw)

Form 1-1
*Deadline: varies by
sponsorship*

EXHIBITOR MARKETING APPLICATION FORM

1. Exhibitor

Company name:	
Brand name (if any):	
E-mail:	
Tel:	

2. Contact Person

Name:	Mr./Ms. (circle one)
E-mail:	

3. Digital Marketing (please check)

☐ Facebook Post	☐ eNewsletter Banner ☐ Header ☐ Footer	☐ Official Website Top Banner
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4. Physical Marketing (please check)

Show Guide ☐ Inside Front Cover ☐ Inside Back Cover ☐ Back Cover ☐ Other Full Page ☐ Other Half Page	☐ Exhibition Snapshot ☐ 360° Spotlight- Stage Presentation ☐ Elevator Ad	Lamp Post Banner (TaiNEX1) ☐ Main Walkway ☐ Around the Exhibition Hall
Main Entrance ☐ Banner ☐ Columns	☐ 1st floor lobby banner ☐ 1st & 4th floor Elevator Ad	Showground Entrance e-banner ☐ Area I ☐ Area J ☐ Area K ☐ Area L ☐ Area M ☐ Area N

- Please fill out this form and send it to the organizer (ampa@taitra.org.tw).
- Please comply with all rules and regulations set forth by the organizers.
- If you have any questions, please contact us via the above email.

Please keep a copy
for your records

Please complete and submit along
with Form 2 to one of the Official
Forwarder.

Form 3
Deadline: March 19

IMPORTATION OF EXHIBITS ON A BONDED BASIS

To: Taiwan External Trade Development Council (TAITRA)

Having decided to participate in the Taipei AMPA 2026/EMobility Taiwan/AutoTronics Taipei 2026 Show held at the Taipei Nangang Exhibition Center, Hall 1 from April 14-17, this company requests your approval that customs clearance of our exhibits be affected on a bonded basis and that your esteemed organization act as the consignee. We assure you that we shall strictly observe customs regulations for foreign exhibits provided in the Exhibitor's Manual, of which the essential points are set forth below:

1. Under no circumstances, shall bonded exhibits be sold or consumed (not even on a trial basis for such items as foods and beverages).
2. Upon conclusion of the show, these bonded exhibits shall be handed over in total quantity to the official forwarder, who shall first have them stored at the TWTC bonded warehouse and then take care of customs clearance for importation or for re-export procedures.
3. The duration for exhibits to be stored at the bonded warehouse shall not exceed 3 months; otherwise, they shall be disposed of in accordance with the pertinent regulations of your organization.
4. This company will pay in full the amount of storage rental of your bonded warehouse before the deadline, in accordance with the established tariff, service charges of the official forwarder, as well as the import duties and other expenses.
5. Exhibits entering on a bonded basis must be shipped on "Freight Prepaid" terms. Sea shipments must arrive at Keelung port **3 weeks** prior to the show opening, and air shipments at Taiwan Taoyuan International Airport **2 weeks** to give sufficient time for customs clearance.

Exhibitor: _____

Booth Number: _____

Exhibitor Contact: _____

Company Seal/Signature: _____

Date: _____

Remarks:

1. Please read the contents of this application with care and after completion return it to the official forwarder along with relevant documents, including the commercial invoice and a packing list (see **Form 3**).
2. TAITRA will not consider applications which are not duly signed.

Please keep a copy
for your records

Please submit along with Form 4-2 to
the following: ampa@taitra.org.tw

Form 4-1
Deadline: March 19

PRE-CONSTRUCTION SAFETY AND HYGIENE COMMITMENT

To: Taiwan External Trade Development Council (TAITRA)

We participate in the Taipei AMPA 2026/EMobility Taiwan/AutoTronics Taipei 2026 held at the Taipei Nangang Exhibition Center, Hall 1. We have visited TAITRA before construction to participate in the vendor's coordination meeting and Disclosure of Worksite Hazardous Elements meeting. The company has indeed understood the safety and health facilities and work safety precautions of the construction site. During the construction period, the laborers employed by the company and the contractor are willing to observe occupational safety and health laws and other related laws and regulations. If subcontracting is required, the subcontractor shall be notified that they should abide by the occupational safety and health laws and other relevant laws and regulations. In the event of any negligence during the construction or activity period that causes occupational disasters or any other accidents, the company and the contractor are willing to bear all legal compensation liabilities and be responsible for all losses suffered by TAITRA as a result. During the period of construction, the Company and its sub-contractors will take care not to damage the venue equipment or devices. We will compensate any damages according to the price or provide repairs without charge.

Throughout the contract period, the Company and its sub-contractor will ensure that all laborers comply with the following provisions:

5. **TAITRA Pre-construction Standard Operation Rule for Contractors (only Chinese version available)**
6. **TAITRA Construction Safety and Health Management Regulations (only Chinese version available)**
7. **Disclosure of Worksite Hazardous Elements**
8. **The lessee and the subcontractor should visit the following website:**
<https://www.tainex.com.tw/en/venue/app-safety/1>

(Home>Organizing>Occupational Safety and Insurance) to read carefully and understand the relevant regulations of occupational safety. If there are violations during the operation, we are willing to face consequence in accordance with the regulations.

The unit is aware that TAITRA has notified the above-mentioned occupational safety and health content regulations, and has fully read and understood the regulations of your association's workplace environment and precautions.

[Note: electronic copy holds same effect as the original document.]

Name of Exhibitor: _____

Name of Exhibitor's General Manager: _____

Address: _____

Telephone: _____ Booth No: _____

To fully implement the requirements of Taipei City Labor Inspection Office, if construction personnel fails to wear the exhibition service badge, related uniform, helmets, safety belts for working above a height of 2 meters, fail to assign personnel to oversee operations in restricted work areas for hoisting operations or forklift operations, fail to set up safety cones under hoisted objects, or fail to restrict personnel access, TAITRA will take photographs for record and impose fines.

Please keep a copy
for your records

Please submit along with Form 4-1 to the
following: ampa@taitra.org.tw

Form 4-2
Deadline: March 19

BOOTH CONSTRUCTION ASSURANCE

※Please submit this form by email (to ampa@taitra.org.tw) before March 19. Only exhibitors that submit this form (and Form 4-1) can pick up their badges. If you are unable to meet the deadline, you **MUST** bring both forms to the Information Counter from April 11-13 in order to collect the exhibitor's badges upon arrival at the exhibition hall during exhibitor's move-in hours.

As a participant at the Taipei AMPA 2026/EMobility Taiwan/AutoTronics Taipei 2026 being held at the Taipei Nangang Exhibition Center, Hall 1 from April 14-17, we assure:

1. That the booth(s) is constructed in compliance with the Taipei Nangang Exhibition Center, Hall 1 Decoration Guidelines, and
2. That our contractor will clear all materials from our booth space and remove such to the approved place before the end of the move-out date, and
3. That if the booth and all materials are not removed, we will assume responsibility for all compensation and civil liability, and also agree that the show management has the right to remove all such materials.

