Exhibitor Checklist

Move in: April 11-13
Show Dates: April 14-17
Move out: April 18

Dates and contact person ※Denotes required for all exhibitors

Date		How to Apply	Task	Forms	Page	Department	Contact
Payment invoice			Final payment	Invoice to be emailed		TAITRA	Mr. Paul Wang +886-2-2725-5200 ext.2657 ampa@taitra.org.tw
While supplies last		Email	Apply for meeting rooms	Via official website		TAITRA	
Sponsorship		Email	**Exhibitor Sponsorship package**	Forms 1 & 1-1	32-33	TAITRA	
MARCH	6		Booth telephone/internet application		8	Chunghwa Telecom	+886-2-2720-0149
	19)	Email	Importation of Exhibits On a Bonded	Form 3	34	TAITRA	Mr. Paul Wang +886-2-2725-5200 ext.2657
			Commercial Invoice and Packing List	Form 2	35	Eurotran Expo Service Co., Ltd.	Mr. Jimmy Kuo jimmy.kuo@eurotran.com
						Triumph Express Service Co., Ltd.	Ms. Irene Cheng irene@trans-link.com.tw
		Email	**※ Submit Pre-construction Safety and Hygiene Commitment & Booth Construction Assurance**	Forms 4-1 & 4-2	36-37	TAITRA	Mr. Paul Wang +886-2-2725-5200 ext.2657 ampa@taitra.org.tw
		Exhibitor' s Account	**※ Water & Utilities applicaiton**	Form 5	49-56	Water & Utilities Company (TaiNEX1)	1st floor (Areas I J K): +886-2-2725-5200 ext. 5569 4th floor (Areas L M N): +886-2-2725-5200 ext. 5568
		Email	Promotional Balloon Application	Form 6	58	TAITRA	Mr. Paul Wang +886-2-2725-5200 ext.2657 ampa@taitra.org.tw
			Stage and Stereo System Setup Application	Form 7	52		
		Email	TV Wall Setup	Form 9	62		
		Email	Two-story booth	Form 11-1	64		
			Two-story application	Form 11-2	65		
		Exhibitor' s Account	**Personal name on exhibitor badges**	**Website**	**12**		
		Email	Additional Badges	Form 13	**68**		
APR	11-13		**Move in (pick up exhibitor badges)**	Present your business card at the information counter to pick up your exhibitor badges. Forms 4 & 4-1 must be submitted in order to pick up.			Information Counter

Venue Regulations

(Please also read the guidelines in the Exhibitor Manual to protect your rights and interests in the show)

1. The Exhibition Hall is an indoor venue. Please do not smoke, consume alcohol, or use narcotics in any area (halls, corridors, toilets, restaurants, convenience stores, stairwells, elevators, office areas, and booths). According to regulations of the Tobacco Hazards Prevention Act, smokers may be fined UP to **NT$10,000** for smoking in areas where smoking is prohibited.

2. To maintain safety in the Exhibition Hall and protect the rights and interests of visitors, if any exhibitor representatives (including those contracted by the exhibitor) smoke, consume alcohol, or use narcotics in the Exhibition Hall and are reported by visitors or the organizer, the evidence shall be reported to the Department of Health or judicial authorities. The exhibitor shall be banned from exhibitions organized by the organizer for at least five years and all previous participation records will be voided.
3. The show is open to trade visitors and the general public during all show dates (April 14 to 17). General public may purchase either a Day pass (NT$200, valid only on day of purchase) or Show pass (NT$300, valid for the entire duration). Though under the age of 12 will not permitted into the showground. Ticket sales end 2 hours before the end of each show day.
4. Product trials (including but not limited to: riding or operating vehicles) are not permitted in the Exhibition Hall. Where such violation is reported by visitors or discovered by the organizer, a verbal warning shall be issued to the exhibitor for the first violation and a second violation will incur a penalty of NT$20,000 on the exhibitor.
5. Show girls or marketing staff hired by exhibitors may only promote inside or in front of the exhibitor's booth during the exhibition period. They may not promote any exhibition products in other areas of the Exhibition Hall and affect the interests of other exhibitors. In the case of a violation, the exhibitor shall be fined NT$20,000.
6. No pets (including companion dogs) are permitted in the Exhibition Hall. All exhibitors and related personnel are required to follow the rules. In the case of a violation, the exhibitor shall be fined NT$10,000. Guide dogs (including those in training) are excepted with valid proof.
7. The organizer may impose fines consecutively for violation of the rules in Article 4, 5, and 6 (as listed above). Where the exhibitor commits 3 violations (inclusive) or more, the exhibitor shall be banned from exhibitions organized by the organizer for at least 2 years and all previous participation records will be voided.

Exhibition Requirement and Related Regulations

1. The signage, displays, and the name of the fascia board of the exhibitor’ s booth must be the same as the information submitted (in English) in the application; displaying only the product brand or any other information not included in the application is prohibited. Failure to comply with this rule will be deemed as an act of “sub-letting of space” or “sharing booth usage”

resulting in revoking the exhbiitor' s exhibiting rights (fees will not be refunded), issued a participation ban for at least 2 years and the voiding of their previous participation records.

2. The exhibitor must not sub-let or transfer the allocated booth or use any company name not submitted in the application (including the names of sponsors, affiliates (subsidiaries), foreign company of the applicant company, subsidiaries, etc.). Failure to comply will result in instant revoking of the exhibitor (and the transferee' s) exhibiting rights (fees will not be refunded), issued a participation ban for at least 2 years and the voiding of both the exhibitor and the transferee' s previous participation records.

3. The organizer reserves the right to reject any products or exhibitors that do not meet the criteria for the theme of the exhibition. Exhibitors deemed to be participating under falsified circumstances will have their exhibiting rights revoked (fees will not be refunded), issued a participation ban for at least 2 years, and the voiding of their previous participation records.

4. The organizer has the right to assess the product category against the application and booth requirements in order to plan and designate the display level and area as well as the number of booths required. The organizer will also assess the nature of the products to be displayed against the exhibition records of the exhibitor at the Taiwan Trade Shows or domestic/international promotional events managed by the organizer; and make decisions on accepting the exhibitor' s application, the display area and number of booths to be assigned.

5. All products that have been identified by the government as restricted for import, products with import restrictions based on certain locations, or products manufactured, produced or sold in such locations cannot be exhibited. Failure to comply will result in the exhibitor being banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records. The exhibitor will also be fully liable for any legal action taken against the organizer as well as all of the resulting costs and damages inflicted on the organizer.

6. Retail sales are prohibited during the exhibition. All products must be exhibited until 3 p.m. on the last day and exhibitors may not pack or move out from the exhibition area before 3 p.m. In the case of a violation, the organizer will keep photograph records and issue notifications afterwards. The exhibitor will be banned from participating in exhibitions organized by the organizer for at least 2 years and all previous participation records will be voided.

7. Exhibits deemed to be in bad taste (example: public indecency) may not be exhibited. Failure to comply will result in the exhibitor being banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records. Any decision made by the organizer is final.

8. The organizer may adjust booth assignments or exhibiting rights based on exhibit profiles and past participation records.

9. The music, images, or related information played/displayed by the exhibitor publicly during the exhibition period may not infringe upon intellectual property rights. In the case of a violation and the exhibitor fails to make adjustments after it is reported, the exhibitor shall be banned

from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records. The exhibitor will also be fully liable for any legal action taken against the organizer as well as all of the resulting costs and damages inflicted on the organizer.

10. Any decision made by the organizer regarding Articles 1-9 as listed above, or any regulations not specifically covered is final and may not be challenged by the exhibitor.

Move-in and Move-out Notice

1. Raw space exhibitors must have their booth constructed by a contractor with basic amenities including carpeting, partition, and booth signage; exhibitors may not exhibit in raw space only, and may not construct their booth with tarp over scaffolding, any other non-self-standing material(s), or non-fireproof material(s). Failure to comply will result in the exhibitor being banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records.
2. Where the exhibitor fails to provide full payment by the payment deadline, the organizer may directly void the exhibitor's participation in the Exhibition without notice. Paid deposits and other fees shall not be refunded and the exhibitor may not object.
3. Before the exhibitor enters and build up the booth, it shall fill out and submit the Pre-construction Safety and Hygiene Commitment & Booth Construction Assurance, apply for water and electricity, and other related application documents within the prescribe period. Where the exhibitor's decoration and interests are affected as a result of its failure to complete the tasks, the exhibitor shall bear sole responsibility and the organizer shall not be involved.
4. If the exhibitor needs to set up a stage and Sound/speaker equipment, tethered balloons, or construct their booth exceeding 4 meters in height, it shall be required to file an application to the organizer in advance and it may only set up such structures or decorations with the approval of the organizer (refer to related regulations in the Exhibitor Manual); where the exhibitor fails to file an application, the structures or decorations must be immediately removed or the exhibitor shall be required to carry out supplementary application procedures. Unless the exhibitor carries out supplementary application procedure in accordance with regulations, it shall be required to pay a fine for the use of such structures or decorations. Where the exhibitor files an application after the application deadline (March 19), it shall be required to pay a fine of NT$10,000. Where the application is filed during the exhibition (from April 14 to 17), the exhibitor shall be required to pay a fine of NT$30,000 for the use. Failure to comply will result in the exhibitor being banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records.
5. After the end of the Exhibition, the exhibitor shall remove all exhibits and items above ground and clear the booth during the move-out. The organizer is not be responsible for the custody of the exhibit. In the event that exhibits or items above ground are found onsite after the move-out,

they will be removed by the cleaning company without notice to the exhibitor and all expenses shall be borne by the exhibitor. In addition, the exhibitor will be banned from participating in any of the events managed by the organizer for at least 2 years and voiding of their previous participation records.