※ Please do not use curtains or other non-self-standing material over scaffolding as booth partition. Please review the Exhibitor's Manual for all regulations.

Company:

Booth Number: Area _____ Number _____.

President /CEO of the company: _____ (Signature)

Contact Person: _____ (Signature)

Tel: _____ Mobile Phone: _____ Fax: _____.

Email: _____.

Hotel in Taiwan where you stay: _____.

Hotel telephone no.: _____.

Booth Contractor: _____.

Contact person: _____ (Signature)

Tel: _____ Mobile Phone: _____ Fax: _____.

Email: _____.

Add: _____.

Please review the Operation Manual and submit before the deadline to avoid surcharges.

Form 5-1
Deadline: March 19

APPLICATION FOR ELECTRICITY, WATER AND DRAINAGE REQUIREMENTS

1. Important! Every exhibitor must fill out the "Water and Electricity Layout Diagram" and submit it using this online platform before Mar. 19, 2026. In the absence of a provision prior to the deadline, the assembly will proceed with the building, and the electric box will be strategically placed in the corner of the booth on its behalf. Modifications are not permissible on the premises.
2. TAITRA provides each booth with 110V/0.5KW (500W) of general electricity (equivalent to five 100W projector lights), which may be accumulated based on the number of booths. No additional charge will apply if the total 110V consumption does not exceed the free cumulative allocation and no 220V or higher voltage, water or 24-hour electricity service is used. It should be noted, however, exhibitors must still log in to the online utility service application system, upload / draw the "Utility Layout Plan." If the exhibitor fails to submit it by the deadline, TAITRA will construct the setup, and the power box will be placed at the booth's corner, without possibility of any on-site modifications. For those applying for 24-hour electricity with a power box in the storage room, the room must not be locked, and exhibitors will be liable for any damages resulting from hindrance of security patrols.
3. If an exhibitor's electricity use exceeds the free cumulative allocation of 110V, or if 24-hour power supply is required (e.g., for refrigerators, freezers, or display coolers), or if 220V, 380V or 440V power, water supply/drainage, or compressed air is needed, a separate application must be submitted by the specified date and payment completed by the deadline stated on the utilities invoice. Taiwan's power system frequency is 60Hz; exhibitors requiring 50Hz electricity must bring their own frequency converter.
4. **A single 110V power box is installed to accommodate the total approved general power usage, including the free basic allocation and any additional requests. Each circuit has a maximum capacity of 22 KW; any power exceeding this limit will be supplied through a separate circuit. For capacities of 22 KW or less, only one 110V power box is provided. Power for 220V, 380V, and 24-hour electricity is supplied through separate, independent power boxes, none of which include outlets. Exhibitors requiring single-phase 220V power with a neutral wire must instead apply for a three-phase, four-wire 380V supply of equivalent capacity. Water supply (½ inch) and drainage (¾ inch) are provided with a ball valve only, without a faucet (pressure is approximately 2.0 kg/cm² on the 1st floor and 1.0 kg/cm² on the 4th floor of Hall 1). Exhibitors are responsible for installing their own piping, faucets, containers, and sinks, and shall bear full liability for any losses or damages caused by leaks or flooding to TAITRA or other exhibitors. Compressed air (½ inch) is supplied at approximately 7.5 kg/cm² and 600 L/min, and includes a ball valve and a female quick connector.**
5. The approval of any request for additional utilities or for changes to the existing utility layout during the exhibition is subject to the venue's existing trench layout, booth partitions, and the cooperation of neighboring exhibitors. Furthermore, power supply for booths cannot be advanced or postponed beyond the scheduled hours. Exhibitors must observe the application deadlines for utility services and all related matters.
6. For the power ratings of different electrical equipment, please refer to the Electrical Equipment Power Consumption Reference Table.
7. If an exhibitor (1) uses water or electricity without applying; (2) applies but fails to pay the utilities fee by the deadline; (3) fails to apply according to actual electricity demand and causes overloading of the declared capacity; or (4) violates utility regulations and uses electricity unsafely, TAITRA may cut off water and power supply without prior notice. Exhibitors shall be solely responsible for any losses or damages arising from such discontinuation of utility services.

8. To ensure electrical safety, exhibitors and their design contractors must first consult the venue's trench floor plan (available on the official website) before finalizing their booth design. The utilities layout plan must then be submitted through the online system by the stipulated deadline to facilitate utility installation. Exhibitors must also reserve space for the power box in their construction plan, clearly marking its location on the diagram. The area surrounding the power box must remain clean, accessible, and free of unrelated items at all times.
9. To withdraw or modify an application, a written request must be submitted at least 15 days before the move-in date; 80% of the paid fee will be refunded. No changes or refunds will be accepted for submissions made after this deadline.
10. TAITRA is not liable for compensation in the event of a power supply disruption caused by the Taiwan Power Company or an unexpected breakdown of TAITRA's own power equipment. Exhibitors must observe the service hours of water and electricity supply, pay close attention to on-site announcements, and properly manage power-off operations to prevent damage to exhibits or equipment. Any damage resulting from operational negligence shall also not be compensated by TAITRA.
11. The use of fuel-powered generators is prohibited within the exhibition venue.
12. Applications will be rejected once the total capacity of all exhibitor requests exceeds the venue's main power supply limits. During the exhibition, using more electricity than applied for will result in excess usage charges. Moreover, if this excess usage interferes with the venue's power system, TAITRA may immediately cut off the power supply without prior notice, and the exhibitor shall be liable for any resulting losses or damages. To ensure safety and prevent overloading, exhibitors must adhere to their approved electricity allocation plan.
13. If the booth design includes a raised floor and requires water supply and drainage, exhibitors must consult with the event organizer's designated technicians to confirm the correct location for the maintenance hole opening. Exhibitors should not open a hole without prior consultation to avoid mistakes.
14. Each machine should, in principle, be equipped with an independent protection device. Multiple machines must not share a single high-capacity power box to avoid safety hazards. If the exhibitor fails to comply, all related risks and consequences shall be borne by the exhibitor, and TAITRA will not be held responsible.
15. Pricing policy:
 - (1) Please apply online. The application date is determined the day the application is submitted.
 - (2) Pricing and relevant discounts/surcharges are as follow:
 - a. Those submitted and paid for before March 9: 10% discount.
 - b. Those submitted between and paid for between March 10-19: Standard pricing.
 - c. Those submitted between and paid for between March 20-26: Standard pricing plus 20% surcharge.
 - d. Those submitted and paid for on/after March 27: Standard pricing plus 50% surcharge.
 - (3) Payment invoice will be provided once the application has been submitted and approved by the organizer.
16. For more information, please email the following:
 - (1) 1st floor exhibitors: powerhk03@taitra.org.tw
 - (2) 4th floor exhibitors: powersp03@taitra.org.tw
17. Please view the Operation Manual (Form 5-2) for a step-by-step process on how to apply for Electricity & Water/Drainage.