Exhibitor’ s Account

All services previously offered have been consolidated into a single TAITRA Member’ s Account. Please log into the Exhibitor’ s Account with your email and password (same as when applying for 360 Mobility) to upload product catalogue, edit your exhibitor profile, and perform other exhibition activities.

https://reurl.cc/q0RrK

How to access your Exhibitor’ s Account

1. Click “Login” on the 360 Mobility website and login with your email and password.
2. For first time users, once you’ ve successfully logged in, you will be directed to the registration page; please complete all required information before proceeding.
3. If you forgot your password, please select “Forgot Password” to reset. A confirmation code will be sent to your email. Please enter the code to reset your password.

※ Please contact the organizers if you have any questions regarding the Exhibitor’ s Account.

E-mail: ampa@taitra.org.tw

Exhibition Regulations

I. Show Dates and Times

1. Show Dates and Opening Hours
   - Apri l 14-16: 9:30 a.m. to 5:30 p.m.
   - April 17: 9:30 a.m. to 3:00 p.m.
   - International visitors can present their pre-registration QR code or register onsite to pick up their visitors badge; please present 2 business cards when picking up your badge.
   - General public may purchase passes to enter during show hours; please refer to the website for ticketing information.
   - ※No retail is allowed on site; children under 12 may not enter the showground.
2. Exhibitor Entry Times
   - April 14: 8:30 a.m.
   - April 15-17: 9:00 a.m.

   ※Please arrive on time to prevent loss of exhibits.

II. Venue

Taipei Nangang Exhibition Center Hall 1 (TaiNEX1)

III. Move-in and Move-out Hours

1. **Move in: April 11 to 13, 6:00 a.m. to 4:00 p.m. daily.**

   ※Exhibitors whom complete move in before 4:00 p.m. on April 13 should remain at their booth to prevent loss of exhibits.
2. Move out:

   (1) **April 17, 3:00 p.m. to 7:00 p.m.** Exhibitors may begin packing their exhibits at 3:00 p.m.; no booth dismantling. No vehicles may enter the showground.

   ※Any exhibitor seen packing exhibits before 3:00 p.m. on April 17 will be cited and may be sanctioned at the discretion of the organizer. The organizer is not responsible for loss or damage of exhibits during this time.

   (2) **April 18, 6:00 a.m. to 4:00 p.m.** Exhibitors may continue packing exhibits, and dismantle booths. All dismantling must be completed before 4:00 p.m.

IV. Notice for Move-in and Move-out

1. For exhibitors, contractors, and moving company: please follow all traffic regulations regarding trucks and other oversized vehicles when traveling to/from TaiNEX1.
2. Maximum load: 5 tons/sqm (1st floor) and 2 tons/sqm (4th floor); vehicles or exhibits exceeding the maximum load may not enter the showground. If exhibits or construction materials exceed maximum height allowance, please dismantle before entering the venue. Exhibitors are fully liable for any damages caused to the venue.
3. **Passenger vehicles may not enter the showground during the move-in and move-out periods. Only trucks may enter and they must be driven along designated routes.**

Note: The entry of SUVs shall be based on the vehicle registration license. SUVs registered as passenger cars may not enter.

(1) Truck entry is on the east (Jingmao 1st Road) side of the venue. All trucks must use this entrance during move-in and move-out.

(2) Trucks going to the 4th floor showground must use the ramp to enter (ramp dimensions: Width, 11.4 meters; height, 6 meters; vehicle height allowance, 4 meters). Ramp entrance is 8 meters in height; ramp exit is 6.7 meters in height.

(3) Maximum load capacity:
Ramp: 2 tons/sqm; two-axle vehicle: 15 tons; 4th floor loading area: 36.9 meters by 26.9 meters.

(4) Maximum load capacity:
Ground Floor: 20 tons for dual-axle; 43 tons for those with more than two axles.
4th floor: 15 tons for dual-axle, 35 tons for those with more than two axles.

(5) **Vehicles may not be parked on the 3-meter walkways in the Exhibition Hall. Vehicles are required to park on 6-meter walkways inside or 6-meter roads outside the Exhibition Hall and use carts to transport items into the Exhibition Hall booths.**

(6) Exhibitors whose vehicle is parked in a manner that obstructs traffic will be asked to move their vehicle; failure to comply upon notice shall be deemed as violating the regulations of the Exhibition. The exhibitor (including contractor) responsible for the vehicle shall be cited and will be banned from participating in the next exhibition.

4. The vehicle's height limit for the entire Exhibition Hall is 4 meters. If the total height of the vehicle exceeds 4 meters (including 4.25-meter extra height container trucks), an application must be submitted to the Nangang Center management unit. Vehicles may enter the site by taking designated routes after receiving approval.
Maximum height entry for each area:
1st floor: Area I: 5 meters; Area J: 4.5 meters; Area K: 5 meters
4th floor: Area L: 4 meters; Area M: 8.5 meters; Area N: 4 meters
Lower entrance of the truck ramp: 8 meters; upper exit: 6.7 meters

5. To protect the structural integrity and the safety of the floor at Taipei Nangang Exhibition Center Hall 1, for trucks with total weight exceeding 15 tons (based on the load indicated on the vehicle or the vehicle license), or crane trucks, forklifts and derrick trucks of any capacity to work inside the exhibition hall, the leaseholder must first submit an application to TaiNEX1 at least 20 days in advance by filling out the TAITRA Taipei Nangang Exhibition Center Hall 1 Application for Heavy Vehicle Entry. The weigh bridge slip shall be submitted for Taipei Nangang Exhbition Center Hall 1's approval before giving access to the exhibition hall during the permitted time period. The exhibitor shall file an application before Mar. 19, 2026. If the exhibitor has questions regarding related application procedures, load restrictions, or regulations, please contact the organizer for assistance.

6. Each exhibitor may only send one vehicle into the venue at any given time. TAITRA will register the time of entry, license plate number, owner's booth, and person in charge when

the vehicles enter. When trucks enter exhibition halls, a security deposit of NT$1,000 shall be paid at the entrance (deposit amount is higher for machinery or large-scale exhibitions). The full amount of the deposit will be returned to vehicles that leave the exhibition hall within 1 hour. NT$200 will be collected for each additional unit-hour a vehicle stays beyond the designated time (time is counted from when the vehicle enters the exhibition hall).

7. No grab trucks are allowed within the showground.
8. Once unloading is complete, trucks are requested to exit in an orderly fashion. Please follow directions from the onsite staff; failure to comply upon notice shall be deemed as violating the regulations of the Exhibition. The exhibitor (including contractor) responsible for the vehicle shall be cited and will be banned from participating in the next exhibition.
9. Please complete all booth construction and exhibit placement before 4:00 p.m. on April 13; no electric generators are allowed after this time. If the exhibitor requires overtime work, they must pay an overtime fee (NT$71,820 per hour per booth). Please complete payment by 2:00 p.m. and be sure to have been granted overtime work beforehand. If the exhibitor has completed move in before 4:00 p.m., they are required to assign personnel to oversee the booth to prevent the loss of exhibits.
10. During the final hour of each day’ s move in, vehicles may only exit the showground.
11. Exhibitors are responsible for staffing to oversee exhibits and construction material during move in and move out; the organizer is not liable for loss or damage during this time.
12. According to the Tobacco Hazards Control Act, smoking is prohibited in all areas of TaiNEX1. Please smoke only in the designated smoking area outside TaiNEX1. During the exhibition period (including move-in and move-out), the Department of Health will assign personnel for inspections; violators will be cited by the Department of Health. The exhibitor shall be banned from exhibitions organized by the organizer for at least 2 years and all participation records will be voided. The same applies to the consumption of alcohol or narcotics. All relevant penalties, fines, and legal responsibilities are to be borne by the violator.
13. The exhibitor, its contractor, and logistics operators must cooperate with the move-in and move-out time organized by the organizer for operations.
14. The exhibitor shall pay attention to the copyright of music played to the public and it may only play music after obtaining legal authorization.
15. TaiNEX1 elevators are 3 meters high, 3 meters wide, and 7.8 meters deep. Each elevator’ s maximum load capacity is 6 tons. This elevator can be used only for hand carried exhibits.

V. Notice for the Exhibition Period

1. No large exhibits may be moved into or out of the venue during the exhibition period. Exhibitors needing to hand carry small items into the venue may do so between the entry times for exhibitors each day (until 9:30 a.m.).

2. If the exhibitor needs to take hand carried items out of the venue, it shall file an application at the service counter and obtain a permit. Items may only be carried out after they are verified by the security. **No exhibits may be brought out of the venue before 3:00 p.m. on the last day (April 17) of the Exhibition.**
3. **The exhibitor booth signage needs to clearly display the company name and booth number. The English name must match that on the application.**
4. If onsite operations generate noises (over 85 dB), dust, odors, or congestion of the passageway that affects the exhibits of other exhibitors, the organizer may suspend the exhibit at any time.
5. If the exhibitor needs to use wireless microphones, please file an application to TAITRA in advance and inform TAITRA of the frequency it intends to use to avoid interference.
6. All products that have been identified by the government as restricted for import, products with import restrictions based on certain locations, or products manufactured, produced or sold in such locations cannot be exhibited.
7. Exhibitors are strictly forbidden to sell or display products of dubious origin or quality, counterfeit products, products that infringe on trademark rights, patents or copyright; or products that have been reported by third-parties as involved in trademark, patent or copyright infringement. Non-compliance will result in the instant retraction of the assigned booth, immediate suspension of the exhibit, and confiscation of the paid fees. Also, the exhibitor will be banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records. The exhibitor will bear all the legal responsibility and subsequent damages or costs incurred by the organizer.
8. It is strictly prohibited to resell or sub-let the booth to other companies or provide it for use to other companies. In the event of a violation, the organizer will cite and immediately suspend the offending exhibitor and lessee, and paid fees will not be returned. The exhibitor and the lessee will be banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records.
9. It is prohibited to engage in activities or display videos or products unrelated to the theme of the exhibition (e.g. religion, politics, or contents that affect social order and morals). In the event of a violation, the organizer will immediately suspend the offending exhibitor, and paid fees will not be returned. The exhibitor will be banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records.
10. Items unrelated to the Exhibition may not be exhibited; where the organizer deems an exhibit to be in violation, the organizer will immediately suspend the offending exhibitor, and paid fees will not be returned. The exhibitor will be banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records.
11. No exhibitors may occupy the passageways or place objects in public areas. They also may not distribute brochures in areas outside their booths. In the case of a violation, the

organizer may immediately remove or confiscate the objects and it shall not be responsible for the custody or return of such objects. The fees derived from the cleaning of such objects shall be borne by the exhibitor of the objects. The organizer shall also compile records and it has the right to determine whether the exhibitor may continue to participate in future exhibitions. This regulation does not apply to the organizers.

12. On-site and retail sales are strictly prohibited. It is also prohibited to pack exhibits or withdraw from the booth before 3:00 p.m. on April 17. Violators will be cited and include the violation in the records. The exhibitor will be banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records.
13. **No exhibitors may display exhibits by the entrance, registration counter, meeting room, walkways, and other public areas. Please do not place exhibits or booth equipment outside the booth boundaries. This regulation does not apply to the organizers.**
14. **Exhibitor's own stage events:**
    (1) All exhibitors holding their own stage event or activities must do so within their booth space. Exhibitors must not obstruct walkways or neighboring exhibitors. Exhibitor staff and personnel (including those contracted during the exhibition) must also follow the above regulations.
    (2) All furniture and equipment (including those hanging from the wall) must not be placed on the walkway nor be placed outside the booth boundary. Please take necessary precautions when operating the equipment.
    (3) The organizer reserves the right to inspect the safety measures and operators, and make any further assessment and judgment as deemed necessary.
15. **Distribution of goods:**
    (1) Exhibitors may only distribute goods from their own booth space.
    (2) Exhibitors may not distribute goods by the showground or venue entrance, registration counter, meeting rooms, or any other public areas; the organizer, and those exhibitors approved by the organizer are not subject to these restrictions.
    (3) Should any exhibitor be found to distribute goods outside their booth space, the organizer reserves the right to confiscate them.
16. **The exhibitor shall purchase proper insurance for its exhibits and decoration materials and shall bear all liabilities for any property loss or damage during the exhibition period (including move-in and move-out).**
17. The use of fuel-burning electric generators is prohibited inside the exhibition hall.
18. Whenever necessary, the organizer shall have the right to issue supplementary regulations in addition to those indicated in the "General Terms and Regulations for Participation" to ensure the smooth management of the exhibition.

VI. Applying for Chunghwa Telecom Land Phone, Broadband Internet, and TV Service

1. Chunghwa Telecom Co., Ltd. accepts applications from exhibitors for setting up

temporary telephone at the venue. Please contact Chunghwa Telecom before March 6 to apply. Service telephone: +886-2-2720-0149.

2. To download the application form: TaiNEX1 website -> Services & Facilities -> Telecommunications
3. Please return your telephone to the truck entry in Area I on the east side of the 1st floor or truck entry in Area L on the east side of the 4th floor at TaiNEX1. Please ensure that the telephone remains in your possession before returning.
4. For TV service, please contact Chunghwa Telecom for more information.

VII. WiFi Internet Service

Free WiFi is available in most of TaiNEX1 public areas; no additional WiFi setup allowed. If you require additional setup, please apply with the organizer before proceeding.

VIII. Exhibition Badges and Publication Notice

1. Exhibitor Badge
   Each exhibitor will be provided with **4 badges for the first booth rented, and 2 additional badges for each subsequent booth rented**. Badges can be picked up at the information counter during move in by presenting your company business card when picking up badges. Exhibitor must have submitted the "Pre-construction Safety and Hygiene Commitment" and "Booth Construction Assurance" in order to pick up badges. If you require additional badges, each badge is NT$300, and can be paid for at the information counter. Those without a badge will not be admitted into the showground. Lost badges will not be replaced.
2. Digital Invitation
   Please utilize the digital invitation on the official website to send to your clients. The organizer no longer provides hard copy invitation.
3. Official Directory
   The Official Directory can be accessed via the Exhibitor's Account. Please log in to view the directory.

IX. Customized Exhibitors' Badges

※ Those not needing a personal name on the badge may skip this section
※ Number of badges issued will remain the same regardless of name printing option

1. The exhibitor badge only displays the name of the exhibitor in English. To help exhibitors and buyers identify each other in the venue, the exhibitor agrees to authorize the organizer to print the names of the exhibitor's staff on the badge.
2. To help exhibitors and visiting buyers quickly collect each other's contact information, the exhibitor agrees to authorize third parties to use the "badge scan function" in the Taiwan Trade Show app to scan the QR code on each other's badge to import the other party's basic information in the collection in the app which can be viewed immediately onsite. If the exhibitor has not filled out the names of its personnel participating in the

exhibition, only the company name in English and the country will be displayed on the exhibitor badge. **Contact information can be added via the Exhibitor's Account. Please complete adding all contact information before March 19.**

3. If additional badges were purchased before March 19, contact information may be added up until this date. Those purchased after will not contain contact information.

X. Taiwan Trade Show App

Download the Taiwan Trade Show app to make quick connections! Scan the QR code on the badge to get buyer contact information sent straight to your Exhibitor's Account.
(Contact information for buyers that registered on site will be transferred to the account a week after the exhibition). For more information or to download the app, visit the following website:
https://www.taipeiampa.com.tw/en/menu/59460D5AE0996E85D0636733C6861689/info.html

XI. Exhibition Services (April 14 to 17)

1. Water/Utilities and Contractor Service

Service	Location in TaiNEX1	Dept.	Contact/Information
1. Exhibitor Overtime Application	Room 616 (6th floor)	TAITRA	+886-2-2725-5200 ext. 2694 ●Deadline: 2:00 p.m. daily ●NT$71820 per hour per booth
2. Water/Utilites	Information counter (1st floor)	Utilities	+886-2-2725-5200 ext. 5112
3. Water/Utilities office	Room 638 (6th floor) For additional water/utilities	TaiNEX1	+886-2-2725-5200 1st floor exhibitors: ext. 5569 4th floor exhibitors: ext. 5568

2. Other Services

Service	Location in TaiNEX1	Dept.	Contact/Information
1. Additional Exhibitor Badges	1st floor (Area J) /4th floor (Area M) information counter	TAITRA	+886-2-2725-5200 ext. 5101, 5102, 5103
2. Official Forwarder		Eurotran Expo Service Co., Ltd. Mr. Jimmy Kuo	+886-2-2785-6000 ext. 105, 106 Email: jimmy.kuo@eurotran.com
		Triumph Express Service Co., Ltd. Ms. Irene Cheng	+886-2-2758-7589 Email: irene@trans-link.com.tw

Service	Location in TaiNEX1	Dept.	Contact/Information
3. Legal Consulting	1st floor Information Counter	TAITRA	
4. Medic	Room 158 (1st floor) Room 452 (4th floor)	TaiNEX1	+886-2-2725-5200 1st floor: ext. 5119 4th floor: ext. 5437
5. Chunghwa Telecom	1st floor Information Counter	TaiNEX1	Telephone rental, wiring service counter
6. Telephone return	Area I loading dock entrance	Chunghwa Telecom	886-2-2655-9456
7. International Delivery	Please contact DHL for pickup times	DHL	0800-769-888
8. ATM	1st floor south entrance		
9. Pay phone	1st floor by Area I, K 4th floor by Area L, N		
10. Media Room	Room 403 (4th floor)	TAITRA	+886-2-2725-5200 ext. 5425
11. Janitorial Service			+886-2-2725-5200 ext. 5011
12. Forklift Service		Yi Chen Forklift Sun Shen Forklift	02-8521-0088 02-2505-4216