ELECTRICITY & WATER/DRAINAGE ONLINE APPLICATION MANUAL



1

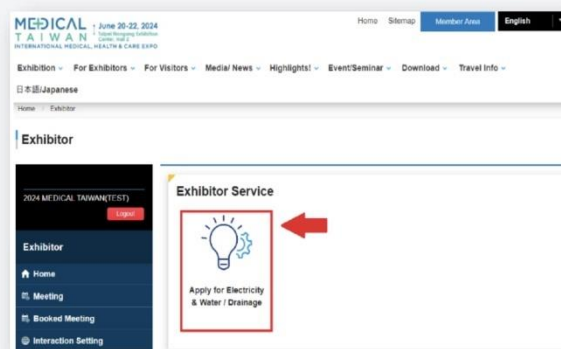
How to log into Online Electricity & Water/ Drainage Application Form

Log into exhibitor backstage of show website by using the email and password of show contact on exhibitor application form.



TAITRA Exhibition Official Website

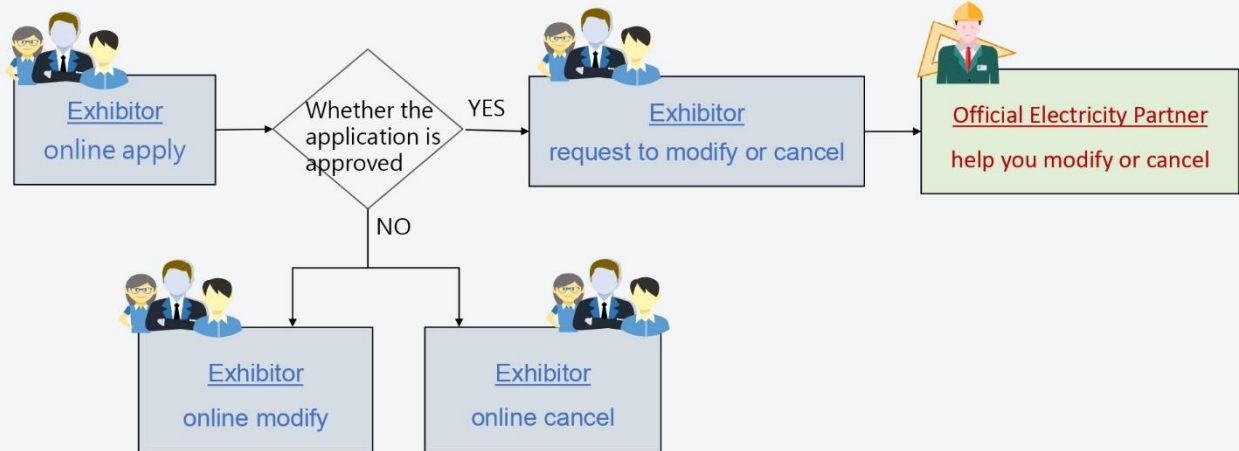
Go to Exhibition Website
Select "Apply for Electricity & Water / Drainage,"



Not yet TAITRA Member?
[Sign in Here](#)

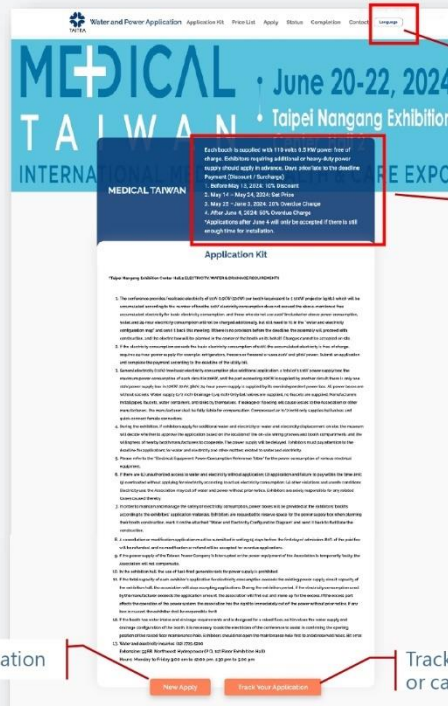
2

2 Application Process



3

3 Application Kit



Switch language
Chinese/English.

Days prior/late to the
deadline Payment
(Discount / Surcharge)

Make a new application

Track your application to modify
or cancel

4

4

Price List

Click "Price List", go to the price list.

Each booth is supplied with 110 volts 0.5 KW power free of charge. Exhibitors requiring additional or heavy-duty power supply should apply in advance. Days prior/late to the deadline Payment (Discount / Surcharge):

1. Before May 13, 2024: 10% Discount
2. May 14 – May 24, 2024: Set Price
3. May 25 – June 3, 2024: 20% Overdue Charge
4. After June 4, 2024: 50% Overdue Charge

*Applications after June 4 will only be accepted if there is still enough time for installation.