3. **Buyer Service**

Service	Location in TaiNEX1	Dept.	Contact/Information
1. Badge Pickup	1st floor: Area I counter 4th floor: Area M counter	TAITRA	
2. Buyer Lounge	Showground	TAITRA	
3. Luggage Room	Room 145 (1st floor)	TaiNEX1	+886-2-2725-5200 ext. 5199
4. Muslim Prayer Room	Rooms 426, 428 (4th floor)	TaiNEX1	
5. Breastfeeding Room	Room 115 (1st floor)	TaiNEX1	+886-2-2725-5200 ext. 5141

4. **Travel to TaiNEX1: Visit** https://www.tainex.com.tw/en/ → Services & Facilities → Transportation

5. **Food and Beverage: Visit** https://www.tainex.com.tw/en/ → Services & Facilities → Food & Beverage

XII. Booth Construction Terms and Regulations

1. Official Contractors for 2026 Taiwan Trade Shows are as follow (Construction manuals can be downloaded from the exhibition website):

Taiwan Trade Show Official Contractors		
KY-Post Tel: +886-2-23465678#141 Email：official@ky-post.com	O-Ya Marketing Solution & Interior Design Tel: +886-2-26552777 E-mail：oya-t@o-ya-design.com	Interplan International Corp. Tel: +886-2-27585450 E-mail： twtc@interplan.com.tw

2. **Raw space exhibitors will need to contact one of the official contractors, or hire their own to construct their booth. Shell scheme exhibitors will have their booth constructed by O-Ya Marketing Solution & Interior Design. All exhibitors must have basic setup (partition, booth carpeting, booth signage) in their booth space. Failure to comply will result in the exhibitor being banned from participating in any of the events managed by the organizer for at least 2 years and the voiding of their previous participation records.**
3. All contracting payment and fees are between the exhibitor and contractor. Please be aware of contractor deadlines, and contact them if you have any questions or need assistance. The organizer is not responsible for disputes between exhibitors and contractors.
4. **Contractors must comply with related procedures for move-in operations. Please refer to the " Regulations on Work at TAITRA Venues" as follow:**
   (1) All construction personnel must present a safety badge before entering the showground to perform construction work.
   (2) Raw space exhibitors: if you' ve hired a contractor other than the official contractor, please remind them to complete the process for a safety badge. Safey badge information is as follow: https://oshcard.osha.gov.tw/
   (3) Contractors and their supporting companies (examples but not limited to: staffing, construction, woodwork, decorator, painting, carpeting, water/utilities, sound system, lighting, transport, metal work, forklift, forwarders) must each apply for a safety badge. Contractors cannot apply on their behalf, nor include them within their staff records.
   (4) During move in, all members inside the showground must wear a hard hat. Construction workers working in areas 2 meters (or more) high must use safety harness. Hard hats must clearly display the individual company name. Labor inspections may occur.
   (5) Only electrically powered 2.5-ton forklifts are allowed in the showground.
   (6) For construction work at (or above) 2 meters in height, please use aerial work platforms, or approved scaffolding, and be sure to use a safety harness. If using a ladder, please make sure it is approved, and do not ladder-walk. Ladders over 2 meters are prohibited. Violators will be fined NT$30,000 for each individual violation.
5. Pillar Construction Application: Exhibitors with a pillar (whether full or partial) within their booth space must complete the Pillar Construction Application Form. As this form

is only available in the Chinese manual, please contact your contractor and have them review the Chinese manual and complete this form and other information before March 19 on your behalf. Please note that any violations and fines will be charged to the exhibitor.

6. **Fire Safety Regulations**
   In accordance to relevant fire codes, all construction materials (including but not limited to: carpet, curtains, advertising boards) must be flame-retardant and contain flame-retardant labels. Inspection may occur before, during or after the exhibition; please present relevant flame-retardant proof or paperwork upon inspection. Violations will result in a fine; should an incident occur as a result, the exhibitor will bear all the legal responsibility and subsequent damages or costs incurred by the organizer.
7. Please clean water-based painting tools in designated areas. Do not clean such tools in the bathroom sink or other unauthorized locations.
8. Application for tethered balloons or promotional materials over 4 meters in height
   1. If the exhibitor wishes to use balloons within the vertical area around the booth, it shall fill out the application form before March 19 and **MUST** submit a NT$50,000 deposit (check only). Tethered balloons can only be filled with air or non-inflammable gas. In addition, the top of these balloons may not exceed 7 meters from the ground. Payment is not required for balloons whose top is at heights of less than 4 meters; however, each balloon whose top is placed at heights of between 5 meters (inclusive) to 7 meters, an additional NT$10,000 shall be charged to the exhibitor.
   2. Balloons may only be tethered within the booth. They must be securely fastened and may not float. If balloons are floating on the exhibition hall ceiling, or if strings are hanging from the pipelines on the ceiling, they must be removed before leaving the site, otherwise a fine of NT$10,000 will be imposed for each balloon, and a fine of NT$10,000 will be imposed for each string. Where an exhibitor tethers a balloon without application, the balloons shall be removed or the exhibitor shall be required to complete supplementary application procedures. The cost of the removal shall be borne by the exhibitor. If such equipment or structures are used without approval, an additional fee of NT$100,000 will be charged for the violation.
   3. Where supplementary application procedures are required, in addition to applications in accordance with related regulations, the exhibitor must also pay a fine for the violation: Where the exhibitor files an application after the application deadline (From March 19) and before the first day of the opening of the exhibition (inclusive), it must pay a NT$10,000 fine for the violation; where the exhibitor files an application during the exhibition (April 14 to 17), it must pay NT$30,000 fine for the violation. The exhibitor is liable for all legal responsibilities and damage compensation for accidents caused by tethered balloons.

4. For placement of promotional materials with a height of more than 4 meters such as flags and other decorative items, the same procedures, regulations, and applications as tethered balloons apply. The exhibitor shall also be required to pay a deposit check. The penalties for delayed applications, failure to file applications, or other violations shall be the same as the penalties for the applications of balloons.

9. Application for setting up stage and sound equipment: Please file the application before March 19. Where the lessee or exhibitor plans to set up speaker system with an output of higher than 20 watts in the booth, the lessee shall file an application to the organizer at least 10 days before the Exhibition (a NT$100,000 check is required). Exhibitors that fail to submit this check before move in will be required to fill out a waiver form before using the stage and sound equipment.
10. Application for setting up a TV wall (larger than 100-inch screen): Please file the application before March 19. Those that apply during show dates must pay an additional NT$30,000 fee.
11. Application for setting up two-story booths:
    (1) Exhibitors wishing to set up a two-story booth must use at least 4 booths in a 2-by-2 configuration. Please submit an application along with required information before March 19. Only exhibitors that receive approval may construct a two-story booth.
    (2) Regulations regarding payment shall be processed in accordance with the "Application for Construction for Second-Story Booth."
    (3) Exhibitors wishing to set up a two-story booth are advised to apply early as TAITRA requires 7 working days to review information. After the application is approved, the exhibitor is required to pay the usage fee for the two-story booth. The payment standard shall be calculated based on the total area of the second-floor (including stairs) in accordance with the ground floor booth fees. After TAITRA reviews and approves the information, the exhibitor shall be notified to complete the payment.
        - March 9 or before: 20% discount
        - March 10-19: standard price
        - March 20 or later: 20% surcharge.
        - Price discount/surcharge is determined by the postmark and confirmed date that all required information is submitted. Please notify your contractor to submit the application and relevant information as soon as possible.
    (4) The certifying architect, professional civil engineer, or professional structural engineer shall be responsible for supervising construction.
    (5) Those constructing a 2-story booth without prior approval (before move in) will be required to complete the application and pay an additional NT$100,000 fee.
12. Application for construction of booth exceeding 4 meters high
    1. Exhibitors needing to construct booths higher than 4 meters but below 6 meters

need to file an application along with required information to the organizer before March 19. The application must be reviewed and approved by the organizer. Regulations regarding the application and fees shall be processed in accordance with "Regulations on Work at TAITRA Venues."

2. Please submit the exhibitor application, exhibiting waiver form, and architect waiver form.
3. Those constructing booths exceeding 4 meters high without prior approval (before move in) will be required to complete the application and pay an additional NT$100,000 fee.

13. Application for the entry of heavy vehicles, cranes (mobile cranes), and crane trucks
    1. Grab trucks are strictly prohibited inside and outside TaiNEX1 (including sidewalks, squares, and flower beds) and in the main surrounding entries. The lessee is required to consider the time required for preparing for water and electricity and carpet removal and apply for sufficient and reasonable move-in and move-out duration.
    2. For trucks with a total weight of over 15 tons (based on the load indicated on the vehicle or the vehicle license), or crane trucks, and derrick trucks of any capacity to work inside the exhibition hall, the lessee must submit an application to the organizer before March 19 by filling out the " Application for Heavy Vehicles Entry (Form 13)". The "weigh bridge slip" shall be submitted to the Center for approval before the exhibitor may access the exhibition hall during the permitted time period.
    3. Regarding the load restrictions for vehicles, please refer to the "Regulations on Work at TAITRA Venues."
14. Ventilation

    No ventilation equipment is permitted within the exhibiting booth space. Once cited, exhibitors must remove the setup within 2 hours. Exhibitors that fail to remove the setup within this amount of time will incur a NT$10,000 fine. Any costs incurred from disassembling the setup is to be paid for by the exhibitor.
15. Electrical Setup, Fire Equipment, Air Quality Detection

    Please do not disable electrical boxes, fire hydrant and equipment, air quality detectors, or block emergency exits. All of the above (including signage) must be clearly visible and easily accessible. Please do not block access to freight elevators. All items blocking access to freight elevators will be removed, and any costs is to be borne by the exhibitor and/or contractor(s).
16. Continuous Wall/Partition Construction Regulation

    (1) Wall/Partition along walkways must not exceed 50% of the total length facing the walkway, with a maximum length of 9 continuous meters; exceptions are made for partition less than 1.2 meters high, transparent partition, or partition separating neighboring exhibitors.

    Example:

- Booth with 6 meters along the walkway: maximum wall/partition length allowed is 3 meters.
- Exhibitors wishing to construct a wall/partition of 9 meters must have at least 18 meters along the walkway.
- Exhibitors with more than 18 meters along the walkway may only construct a wall/partition of 9 meters maximum.

(2) A gap of at least 1 meter must separate a 9-meter wall/partition; gaps can be open or use transparent partition.

(3) Wall/Partition over 6 meters in length may only be at most 2.5 meters high.

XIII. Requirements for Booth Decoration with Flameproof Materials

1. Requirements for booth decoration with flameproof materials and legal basis.

(1) Legal basis: According to Article 11 of the Fire Services Act, all areas of TaiNEX1 are required to only use carpets, curtains, drapes, billboards, and other flameproof products attached with a flame-proof label or have flameproof paperwork. The flameproof products or flameproof label shall be certified by relevant authorities as having flameproof conditions. Related flameproof products include:

- Carpets: Woven carpets, tufted carpets, synthetic fiber carpets, artificial turf, and other floor coverage.
- Curtains: Fabric curtains (including regular curtains made from fabrics and vertical and horizontal window blinds).
- Drapes: Drapes provided for the stage or filming studios.
- Billboards: Billboards used for indoor displays.
- Other designated flameproof items refer to construction canvas with a mesh size of under 12mm.

(2) Other explanation for flameproof materials:

- The purpose of flameproof materials is to prevent small fires from spreading, suppress the fire in its initial stages, or obstruct the fire and slow down the speed of its spread.
- Flameproof objects are not non-combustible but they are more difficult to ignite than regular items. For instance, flame-retardant curtains are combustible but they do not burn easily due to flameproof treatment; they are not non-combustible materials such as steel or concrete. Therefore, it takes longer to ignite objects that have been flameproof treated than regular objects when they come in contact with fire. Flameproof objects will delay the spread of the fire or the flames can be extinguished quicker for small fires.

(3) All booths in the venue must use flameproof materials for carpets, curtains, drapes, and billboards. The flameproof label certified by relevant authorities must be visible at the corners of materials.

2. The management unit of TaiNEX1 and the organizer of the exhibition or event shall be responsible for ensuring that the exhibitors comply with the aforementioned fire safety laws and regulations. They shall also require all exhibitors to prepare valid certification documents for the flameproof materials they use onsite in accordance with the requirements of the fire safety units for their review. If the Exhibition Hall is fined or deemed responsible for any derived accident due to the contractor's violation, the organizer and relevant exhibitors should bear all liabilities.

XIV. Water and Utilities

1. **Please view Form 5-2 on step-by-step process to applying for booth water and utilities.** Application submission dates and corresponding pricing discounts/surcharges:
   (1) Before March 9: 10% off.
   (2) Between March 10-19: standard price.
   (3) Between March 20-26: 20% surcharge.
   (4) After March 27: 50% surcharge.
   (5) Construction service will be provided based on the order of exhibitor’ s water and utility application dates.
   (6) If you need to receive power before/after the designated times, please notify the organizer BEFORE March 9. An additional fee is required for this service. Please be sure to complete payment before the invoice deadline.
   (7) If you need to adjust or void your water and utilities application, please notify the organizer (by email) no later than 15 days before the first move in date (April 11); the organizer will return 80% of your total water and utility fees. No applications or refunds will be accepted after this time period.
2. **The first floor contains pillars with electrical wiring. Exhibitors may not use diesel-powered electrical generators.**
3. **April 11 and 12: 110V power will be supplied for construction use and venue lighting and air ventilation. Booth power will not be supplied.**
4. April 13: power will be supplied for all use (including booth power) from 7:00 a.m. An announcement will be made over the PA system at 6:30 a.m. (power on) and 3:45 p.m. (power off), with power cut off at 4:15 p.m.
5. Power supplied during show dates (announcement will be made prior to power on/off):
   April 14: 8:30 a.m. to 6:00 p.m.
   April 15-16: 9:00 a.m. to 6:00 a.m.
   April 17: 9:00 a.m. to 3:30 p.m.
6. Exhibitors may install voltage regulators or uninterrupted power supply at their own cost. The organizer does not provide such service.
7. Exhibitors causing a power surcharge will be charged a power restoration fee, as well as fees for any damages. Exhibitors that violate any of the following will have their

power and water service cut off, and any responsibility or damages is to be borne by the exhibitor:

(1) Using unauthorized power or water service.
(2) Unpaid utility fees.
(3) Using more power than applied for.
(4) Other unsafe usage.

8. Taiwan supplies 60Hz power; if you need 50Hz power, please provide your own power regulator.
9. Exhibitors needing single phase 220V power supply will need to apply for three-phase four-wire 380V power.

For questions or needing additional assistance, please email:
1st floor exhibitors: powerhk03@taitra.org.tw
4th floor exhibitors: powersp03@taitra.org.tw

XV. Apply for Import and Bonded Import for Foreign Exhibits

In addition to official import procedures and payment of customs tariffs for products, the exhibitor may organize imports with one of the two following methods based on actual requirements:

1. Temporary Import: Please fill out the application form and submit one copy of the import product catalog, commercial invoice, and packing list and apply for related certificates to the organizer before March 19. After applying for the exhibition certificate, the exhibitor shall appoint a forwarder and apply to customs to process temporary import. However, the exhibitor may not designate TAITRA as the consignee.
   Note: Exhibitors that use this method will enjoy more flexibility in the methods and time required for processing imported exhibits. It would also enjoy cheaper service fees and warehousing fees. This import method is recommended for exhibits that are not high in value and are subject to limited taxes.
2. Bonded import: The exhibitor shall apply beforehand the written approval of TAITRA and designate TAITRA as the consignee. It may deliver exhibits to the port at the designated time, fill out the proxy form, and deliver it to the official forwarders designated by TAITRA to process import procedures. At the end of the exhibition, the official forwarders shall organize the re-export of the exhibits and payment procedures for the import tariffs. The necessary service fees shall be borne by the exhibitor. Please consult TAITRA's designated forwarders for customs bonded import.
   Note: As the customs bonded procedures are complicated and require exhibit entry, exit, and storage procedures, exhibitors must pay higher service fees and warehousing expenses. Except for machines with higher value or certain controlled articles, it is more convenient for exhibitors of regular products with distributors in Taiwan to use temporary import.
3. Official forwarders:

Eurotran Expo Service Co., Ltd. Mr. Jimmy Kuo Tel: +886-2-2785-6000 ext. 105-106 Email: jimmy.kuo@eurotran.com	Triumph Express Service Co., Ltd. Ms. Irene Cheng Tel: +886-2-27587589 Email: irene@trans-link.com.tw

XVI. Promotion on Official Website

1. **Exhibition Website** www.taipeiampa.com.tw
   Exhibitors can upload product catalogue and exhibiting status to the exhibitor profile page to interact with buyers and visitors before, during, and after the exhibition.
2. **Online Promotion**
   (1) Eligibility: All 2026 360 Mobility Mega Shows exhibitors.
   (2) Services provided:
   - Promote: Upload 10 product images with detailed description.
   - Interact: Instant message with buyers, and send out eInvitations.
   - One-stop: Online exhibition reservation system.
   - Be seen: EDMs, social media posts
3. **How to Start (step-by-step)**
   (1) Register for your Exhibitor’s Account if you haven’t already done so.
   (2) Log in with your email and password.
   (3) Upload your images and description to the catalogue.

XVII. 2026 Exhibitor Promotion Content (Optional)

1. Please fill out the “2026 Exhibitor Promotion Content” for an opportunity to have your profile used in our postings and/or publications.
2. The organizer reserves the right to determine when/if each exhibitor will appear in relevant promotional materials based on receiving date, and the post or publication theme.
3. While all efforts will be made, the organizer is unable to guarantee that all contents will be published.
4. The form can be download via the official website.

XVIII. Sponsorship Opportunities

1. Purpose: Opportunity to be seen before the exhibition, and meet more customers to create more business for your company.
2. Sponsorship Package: please contact Ms. Sally Chen (ampa@taitra.org.tw) for more information and available (digital and physical) sponsorship opportunities.