Item No.	Item Name	Price/Tax Included	Item No.	Item Name	Price (Tax Included)
1	AC 110V 0.5KW	1,800	35	AC 220V 0.5KW	11,800
2	AC 110V 1KW	1,800	36	AC 220V 1KW	11,800
3	AC 110V 1.5KW	1,800	37	AC 220V 1.5KW	11,800
4	AC 110V 2KW	1,800	38	AC 220V 2KW	11,800
5	AC 110V 2.5KW	1,800	39	AC 220V 2.5KW	11,800
6	AC 110V 3KW	1,800	40	AC 220V 3KW	11,800
7	AC 110V 3.5KW	1,800	41	AC 220V 3.5KW	11,800
8	AC 110V 4KW	1,800	42	AC 220V 4KW	11,800
9	AC 110V 4.5KW	1,800	43	AC 220V 4.5KW	11,800
10	AC 110V 5KW	1,800	44	AC 220V 5KW	11,800
11	AC 110V 5.5KW	1,800	45	AC 220V 5.5KW	11,800
12	AC 110V 6KW	1,800	46	AC 220V 6KW	11,800
13	AC 110V 6.5KW	1,800	47	AC 220V 6.5KW	11,800
14	AC 110V 7KW	1,800	48	AC 220V 7KW	11,800
15	AC 110V 7.5KW	1,800	49	AC 220V 7.5KW	11,800
16	AC 110V 8KW	1,800	50	AC 220V 8KW	11,800
17	AC 110V 8.5KW	1,800	51	AC 220V 8.5KW	11,800
18	AC 110V 9KW	1,800	52	AC 220V 9KW	11,800
19	AC 110V 9.5KW	1,800	53	AC 220V 9.5KW	11,800
20	AC 110V 10KW	1,800	54	AC 220V 10KW	11,800
21	AC 110V 10.5KW	1,800	55	AC 220V 10.5KW	11,800
22	AC 110V 11KW	1,800	56	AC 220V 11KW	11,800
23	AC 110V 11.5KW	1,800	57	AC 220V 11.5KW	11,800
24	AC 110V 12KW	1,800	58	AC 220V 12KW	11,800
25	AC 110V 12.5KW	1,800	59	AC 220V 12.5KW	11,800
26	AC 110V 13KW	1,800	60	AC 220V 13KW	11,800
27	AC 110V 13.5KW	1,800	61	AC 220V 13.5KW	11,800
28	AC 110V 14KW	1,800	62	AC 220V 14KW	11,800
29	AC 110V 14.5KW	1,800	63	AC 220V 14.5KW	11,800
30	AC 110V 15KW	1,800	64	AC 220V 15KW	11,800
31	AC 110V 15.5KW	1,800	65	AC 220V 15.5KW	11,800
32	AC 110V 16KW	1,800	66	AC 220V 16KW	11,800
33	AC 110V 16.5KW	1,800	67	AC 220V 16.5KW	11,800
34	AC 110V 17KW	1,800	68	AC 220V 17KW	11,800
35	AC 110V 17.5KW	1,800	69	AC 220V 17.5KW	11,800
36	AC 110V 18KW	1,800	70	AC 220V 18KW	11,800
37	AC 110V 18.5KW	1,800	71	AC 220V 18.5KW	11,800
38	AC 110V 19KW	1,800	72	AC 220V 19KW	11,800
39	AC 110V 19.5KW	1,800	73	AC 220V 19.5KW	11,800
40	AC 110V 20KW	1,800	74	AC 220V 20KW	11,800
41	AC 110V 20.5KW	1,800	75	AC 220V 20.5KW	11,800
42	AC 110V 21KW	1,800	76	AC 220V 21KW	11,800
43	AC 110V 21.5KW	1,800	77	AC 220V 21.5KW	11,800
44	AC 110V 22KW	1,800	78	AC 220V 22KW	11,800
45	AC 110V 22.5KW	1,800	79	AC 220V 22.5KW	11,800
46	AC 110V 23KW	1,800	80	AC 220V 23KW	11,800
47	AC 110V 23.5KW	1,800	81	AC 220V 23.5KW	11,800
48	AC 110V 24KW	1,800	82	AC 220V 24KW	11,800
49	AC 110V 24.5KW	1,800	83	AC 220V 24.5KW	11,800
50	AC 110V 25KW	1,800	84	AC 220V 25KW	11,800
51	AC 110V 25.5KW	1,800	85	AC 220V 25.5KW	11,800
52	AC 110V 26KW	1,800	86	AC 220V 26KW	11,800
53	AC 110V 26.5KW	1,800	87	AC 220V 26.5KW	11,800
54	AC 110V 27KW	1,800	88	AC 220V 27KW	11,800
55	AC 110V 27.5KW	1,800	89	AC 220V 27.5KW	11,800
56	AC 110V 28KW	1,800	90	AC 220V 28KW	11,800
57	AC 110V 28.5KW	1,800	91	AC 220V 28.5KW	11,800
58	AC 110V 29KW	1,800	92	AC 220V 29KW	11,800
59	AC 110V 29.5KW	1,800	93	AC 220V 29.5KW	11,800
60	AC 110V 30KW	1,800	94	AC 220V 30KW	11,800
61	AC 110V 30.5KW	1,800	95	AC 220V 30.5KW	11,800
62	AC 110V 31KW	1,800	96	AC 220V 31KW	11,800
63	AC 110V 31.5KW	1,800	97	AC 220V 31.5KW	11,800
64	AC 110V 32KW	1,800	98	AC 220V 32KW	11,800
65	AC 110V 32.5KW	1,800	99	AC 220V 32.5KW	11,800
66	AC 110V 33KW	1,800	100	AC 220V 33KW	11,800
67	AC 110V 33.5KW	1,800			
68	AC 110V 34KW	1,800			
69	AC 110V 34.5KW	1,800			
70	AC 110V 35KW	1,800			
71	AC 110V 35.5KW	1,800			
72	AC 110V 36KW	1,800			
73	AC 110V 36.5KW	1,800			
74	AC 110V 37KW	1,800			
75	AC 110V 37.5KW	1,800			
76	AC 110V 38KW	1,800			
77	AC 110V 38.5KW	1,800			
78	AC 110V 39KW	1,800			
79	AC 110V 39.5KW	1,800			
80	AC 110V 40KW	1,800			
81	AC 110V 40.5KW	1,800			
82	AC 110V 41KW	1,800			
83	AC 110V 41.5KW	1,800			
84	AC 110V 42KW	1,800			
85	AC 110V 42.5KW	1,800			
86	AC 110V 43KW	1,800			
87	AC 110V 43.5KW	1,800			
88	AC 110V 44KW	1,800			
89	AC 110V 44.5KW	1,800			
90	AC 110V 45KW	1,800			
91	AC 110V 45.5KW	1,800			
92	AC 110V 46KW	1,800			
93	AC 110V 46.5KW	1,800			
94	AC 110V 47KW	1,800			
95	AC 110V 47.5KW	1,800			
96	AC 110V 48KW	1,800			
97	AC 110V 48.5KW	1,800			
98	AC 110V 49KW	1,800			
99	AC 110V 49.5KW	1,800			
100	AC 110V 50KW	1,800			

5

5

Apply- Step1

- 1 Select your booth set-up contractor. If not the official service provider, please click "Other"
- 2 If you only use the basic (free of charge) electricity, click here go to Step3.

Click "Apply", go to the apply page.

Each booth is supplied with 110 volts 0.5 KW power free of charge. Exhibitors requiring additional or heavy-duty power supply should apply in advance. Days prior/late to the deadline Payment (Discount / Surcharge):

1. Before May 13, 2024: 10% Discount
2. May 14 – May 24, 2024: Set Price
3. May 25 – June 3, 2024: 20% Overdue Charge
4. After June 4, 2024: 50% Overdue Charge

*Applications after June 4 will only be accepted if there is still enough time for installation.

Step 1: Application

Exhibitor Info

Company Name:

Contact Person:

E-mail:

Booth No.:

Quantity of Booths:

Phone:

Fax:

Address:

Booth Set-up Contractor Info

☐ Official Booth Set-up Contractor - Upsilon

☐ Official Booth Set-up Contractor - OYK

☐ KY-POST DESIGN

☐ Other

☐ Only use the basic free of charge electricity, which is 220V 0.5KW per booth (accumulated based on the quantity of booth).

Note: If the recipient email for the payment invoice differs from the basic information of the exhibitor, please make sure to include a separate note with the correct email.

Next

Click "Next", go to the next page.

6

Apply- Step2

select your additional items

Click "Next"

7

Apply- Step3

7 If the layout plan is unfinished, please click here.

Please upload your water and electricity layout plan

Please choose file to upload

Upload Instructions: Upload image files only. file size not exceeding 8MB.