XIX. TAITRA Services

1. TAITRA is responsible for welcoming buyers, registration for entry, guided tours, maintenance or order in the venue, and preventing the access of unrelated individuals in the exhibition period.
2. To help visiting buyers obtain information on the exhibitors, TAITRA publishes the Official

Directory, Show Guide, Show Preview, and Show Daily in Chinese and English. These are distributed at the venue for all buyers and are also mailed to TAITRA overseas offices, and other government agencies after the exhibition for related local buyers.

3. The Taiwan Trade Show App assists buyers to receive real-time updates on the exhibition and exhibitors.
4. Free wireless Internet service during the exhibition: TAITRA provides basic email sending/receiving and webpage browsing services for buyers and exhibitors.

XX. Temporary Staffing

In order to provide professional service personnel to support exhibitors, the organizer entrusts HWH Executive Consultant Limited to provide various labor dispatching, event planning and equipment renting service. If you need professional assistance, please contact "HWH Executive Consultant Limited" for more information.

Services provided:

1. Chinese, English, Japanese, Spanish, Korean, French reception service or accompanying translator.
2. Event performers (show girl/host/dance crew)
3. Stage event planning
4. Mineral water purchasing (include shipping fee), equipment rental (handheld transceiver, cart, portable amplifier, megaphone)

Note: please contact HWH at least 30 days before the event start date.

Contact information:
HWH Executive Consultant Limited
Ms. Vivi Cheng, Special Assistant to General Manager
Tel: +886-2-27201610 #211
Address: Rm. 5F 23-26, No. 5, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei City 110, Taiwan (R.O.C.)
e-mail：lien591216@gmail.com; vivi@hwhgroup.com.tw

XXI. Payment Policy

1. Once booth assignment is complete, the organizer will send out a final payment invoice. Please complete payment by the deadline; failure to do so will result in the exhibitor's exhibiting rights voided, and any paid fees will not be refunded.
2. If the exhibitor chooses to no longer participate in the exhibition, any paid fees cannot be refunded; if the exhibitor chooses to downsize their exhibition scale, paid fees cannot be allocated towards a future event nor can the exhibitor request a refund.
3. Please refer to the "General Regulations for Exhibitors at TAITRA's Taiwan International Trade Shows" for more information.

XXII. Personal Data Protection Act

All company and personal information provided in the Form have been approved by the exhibitor or its employees or users for use by the organizer in the promotional campaigns for 360 Mobility Mega Shows from 2026 to 2029. The telephone, mail, and other contact methods and information are provided for personal contact. Individuals who have provided personal information may request TAITRA:

1. For inquiries or access.
2. For a copy.
3. For supplement or correction of the information. To exercise the rights listed above, please contact TAITRA's facilitator.

XXIII. General Regulations for Exhibitors at TAITRA's Taiwan International Trade Shows

Last Revised: September 9, 2025

Item	Article
General Provisions	1. These regulations are issued by the Taiwan External Trade Development Council (TAITRA, hereinafter referred to as the "Organizer"). 2. The registration information, exhibition regulations, exhibitor handbook, and all related materials (hereinafter collectively referred to as "Exhibition Information") form an integral part of these Regulations. They apply to exhibitors, co-exhibitors, their subsidiaries, branches, contractors, service providers, and the personnel of the aforementioned entities (hereinafter collectively referred to as "Exhibitors"). 3. By registering, Exhibitors are deemed to have fully read, understood, and accepted the Exhibition Information and these Regulations. Exhibitors unconditionally agree to comply with them and authorize the Organizer to use the information provided for exhibition purposes, including but not limited to publishing the "Official Directory" and other promotional materials. 4. The Organizer has full authority to interpret, determine, and enforce whether an Exhibitor's conduct from registration through the close of the Exhibition (including move-in and move-out periods) complies with these Regulations. Exhibitors may not raise objections to the Organizer's decisions. 5. Prior to the Exhibition, the Organizer will publish the Exhibition Information and these Regulations on the official exhibition website for all Exhibitors to review and print. Exhibitors shall not claim exemption from these Regulations by reason of not having received or been aware of the Exhibition Information, or for any other reason. 6. Venue regulations of facilities hosting TAITRA international trade shows are also considered part of these Regulations. They will be available on the respective venue websites for Exhibitors to review and print. Exhibitors shall not claim exemption from these Regulations by reason of unawareness or for any other reason. (Nangang Exhibition Center: https://www.tainex.com.tw/; Taipei World Trade Center Exhibition Hall 1: https://www.twtc.com.tw/)

	7. The Organizer reserves the right to amend these Regulations at any time regarding matters not expressly covered herein.
Exhibition Registration	1. The Organizer may refuse the participation of executive organizers of competing exhibitions, their subsidiaries, agents, or related enterprises. If any party is found to have deceptively registered to exhibit, their participation will be terminated immediately, all fees paid will be non-refundable, and they must vacate the venue at once. The Organizer is not responsible for any damages or losses incurred by such Exhibitors, including but not limited to business losses and removal costs. The Organizer retains full authority to determine, interpret, and enforce this provision without objection. 2. The Organizer reserves the right to assign floor space, booth location, and the number of booths based on product categories, registration status, and booth demand. The Organizer also retains the right to decide whether to accept applications, adjust booth areas, and approve the requested number of booths, taking into account the nature of the products exhibited and the applicant’s record of participation in the Organizer’s international trade shows or other domestic and overseas promotional events. 3. If an Exhibitor withdraws for reasons not attributable to the Organizer, the exhibition deposit will not be refunded once paid. Exhibitors who withdraw after booth assignment will not receive any refund of exhibition fees, regardless of the reason. 4. The Organizer may change the exhibition date or venue, or cancel the exhibition. If such changes or cancellations are required due to natural disasters, notifiable infectious diseases (e.g., COVID-19), or other force majeure events, all fees paid (including deposits) will be non-refundable. The Organizer is not liable for any resulting damages. 5. To ensure the proper handling of the exhibition, the Organizer may implement health and safety measures (e.g., infectious disease prevention, public health requirements) in compliance with applicable laws and prevailing conditions. Exhibitors agree to comply with such measures from registration through the close of the exhibition and accept the health risks involved (including but not limited to infection, quarantine, or restricted

	access). Exhibitors shall not bring civil, criminal, or administrative claims against the Organizer regarding these measures.
During the Exhibition Period and Move-In/Move-Out	1. Unless otherwise specified, persons under 12 years of age are prohibited from entering the Exhibition to ensure safety and order. 2. Exhibitors shall collect one identification badge per person at the location designated by the Organizer during move-in. Badges must be worn at all times when entering or leaving the venue throughout the Exhibition period (including move-in and move-out). 3. Lending or transferring an Exhibitor badge to any third party—whether or not they are another Exhibitor—is strictly prohibited. Once verified, the Organizer may confiscate the badge on site and bar both the Exhibitor who lent or transferred it and the recipient from registering for the next Exhibition. The Organizer shall not be liable for any damages suffered by violators and reserves the right to seek compensation for damages and losses caused. All badge holders are deemed personnel of the Exhibiting entity, and this presumption shall not be rebutted. Any violation by a badge holder shall be deemed a violation by the Exhibitor, who shall bear full legal responsibility for the holder's actions. 4. During move-in and move-out, Exhibitors and related personnel shall prepare and correctly wear their own hard hats while inside the exhibition venue. Failure to do so constitutes a violation of occupational safety and health laws, for which the Exhibitor and its personnel shall bear sole legal responsibility. The Organizer assumes no liability in such cases. 5. Exhibitors may not bring exhibited products into or out of the venue between 9:30 a.m. and 5:30 p.m. each day of the Exhibition (until 3 p.m. on the final day), except for light personal belongings. Additional exhibited products may only be moved into the venue between 8:30 a.m. and 9:30 a.m. on the first day of the Exhibition, or between 9 a.m. and 9:30 a.m. on subsequent days. 6. Exhibitors who do not wish their exhibited products to be photographed or filmed by visitors shall display signs in both Chinese and English stating "Do Not Take Photos" or "Do Not Record Videos." However, Exhibitors must cooperate with the Organizer's contracted photographers and accredited

	reporters carrying Organizer-issued PRESS badges for purposes of event promotion. 7. Exhibitors shall implement appropriate security and safety measures for their exhibited products, and post required notices and warnings in both Chinese and English in a clear and visible manner in accordance with applicable law. Booths must be kept clean and unobstructed at all times. Exhibitors are responsible for ensuring the safety of their personnel and visitors, maintaining a safe distance between people and equipment, and deploying additional staff when crowding occurs to prevent collisions or other accidents. If an accident occurs in an Exhibitor's booth, the Exhibitor shall immediately handle the situation. Should such accidents or disputes result in claims, compensation demands, or litigation involving the Organizer, the Exhibitor shall unconditionally and fully indemnify the Organizer for all damages and expenses incurred. 8. Exhibitors shall verify that booth water and electricity installations are functioning properly. Once the installations have been accepted in the presence of the Organizer's designated contractor, the Exhibitor shall bear full responsibility for any subsequent malfunctions or issues. 9. After the Exhibition closes, Exhibitors shall restore their booths to vacant space within the time specified by the Organizer and remove all items not belonging to the venue (including but not limited to exhibited products, booth decorations, and personal belongings). The Organizer is not responsible for safekeeping exhibits. Any items remaining after move-out shall be deemed abandoned, and the Exhibitor shall forfeit all rights of ownership. The Organizer may dispose of such items at its sole discretion, and the Exhibitor shall bear all related costs, including removal and disposal. Such incidents may be recorded and considered in future exhibition applications. 10. Exhibitors intending to use livestreaming, digital interactive devices, or other technologies involving the capture of visitors' images must notify the Organizer in advance in writing and ensure compliance with applicable laws, including the *Personal Data Protection Act* and regulations protecting individuals' right to their image, to safeguard visitor rights.