Please click me to draw utility configuration

The example of layout plan

[Click here to upload layout plan file.](#)

[Click here to create your layout plan](#)

Click "Next"

8

8

Apply- Step4

Water and Power Application Application Kit Price List Apply Status Completion Contact Language

MEDICAL TAIWAN

June 20-22, 2024
Taipei Nangang Exhibition Center Hall 2

Each booth is supplied with 110 volts 0.5 KW power free of charge. Exhibitors requiring additional or heavy-duty power supply should apply in advance. Days prior/late to the deadline Payment (Discount / Surcharge)

1. Before May 13, 2024: 10% Discount
2. May 14 - May 24, 2024: Set Price
3. May 25 - June 3, 2024: 20% Overdue Charge
4. After June 4, 2024: 50% Overdue Charge

*Applications after June 4 will only be accepted if there is still enough time for installation.

Booth and Contractor Info

Booth Serial Number: 0176 Nangang Exhibition Center Design

Contract Power: 0.5 KW

Invoice Information

Invoice No: 0176 Nangang Exhibition Center Design

Invoice Date: 2024/05/13

Invoice Amount: 0.00

Additional Items of Application

No.	Application Name	Quantity	Unit	Amount (NTD)	Item Amount (NTD)
1	HL24000001-01	1	Item	0.00	0.00
2	HL24000002-02	1	Item	0.00	0.00
Total				0.00	0.00
Grand Total				0.00	0.00

Water and electricity layout plan

For: 0176 Nangang Exhibition Center Design

connecting booth

connecting booth

connecting booth

Preview

Preview the application form

9

Submit and complete application

10

9

9

Status

Button Function:

- **Supplement:** upload layout plan file or online create layout plan
- **Download:** download the payment slip
- **Upload:** upload the proof of payment
- **View:** view your application form
- **Modify:** modify your application form
- **Cancel:** cancel your application form

Water and Power Application Application Kit Price List Apply **Status** Completion Contact Language

MEDICAL TAIWAN

June 20-22, 2024
Taipei Nangang Exhibition Center Hall 2

Each booth is supplied with 110 volts 0.5 KW power free of charge. Exhibitors requiring additional or heavy-duty power supply should apply in advance. Days prior/late to the deadline Payment (Discount / Surcharge)

1. Before May 13, 2024: 10% Discount
2. May 14 - May 24, 2024: Set Price
3. May 25 - June 3, 2024: 20% Overdue Charge
4. After June 4, 2024: 50% Overdue Charge

*Applications after June 4 will only be accepted if there is still enough time for installation.

Status

No.	Application Number	Date	Application Status	Configurator Status	Payment Slip	Proof of Payment	Operation
1	HL24000001-01	2024/03/12	Cancel	Cancel			View
2	HL24000002-02	2024/04/22	Wait for Review	Wait for Review	Supplement		Modify Cancel
3	HL24000003-03	2024/05/13	Approved	Approved	Download	Upload	View
4	HL24000004-04	2024/05/13	Wait for Review	Wait for Review	Supplement		Modify Cancel

Organizers: International Trade Administration, Ministry of Economic Affairs
Executive Unit: Taiwan External Trade Development Council
Disclaimer of Liability: Provided by Taiwan External Development Council (TAITRA). All rights reserved.

10

TARIFF FOR HEAVY DUTY ELECTRIC POWER**Remarks:**

1. The rates are calculated on the basis of total electric consumption for the exhibition period.
2. 5% Value Added Tax is included.
3. Price rates subject to change without notice.

Item	DESCRIPTION OF SERVICE	UNIT COST NT\$
1	AC 110V 60 Cycle single phase 5A (500W)	900
2	AC 110V 60 Cycle single phase 10A (1000W)	1,800
3	AC 110V 60 Cycle single phase 15A (1500W)	2,700
4	AC 110V 60 Cycle 2KW	3,600
5	AC 110V 60 Cycle 4KW	7,200
6	AC 110V 60 Cycle 6KW	10,800
7	AC 110V 60 Cycle 9KW	16,200
8	AC 110V 60 Cycle 12KW	21,600
9	AC 110V 60 Cycle 15KW	27,000
10	AC 110V 60 Cycle 18KW	32,400
11	AC 110V 60 Cycle 22KW	39,600
12	AC 220V 60 Cycle 15A	4,858
13	AC 220V 60 Cycle 20A	9,403
14	AC 220V 60 Cycle 30A	12,508
15	AC 220V 60 Cycle 40A	15,824
16	AC 220V 60 Cycle 50A	19,321
17	AC 220V 60 Cycle 60A	25,473
18	AC 220V 60 Cycle 75A	29,338
19	AC 380V 60 Cycle 15A	11,657
20	AC 380V 60 Cycle 20A	15,009
21	AC 380V 60 Cycle 30A	19,851
22	AC 380V 60 Cycle 40A	23,764
23	AC 380V 60 Cycle 50A	28,280
24	AC 380V 60 Cycle 60A	36,226
25	AC 440V 60 Cycle 15A	12,664
26	AC 440V 60 Cycle 20A	16,353
27	AC 440V 60 Cycle 30A	21,869
28	AC 440V 60 Cycle 40A	26,451
29	24hrs AC 110V 60 Cycle single phase 5A (500W)	3,328
30	24hrs AC 110V 60 Cycle single phase 15A (1500W)	4,329
31	24hrs AC 110V 60 Cycle single phase 20A (2000W)	4,975
32	24hrs AC 220V 60 Cycle 3 phase 15A	14,246
33	24hrs AC 220V 60 Cycle 3 phase 20A	21,676
34	24hrs AC 220V 60 Cycle 3 phase 30A	28,283
35	Water/Drainage installation	5,750
36	Compressed Air	7,800

ESTIMATED POWER CONSUMPTION FOR ELECTRICAL APPLIANCES

Item	Power Consumption
LED Spotlight	10W
Round Spotlight	100W
Halogens Light	50W
Florescent Lamp	10~40W
Personal Computer	100~200W
Notebook	20~50W
Television	150W
Coffee Maker	600W~1,500W
Refrigerator	80~200W
Drinking Water Machine	600W
Hot Plate	800W
Microwave Oven	800W

Please keep a copy
for your records

Form 6
Deadline: March 19

PROMOTIONAL BALLOON APPLICATION AND LIABILITY FORM

To: Taiwan External Trade Development Council (TAITRA)

We will participate in the Taipei AMPA 2026/EMobility Taiwan/AutoTronics Taipei 2026 held in the Taipei Nangang Exhibition Center, Hall 1 from April 14-17, 2026. To enhance our show presence, we hereby apply for raising a promotional balloon. We ensure that the balloon will be raised in accordance with the "Regulations Regarding Use of the Promotional Balloon." We will also take sole responsibility for the safety of the balloon. If there is any injuries, financial losses or infringement upon the rights of the other participants or a third party, we will assume all legal responsibility and ensure that TAITRA will be excused from any responsibility, including civil liability or any loss due to the previous listed circumstances and we will reimburse TAITRA for all damages and legal costs, and for all related losses incurred upon TAITRA.

Please select one option:

- ☐ **Option 1:** a balloon between 4 and 7 meters in height with a deposit of NT\$50,000 and an additional non-refundable fee of NT\$10,000. Please provide both checks (payable to "Taiwan External Trade Development Council") to the mailing address below.
- ☐ **Option 2:** a small non-flying balloon lower than 4 meters and a deposit of NT\$50,000. Please prepare a check (payable to "Taiwan External Trade Development Council") to the mailing address below.

If no incident(s) or damage(s) to the venue occur before, during and after the show, the Organizers will return the deposit check. Otherwise, the deposit will be confiscated.

Exhibitor: _____:

Booth Number: _____

Contact Person: _____ E-MAIL : _____

Please submit the completed form via email, and the check(s) via registered mail (postmarked) to the following by **March 19, 2026**.

Mr. Paul Wang
TAITRA Exhibition Dept. Section 3
#5, Xinyi Road Section 5
Taipei, 110 Taiwan
Tel: +886-2-2725-5200 ext.2657
E-mail: ampa@taitra.org.tw

Please keep a copy
for your records

Please complete and submit this form to the
organizer: ampa@taitra.org.tw

Form 7
Deadline: March 19

STAGE AND STEREO SYSTEM SETUP APPLICATION/LIABILITY FORM

To: Taiwan External Trade Development Council (TAITRA)

As an exhibitor at the Taipei AMPA 2026/EMobility Taiwan/AutoTronics Taipei 2026 Show held at the Taipei Nangang Exhibition Center, Hall 1 from April 14-17, we would like to apply for the setup of (check all that apply) ☐stage ☐stereo system for stage activity and promotion purposes. We hereby guarantee that we will observe and abide by all regulations regarding stage and stereo/sound system setup as stipulated in the "Regulations Governing Booth Decoration within the Taipei Nangang Exhibition Center, Hall 1" as well as other regulations given by the show organizer (TAITRA) as set forth below:

1. The stage must be recessed at least two meters from the edge of the aisle, no more than 2 amplifiers are allowed.
2. Neighboring booths must not hold stage activities at the same time. Stage activities must be held according to the time schedule set by the organizer. There should be at least a one-hour interval in between the activities; duration for each activity should be no more than 20 minutes.

Please enclose the following:

- ☐Design/Construction plan (please indicate the stage's distance in relation to the aisle as well as the location of the amplifiers)
- ☐Estimated time for stage activities (duration should be no more than 20 minutes per event, with at least a one hour interval in between)
- ☐NT\$100,000 check

Exhibitor: _____ Contact Person: _____ Mobile Phone: _____ E-MAIL: _____ Booth Number: _____ Frequency: _____	<p style="text-align: center;">Stereo Contractor</p> ☐ Check if same as exhibitor; no need to fill out if checked. Contractor: _____ Contact Person: _____ Mobile Phone: _____
※Please be sure that all music played complies with relevant copyright laws, or apply and receive necessary permits before performing. Any copyright violations and subsequent penalties are to be borne by the exhibitor.	

FREE WI-FI SERVICE

To offer a stable environment for high-capacity Wi-Fi with seamless connection, Taipei Nangang Exhibition Center, Hall 1(TaiNEX 1) has introduced a new Wi-Fi system. The system enables 10,000 end-user devices to access free internet service. It also does away with the need to set up private internet facilities like Wi-Fi access points and Wi-Fi hotspot sharing.

1. Access locations:

Showground on 1st and Sky Dome (4th floor), all public hallways, B1 Dining Area, and Conference rooms on the 3rd, 4th, 5th, and 6th floors.

2. Basic equipment required for using the Wi-Fi internet connection:

- (1) Notebook computer, tablet computer or smart phone.
- (2) Wi-Fi-certified wireless network cards compliant with 802.11a/b/g/n/ac.
- (3) Cards operating at 2.4GHz (wireless card protocols: b/g/n) are more susceptible to channel interference, resulting in poor internet connection quality. Try to use equipment that supports the 5GHz (wireless card protocols: a/n/ac) for accessing the internet.

3. Taipei Nangang Exhibition Center, Hall 1' s Wi-Fi SSID are as follows:

- (1) TWTC Free (For buyers and visitors, no password required)
- (2) [TWTC Vendor \(Exhibitors can obtain password from event organizer\)](#)
- (3) TWTC Press (Domestic & foreign journalists can obtain password from event organizer)

4. Notes for using the Wi-Fi Service:

- (1) This service is intended solely for the provision of basic E-mail sending/receiving and for web page browsing by buyers, exhibitors and journalists.
- (2) There are many competing Wi-Fi devices within the 2.4 GHz band, such as Bluetooth devices, wireless speakers, wireless audio electronics, microwave ovens, plus the AP equipment set up by exhibitors that will affect the venue' s Wi-Fi service quality; as a result, only the 5 GHz service will be provided on the first floor and Sky Dome (4th floor), and all other areas will have both 2.4 GHz and 5 GHz services.
- (3) Wi-Fi access speeds will be affected by the network terminal equipment' s performance, placement, distance, building (decoration) shielding, electromagnetic radio frequency interference (such as those mentioned in the second item above), the host website' s bandwidth, and numerous other factors; if this causes direct or indirect damage or loss, TaiNEX1 assumes no liability for damages.
- (4) Use of software/hardware systems which interfere with or sabotage other online users or nodes, such as disseminating computer viruses, attempting to hack into unauthorized systems, is strictly prohibited.
- (5) TaiNEX1 shall terminate the rights to use the service in the event of a personal device being infected with a virus or is making malicious attacks on other computers which may compromise internet connection quality.
- (6) Users shall avoid violating copyright laws or engaging in illicit online activities. Any legal liability resulting from such violations shall be borne solely by the user(s).
- (7) Users shall comply with TaiNEX 1's related internet usage guidelines when using the Wi-

Fi service. For violators, TaiNEX 1 shall terminate the perpetrator' s access rights to the service.

5. In order to maintain quality Wi-Fi frequency spectrum, exhibitors are prohibited from setting up their own wireless access points without an approved application.
6. TaiNEX 1 reserves the right to change or terminate this service at any time without prior notice.

Please keep a copy
for your records

Please complete and submit this form to the
organizer: ampa@taitra.org.tw

Form 9
Deadline: March 19

TELEVISION WALL SETUP

Note: TVs (100-inch or smaller) – no application is required; please be sure the setup is entirely within your booth space.

To: Taiwan External Trade Development Council (TAITRA)

We will participate in Taipei AMPA 2026/EMobility Taiwan/AutoTronics Taipei 2026 held in the Taipei Nangang Exhibition Center, Hall 1. We would like to display televisions or big screens on the booth walls during the show and will abide by the regulations not only set forth below but also the related ones on “Regulations on work at TAITRA Venues”.