	11. Exhibitors are strictly prohibited from using equipment with facial recognition functions for data collection, identification, or comparison. The Organizer may require removal of such equipment, termination of the technology, and immediate cessation of related activities. 12. Exhibitors acknowledge and agree that the Organizer may take photographs, videos, audio recordings, and live broadcasts within the Exhibition venue and related activities, and may use such materials for promotional purposes without prior notice or remuneration. Exhibitors shall inform their personnel, vendors, suppliers, and visitors of this practice and are responsible for securing their consent. Should any claim of personal data infringement be made against the Organizer, the Exhibitor shall provide proof of consent from the relevant parties and shall indemnify the Organizer for all resulting damages, including but not limited to attorneys' fees. 13. If the organizer discovers an Exhibitor engages in any of the following conduct and fails to correct the issue as required, the Organizer may cancel the Exhibitor's qualification, terminate participation, or suspend utilities (water and electricity). All fees paid shall be forfeited. The Exhibitor shall be barred from participating in Organizer-run exhibitions for at least two editions, and all accumulated exhibition years shall be reset to zero. The Organizer is not responsible for any losses or damages the Exhibitor may incur as a result of these actions. If the Organizer suffers damages or becomes involved in litigation as a result, the Exhibitor shall bear all compensation liabilities, including but not limited to attorney and court fees, and may not raise objections: (1) Submitting forged or false documents, materials, or fraudulently using another party's name. (2) Refusing to comply with Organizer rules for entry and exit of the venue. (3) Entering or leaving the venue with another person's identification documents, or altering/forging such documents. (4) Discrepancies between the product catalog submitted at registration and actual products displayed. (5) Failure to pay exhibition fees at least ten days prior to the opening.

	(6) Refusing or withdrawing authorization for the Organizer to use Exhibitor information for the *Official Directory*. (7) Leaving rented booths empty or unattended during the Exhibition. (8) Continuing to sell, display, or advertise products suspected of infringing others' intellectual property rights. (9) Exhibiting products or using display methods in violation of the *Civil Code*, *Consumer Protection Act*, *Fair Trade Act*, *Commodity Labeling Act*, *Commodity Inspection Act*, *Act Governing Food Safety and Sanitation*, or other applicable laws and regulations. (10) Exhibiting products or using display methods likely to disrupt public order or offend public morals. (11) A third party presents a settlement letter, civil judgment, or criminal conviction (final or not) proving infringement by the Exhibitor's products. (12) Booth signage or decoration inconsistent with the Chinese or English information provided in registration. (13) Subletting or transferring booths, or exhibiting under the name of a non-registered entity (including sponsors, affiliated enterprises (parent or subsidiary companies), or branches or subsidiaries of the originally registered company in other regions). (14) Exhibiting products manufactured, produced, sold in, or imported from regions prohibited by the Taiwan government, or otherwise prohibited by law. (15) Exhibiting products inconsistent with the Exhibition theme. (16) Engaging in retail sales within the Exhibition venue. (17) Publicly displaying music, videos, images, graphics, or other materials likely to infringe intellectual property rights. (18) Displaying products or posting, distributing promotional materials outside the booth area, including public facilities, pathways, walls, and pillars. (19) Conducting promotional activities or placing corporate/personal items in public areas. (20) Packing products early, moving out prematurely, or engaging in similar

	conduct. (21) Leaving products or personal belongings in the venue after move-out. (22) Engaging in inappropriate conduct such as aggressive sales tactics or restricting visitors' personal freedom. Upon verification, the Organizer may order immediate withdrawal from the Exhibition or bar future participation.
Decoration and Construction	1. Except for the start-up area and standard booths where decoration charges are included, all booths are provided as bare space without carpets or partitions. Exhibitors must arrange their own basic decoration, which shall include at minimum carpeting, wall partitions, and exhibitor signage. Exhibitors may not use the bare ground as an exhibition booth. 2. Before beginning booth decoration, Exhibitors must submit the required documents—including a decoration affidavit and applications for water and electricity—within the deadlines set by the Organizer. Failure to comply with these deadlines, resulting in delays or loss of rights, shall be the sole responsibility of the Exhibitor. No refunds or adjustments to participation terms will be granted. 3. Exhibitors intending to install stage sound equipment, aerial balloons, two-story booths, or decorations exceeding 4 meters in height must obtain prior approval from the Organizer (see the Exhibition Handbook for details). Without approval, the Exhibitor must dismantle such structures immediately at its own expense or promptly submit an application upon discovery by the Organizer. The Organizer is not liable for any resulting damages or losses. (1) If such equipment or structures are erected without approval, an additional usage fee of NT$100,000 will be charged for the violation. (2) Applications submitted after the deadline but before the Exhibition opens shall incur a violation usage fee of NT$10,000. (3) Applications submitted during the Exhibition period (April 14 to 17) shall incur an illegal usage fee of NT$ 30,000. 4. Exhibitors shall ensure that third-party vendors (including decorators and construction personnel) comply with the *Occupational Safety and Health Act*. Requirements include, but are not limited to: proper wearing of hard

hats at all times, prohibition of topless work, prohibition of gambling, prohibition of smoking or chewing betel nuts, and prohibition of unprotected use of ultra-high ladders.

(1) If violations result in the Organizer or venue being penalized by authorities, the Exhibitor shall unconditionally indemnify the Organizer and venue for all damages, including administrative and criminal fines. Exhibitors acknowledge that the Organizer has fulfilled its duty to inform and publicize these rules, and may not claim exemption based on lack of knowledge.

(2) In the event of a major accident caused by such violations that hinders Exhibition progress or affects public safety, the Organizer may cancel the Exhibitor's qualification depending on severity, and reserves the right to seek damages according to law.

5. When constructing walls using venue columns, Exhibitors must leave openings to fully expose fire and electrical equipment (e.g., fire alarms, sprinklers, extinguishers, distribution boxes, grounding panels). No partitions, locks, obstructions, or stacked items may block access, use, inspection, or maintenance of such facilities.
6. Compartments housing refrigeration equipment must remain unlocked and unobstructed to allow Organizer night patrol staff to check power supply. If access is denied and damages result, liability rests solely with the Exhibitor.
7. If an Exhibitor engages in any of the following conduct and, after being notified, fails to correct within the time limit set by the Organizer, the Organizer may cancel participation, terminate utilities, and forfeit all fees paid. The Exhibitor will be barred from Organizer-run exhibitions for at least two editions, and accumulated years of participation will be reset to zero. The Organizer bears no liability for any resulting damages or losses suffered by the Exhibitor. If the Organizer incurs damages or litigation as a result, the Exhibitor shall bear full compensation liability, including attorney and court fees, without objection:

(1) Using bare ground as an exhibition booth.

(2) Installing stage sound equipment, aerial balloons, two-story booths, or

	decorations over 4 meters without prior application and approval. (3) Failing to comply with fire safety rules in column wrapping operations, or obstructing access to electrical boxes in enclosed columns (e.g., by locks or other barriers).
Occupational Safety and Health	1. If an Exhibitor engages in conduct that disrupts public order, offends public morals, harms the image of the exhibition venue, endangers public health or safety, or otherwise hinders the order or quality of the Exhibition, and fails to correct the issue after discovery and request by the Organizer, the Organizer may immediately cancel the Exhibitor's qualification, terminate participation, or suspend water and electricity. All fees paid shall be forfeited. Violators shall be barred from participating in TAITRA-organized exhibitions for at least two editions, and accumulated years of participation shall be reset to zero. The Organizer shall not be liable for any losses or damages suffered by the Exhibitor as a result. If the Organizer incurs damages or becomes involved in litigation, the Exhibitor shall bear full liability for compensation (including but not limited to attorney's fees and court costs) and may not raise objections. The above violations include, but are not limited to: (1) Using drones for aerial photography without Organizer approval. (2) Creating noise of 85 decibels or above. (3) Emitting smoke, exhaust, dust, foul odors, irritating gases, or volatile organic solvents during demonstrations or operations without adequate pollution-control equipment, thereby affecting neighboring booths or the Exhibition as a whole. (4) Improper or negligent installation, operation, maintenance, or management of booth facilities, items, or exhibits causing injury, death, or property damage to Exhibitor staff, Organizer staff, managers, or third parties. (5) Causing a fire through booth design, construction, or improper use of electrical appliances. (6) Harassing, using indecent language, ranting, insulting, intimidating, coercing, or harming staff, fellow Exhibitors, visitors, or other personnel.