1. Walls must not exceed 2.5 meters in height.
2. The front of the wall must be at least one meter from the edge of the aisle or maintain an angle of at least 30 degrees with respect to the aisle.
3. The volume (sound level) of the films or videos must not exceed 85 decibels.
4. Films or videos played must be related to the theme of the exhibition. NTSC is the universal video system used in Taiwan.

If there is any injury, financial loss or infringement upon the rights of other participants or a third party, we will assume all legal responsibility and ensure that TAITRA will be excused from any civil liability or compensation responsibility. We will reimburse TAITRA for all damages and legal costs, and for all related losses incurred upon TAITRA.

Booth: _____

Exhibitor: _____

Contact person: _____

Email: _____

Mobile Phone: _____

Address: _____

Company Seal/Signature

※Please email this application to the organizer (ampa@taitra.org.tw) before March 19.

※Late or unapproved TV wall setups will result in a penalty and additional fees.

Please keep a copy
for your records

Please complete and email a copy to the
following: ampa@taitra.org.tw

Form 10
Deadline: March 19

APPLICATION FOR HEAVY VEHICLES ENTRY

※Entry permitted only during move out (April 18). Max 3 vehicles per form; if you require more than 3 vehicles, please submit additional form(s).

Application Date: _____ Revised: September 2020

Exhibitor Info	Event: Taipei AMPA E-Mobility Taiwan AutoTronics Taipei	
Exhibitor:	License Plate Number: Vehicle Type: ☐ Crane ☐ Truck ☐ Crane Truck Vehicle Axle No.: ☐ Two-Axle ☐ Triaxle ☐ Other Vehicle Height: (Cargo included) Vehicle Weight Limit: _____ Ton(s)/ Maximum weight lift: _____ ton(s) Access Period: April 18, from _____ a.m./p.m. to _____ a.m./p.m.	
Booth Number:		
Contact Person:		
Mobile:	License Plate Number: Vehicle Type: ☐ Crane ☐ Truck ☐ Crane Truck Vehicle Axle No.: ☐ Two-Axle ☐ Triaxle ☐ Other Vehicle Height: (Cargo included) Vehicle Weight Limit: _____ Ton(s)/ Maximum weight lift: _____ ton(s) Access Period: April 18, from _____ a.m./p.m. to _____ a.m./p.m.	
Email:		
	License Plate Number: Vehicle Type: ☐ Crane ☐ Truck ☐ Crane Truck Vehicle Axle No.: ☐ Two-Axle ☐ Triaxle ☐ Other Vehicle Height: (Cargo included) Vehicle Weight Limit: _____ Ton(s)/ Maximum weight lift: _____ ton(s) Access Period: April 18, from _____ a.m./p.m. to _____ a.m./p.m.	
Remarks: 1. <u>Application Contact</u> : In order to protect the safety of the structure, floor, personnel and facilities of TaiNEX 1, any vehicle accessing the exhibition center with total weight over 15 tons (as specified on the body of the vehicle or in the vehicle registration license) or any crane or forklift of any tonnage shall be subject to a prior application to be filed by the exhibitor as required with the exhibition or event organizer in accordance with the following. Access shall only be granted after the application is approved. 2. <u>Application Qualification and Procedure</u> : If the vehicle is needed by the exhibition or event, the exhibitor shall submit a photocopy of the vehicle registration license or relevant access permit before the vehicle enters the site and shall file an application with the organizer during the prescribed period. Following initial review by the organizer, TaiNEX 1 may make its own decision as to whether the access is approved in consideration of safety and order. 3. <u>Safety Responsibility</u> : The floor weight limit of ground floor(1st floor) of TaiNEX 1 is 5 tons/square meter. The floor weight limit in the Sky Dome (4th floor) is 2 tons/square meter. Vehicles accessing the site shall arrange and install tools to expand loading surface (such as steel beam, steel board, cushion base or sleeper, etc.) to reduce weight concentration and protect the safety of the exhibition hall. In case of damage to any facility or personnel due to the weight, operation or other reason of the vehicle or its cargo, the event organizer shall bear all liabilities. (Note: Cargo entrance to any area of TaiNEX 1: Ground Floor(1st floor) Area I: 5.0 meters high, 9.9 meters wide; Area J: 4.5 meters high, 11.6 meters wide; Area K: 5.0 meters height, 10.0 meters high; Sky Dome (4th floor) Area L: 4 meters high, 11.0 meters wide; Area M: 8.5 meters high, 11.9 meters wide; Area N: 4.0 meters high, 10.1 meters wide. If the total height of the cargo exceeds access limit, please break down the cargo before access. In case of damage to any facility in the exhibition hall due to improper handling, relevant compensation liabilities shall be undertaken.) 4. <u>Restriction on Working Hours and Locations</u> : Vehicles accessing the site shall follow the approved hours and locations. 5. <u>Notes</u> : A. All heavy vehicles shall present a weight certificate issued within 24 hours to prove that the total weight of the vehicle does not exceed the weight limit of the exhibition hall. In case of excess weight, lack of weight proof, failure to file access application and acquire approval in advance or concern of vehicle weight as determined by the inspection personnel onsite, access will be denied. B. If the vehicle is consistent with the above requirements, the inspection personnel on site will issue the "TAITRA Nangang Exhibition Center Hall 1 Vehicle Circulation Safety Instructions" to the vehicle driver for careful review and signed confirmation. Access shall also be subject to payment of temporary parking fee at the exhibition center C. Please contact TaiNEX 1 (Tel: +886-2-27255200 #5545) for further questions.		
Applicant (Signature and Seal)	Review by Organizer	Review by TaiNEX1
We agree and will comply with all provisions above and will also undertake relevant legal and compensation liabilities.		

Please keep a copy
for your records

Please complete and email this form along
with 11-2 to the following:
ampa@taitra.org.tw

Form 11-1
Deadline: March 19

APPLICATION FOR CONSTRUCTION OF SECOND-STORY BOOTH

To: Taiwan External Trade Development Council (TAITRA)

We participate in the Taipei AMPA 2026/EMobility Taiwan/AutoTronics Taipei 2026 held at the Taipei Nangang Exhibition Center, Hall 1. As more space is needed for the show, we hereby apply for the construction of second-story booths. We ensure that the booths will be constructed in accordance with the specifications of the construction plan (as enclosed) by a licensed architect, also in compliance with the Decoration Guidelines for the Taipei Nangang Exhibition Center, Hall 1, and the Construction Guidelines for Second-story Booths in the Taipei Nangang Exhibition Center, Hall 1. We will take sole responsibility for the safety of the booths.

If there is any injury, financial loss or infringement upon the rights of other participants resulting from the design, construction, use or removal of such booths, we will assume all legal responsibility, and ensure that TAITRA will be excused from any civil liability or compensation responsibility. If TAITRA is charged, and subjected to making compensation or sustains any losses due to any of the above circumstances, we will reimburse TAITRA for all lawsuits and lawyer expenses, other fees and TAITRA's losses. If there are any damages is made to showground facilities, such as to pillars, the ceiling, or fire sprinklers, during construction, we will be responsible for the compensation at the cost of losses which are appraised by an impartial third party.

Enclosed are related data and documents for the application for second-story booths. Please check and grant approval for the construction.

Company: _____.

Company President: _____ (Signature/Seal) _____.

Date: _____.

Tel: _____ Fax: _____ Email: _____

Booth Number: Area _____ Number _____.

Area of Ground Booth: _____ square meters

Area of Second-story Booth: _____ square meters

Contractor for the Second-story Booths: _____.

President of the Construction Company: _____.

Tel: _____ Fax: _____ Email: _____.

Person in Charge: _____.

Please return completed form by e-mail to:

Mr. Paul Wang

Tel: +886-2-2725-5200 ext.2657

E-mail: ampa@taitra.org.tw

Please keep a copy
for your records

Please complete and email this form along
with 11-1 to the following:
ampa@taitra.org.tw

Form 11-2
Deadline: March 19

CONFIRMATION OF SECOND-STORY BOOTH DESIGN

With regard to the _____ (name of the exhibitor)
that is applying for the construction of second-story booths in the Taipei AMPA 2026/EMobility
Taiwan/AutoTronics Taipei 2026 at booth number: Area _____ Number _____ in
the Taipei Nangang Exhibition Center, Hall 1, we have checked the structural design of the
booths, and ensure that it is safe and comply with the related regulations of the Taipei World
Trade Center. We will also take responsibility for on-the-spot supervision during construction,
and will issue a certificate upon its completion.

Architect Company: _____.

Structural Engineer Company: _____.

Address: _____.

Tel: _____ Fax: _____ Email: _____.

Architect: _____..

(Signature/Seal)

Structural Engineer: _____.

(Signature/Seal)

Inspector: _____.

(Signature/Seal)

Date: _____.

Please return completed form by e-mail to:

Mr. Paul Wang

Tel: +886-2-2725-5200 ext.2657

E-mail: ampa@taitra.org.tw

Please keep a copy
for your records

Please complete and submit along with Form
12-2 to the following: ampa@taitra.org.tw

Form 12-1
Deadline: March 19

APPLICATION FOR CONSTRUCTION OF BOOTH EXCEEDING 4 METERS (HEIGHT)

To: Taiwan External Trade Development Council (TAITRA)

We will participate in the Taipei AMPA 2026/EMobility Taiwan/AutoTronics Taipei 2026 held in the Taipei Nangang Exhibition Center, Hall 1. To enhance our show presence, we hereby apply for the construction of booths exceeding 4 meters high. We ensure that the booths will be constructed in accordance with the specifications of the construction plan (as enclosed) by a licensed architect, also the Regulation Governing Booth Decoration within the Taipei Nangang Exhibition Center, Hall 1. We will take sole responsibility for the safety of the booths.

If there is any injury, financial loss or infringement upon the rights of other participants resulting from the design, construction, use or removal of such booths, we will assume all legal responsibility, and ensure that TAITRA will be excused from any civil liability or compensation responsibility. If TAITRA is charged, and subjected to making compensation or sustains any losses due to any of the above circumstances, we will reimburse TAITRA for all lawsuits and lawyer expenses, other fees and TAITRA's losses. If there are any damages is made to showground facilities, such as to pillars, the ceiling, or fire sprinklers, during construction, we will be responsible for the compensation of losses the costs of which are appraised by an impartial third party. Enclosed are related data and documents for the application for booths exceeding 4 meters high. Please check and grant approval for the construction.

Company: _____.

President of the company: _____ (Signature) Date: _____.

Tel: _____ Fax: _____ Email: _____.

Booth Number: Area _____ Number _____.

Area of Ground Booth: _____ square meters

Area of Exceeding 4 Meters: _____ square meters

Contractor for the Booths Exceeding 4 Meters High: _____.

President of the Construction Company: _____.

Tel: _____ Fax: _____ Email: _____.

Person in Charge: _____.

Please return completed form by e-mail to:

Mr. Paul Wang

Tel: +886-2-2725-5200 ext.2657

Please keep a copy
for your records

Please complete and submit along with Form
12-1 to the following email: ampa@taitra.org.tw

Form 12-2
Deadline: March 9

CONFIRMATION OF BOOTH EXCEEDING 4 METERS (HEIGHT) DESIGN

With regard to the _____ (name of the
exhibitor) that is applying for the construction of booths exceeding 4 meters (height) in the Taipei
AMPA 2026/EMobility Taiwan/AutoTronics Taipei 2026 at booth number:
(Area _____ Number _____) in the Taipei Nangang Exhibition Center, Hall 1, we
have checked the structural design of the booths, and ensure that it is safe and comply with the
related regulations of the Taipei World Trade Center. We will also take responsibility for on-the-
spot supervision during construction, and will issue a certificate upon its completion.

Architect Company: _____.

Structural Engineer Company: _____.

Address: _____.

Tel: _____ Fax: _____ Email: _____.

Architect: _____.

(Signature)

Structural Engineer: _____.

(Signature)

Inspector: _____.

(Signature)

Date: _____.

Unauthorized construction will result in the exhibitor completing the application on site,
as well as pay a fine of NT\$100,000.

Please complete and submit to the following email: ampa@taitra.org.tw

Form 13
Deadline: March 19

APPLICATION FOR EXTRA EXHIBITOR'S BADGES

※Only required for exhibitors wishing to purchase additional exhibitor badges

- (1) Exhibitors are issued 4 badges for the 1st booth rented, and 2 additional badges for each booth rented thereafter. Example: a 4-booth exhibitor will receive 10 badges.
- (2) All badges (those issued and additional purchases) can be picked up at the information counter during Move in; Forms 4 and 4-1 must be submitted before any exhibitor badges can be picked up.
- (3) Each additional badge is NT\$300. Please provide this form by March 19 to the organizer (ampa@taitra.org.tw). Exhibitors may adjust badge names via the Exhibitor's Account. Payment can be completed at the information counter during move in; only cash will be accepted.
- (4) Exhibitors may also purchase additional badges at the counter. Only cash payment will be accepted. Please note that badges purchased directly on site will not display personal names.

Additional Badges (quantity)	
Booth Number	
Exhibitor	
Contact Person	
Phone	
Email	



TAIPEI AMPA

Taipei Int'l Automobile & Motorcycle Parts & Accessories Show

E-MOBILITY TAIWAN 2025



AUTOTRONICS TAIPEI

Taipei Int'l Automobile Electronics Show

2026
APRIL 14-17

Taipei Nangang Exhibition Center,
Hall 1(TaiNEX1)