	(7) Using inappropriate mobility devices such as two-wheeled transporters, skateboards, or similar equipment inside the venue. (8) Drunkenness and similar inebriated behavior at the exhibition venue. (9) Carrying prohibited articles, explosives, flammable materials, or other dangerous items that may cause injury, property damage, or threaten order and safety. (10) Wearing foul-smelling clothing, slippers, or carrying unclean items that damage the venue's image. (11) Failing to ensure the safety of Exhibitor personnel and visitors, including maintaining safe distances from equipment and machinery. (12) Any other conduct affecting venue order, exhibition progress, or the safety of people and property.
Insurance	1. During the Exhibition period (including move-in and move-out), Exhibitors shall assign personnel to safeguard exhibited products, decoration materials, engineering facilities, and equipment. Valuable exhibits must be insured at the Exhibitor's own expense, and security personnel should be engaged as needed. The Organizer bears no responsibility for any loss or damage. 2. From the time exhibits and decoration materials are delivered to the venue until they are removed after the Exhibition, Exhibitors shall obtain, at their own expense, adequate insurance coverage. Such coverage shall include, but is not limited to: fire insurance, theft insurance, water damage insurance, and public liability insurance (including supplementary coverage for natural disasters such as typhoons, earthquakes, floods, and heavy rain). Exhibitors are solely responsible for the operation, maintenance, and safety of their rented booth space, facilities, and personnel, and must ensure this relevant insurance is effective throughout move-in, the Exhibition, and move-out. 3. When Exhibitors organize activities in their booths, they must provide participants with clear on-site safety information and precautions, and shall be fully responsible for maintaining participant safety. In the event of injury, accident, or dispute among participants, the Exhibitor shall immediately handle the matter and bear all related legal liabilities. If such incidents

	result in claims, demands for indemnification, or litigation against the Organizer, the Exhibitor must unconditionally compensate the Organizer for all damages and expenses incurred, including legal fees.
Protest or Petition	1. If an Exhibitor engages in any of the following conduct and, after discovery by the Organizer, fails to make corrections as required, the Organizer may disqualify the Exhibitor, terminate participation, or suspend utilities (water and electricity). All fees paid shall be forfeited. The Exhibitor shall be barred from Organizer-held Exhibitions for at least two years, and accumulated years of participation shall be reset to zero. The Organizer shall not be liable for any losses or damages arising therefrom. If the Organizer incurs damages or becomes involved in litigation as a result, the Exhibitor shall bear full compensation liability (including but not limited to attorney's fees and court costs) and may not raise objections: (1) Allowing disputes not caused by the Organizer to escalate into disturbances, public petitions, or protests at the Exhibitor's booth or within the Exhibition venue, thereby affecting order or damaging the image of the Exhibition.
Information Security	**1. Special Clauses for Information Security** (1) Exhibitors shall maintain information and communication security, comply with the *Cyber Security Management Act*, its implementing regulations, and all cybersecurity rules and standards promulgated by the Executive Yuan, and observe the cybersecurity measures required by the Organizer. Upon discovering any cybersecurity incident affecting the Organizer, the exhibition venue, or the Exhibitor, the Exhibitor shall notify the Organizer within thirty minutes, cooperate fully, and follow all emergency response measures. (2) For information and communications software, hardware, or services used in the Exhibitor's business operations, if the competent authority publishes a list of manufacturers or products deemed to endanger national cybersecurity under the *Principles for Agencies to Restrict the Use of Products that Endanger National Cybersecurity*, Exhibitors are prohibited from using any products from these manufacturers or those listed. This prohibition applies equally to any subsequent adjustments

	or updates to the list. (3) If Exhibitors use LED message boards, electronic screens, or other devices to display content to the public, they must ensure that the content is lawful and does not offend public morals or disrupt social order. If inappropriate content is displayed due to hacking or other unauthorized interference, the Exhibitor shall immediately terminate the broadcast and comply with the notification and response requirements set forth in Paragraph 1 of this Article. (4) If the Organizer suffers damages due to an Exhibitor's violation of this Article—including but not limited to claims, demands for compensation, or litigation—the Exhibitor shall compensate the Organizer for all direct and indirect damages, including but not limited to attorney and court fees. If the rights of third parties are harmed, the Exhibitor shall also assume full liability without delay.

XXIV. Regulations on Work at TAITRA Venues

Please refer to such information on website:
English: https://www.tainex.com.tw/en/venue/app-exhibition/1
Chinese: https://www.tainex.com.tw/venue/app-exhibition/1

XXV. General Regulations for Visitors at TAITRA's Taiwan International Trade Shows

Last revised: September 3, 2025

Item	Article
General Provisions	1. These Rules are established by the Taiwan External Trade Development Council (hereinafter referred to as the "Organizer") 2. The Organizer shall have sole authority to determine, interpret, and enforce whether any conduct of visitors during the exhibition complies with or violates these Rules, and no objection shall be raised. 3. These Rules shall be published on the official exhibition website for visitors' review and printing. Visitors may not claim exemption from these Rules on the grounds of failure to review such content, lack of individual notice, or any other reason. 4. The Organizer reserves the right to amend these Rules at any time to address matters not covered herein.
Exhibition Period, including Occupational Safety, Protests, or Petitions	1. Visitors shall comply with the Organizer's crowd control measures. In the event of any of the following circumstances, and where the visitor fails to rectify such conduct after being advised by the Organizer, the Organizer may deny entry, require the visitor to leave within a specified period or immediately, and prohibit re-entry into the venue. All fees paid shall be forfeited without refund, and visitors shall comply unconditionally. The Organizer shall not be liable for any damages suffered by the visitor as a result thereof and reserves the right to pursue legal action for any damages or losses caused by the visitor. (1) Acts in violation of public order or good morals, or acts that adversely affect the image, hygiene, or personal safety at the venue, or otherwise disrupt the exhibition. A. Producing noise exceeding 85 decibels during the exhibition.

	B. Harassing, using offensive language, shouting, insulting, threatening, coercing, or harming exhibition staff, exhibitors, visitors, or other personnel. C. Using inappropriate mobility devices, such as hoverboards or skateboards, within the venue or in areas not authorized by the Organizer. D. Being intoxicated or engaging in disorderly conduct within the venue. E. Carrying prohibited, explosive, flammable, or otherwise dangerous items that may cause personal or property damage or disrupt venue order or safety. F. Wearing foul-smelling clothing, slippers, or bringing unclean items that negatively affect the image of the venue. G. Carrying loudspeakers or similar noise-producing devices that disturb venue tranquility. H. Engaging in solicitation or sales activities. Upon verification of any report by staff, exhibitors, or visitors, the Organizer may require immediate or time-limited departure. I. Any other conduct affecting venue order, exhibition operations, or the safety of persons or property. (2) Conducting protests, petitions, or similar activities within or outside the venue (including forums and related event locations) that disrupt order or the visitor experience. (3) Refusing to follow the Organizer's prescribed entry or exit procedures when entering or leaving the venue. (4) Using another person's identification or forged/altered identification documents to enter the venue. (5) Using drones for aerial photography within the venue without the Organizer's authorization.

	2. To maintain venue order and safety, visitors under ____ years of age are prohibited from entry during the exhibition period from (month/day) ____ to ____ . 3. Visitors shall complete pre-registration or onsite registration as announced by the Organizer and, during the exhibition, present valid admission credentials (e.g., QR code, visitor badge, or ticket) upon entry. A “one person, one pass” policy is strictly enforced. Admission credentials may not be transferred, loaned, misappropriated, or reused. Any violation, once verified, will result in confiscation of the credential, immediate removal from the venue, prohibition of re-entry, and forfeiture of all fees paid. The Organizer shall not be liable for any resulting damages and reserves the right to pursue legal action against violators. 4. Where exhibits involve machinery, food processing, packaging, biotechnology, pharmaceutical, or catering equipment, visitors shall follow onsite staff instructions and shall not approach, touch, or operate such equipment. Given crowding, visitors shall remain attentive to their surroundings to avoid collisions or accidents. The Organizer shall bear no liability for personal injury or property damage resulting from non-compliance with the foregoing.
Assumption of Risk Statement	1. Visitor Guidelines： (1) Visitors shall be solely responsible for the safekeeping of their personal belongings during the exhibition to avoid loss, theft, or damage. The Organizer shall bear no responsibility for custody or compensation in the event of loss, damage, theft, or robbery of personal property within or outside the exhibition premises.

	(2) Visitors shall exercise due care with respect to their movement, booth installations, public facilities, and crowd safety, and shall follow the guidance and safety instructions of onsite personnel. The Organizer shall not be liable for any injury, accident, or discomfort arising from personal negligence, the acts of third parties, or force majeure events (including but not limited to earthquakes, typhoons, or unforeseen incidents), and visitors shall assume all related risks. (3) Visitors are advised to obtain travel accident insurance or personal injury insurance at their own discretion for enhanced personal protection. 2. Disclaimer of Liability： (1) Visitors expressly acknowledge and voluntarily participate in the exhibition (including peripheral activities) with full understanding and acceptance of all potential risks, whether enumerated herein or not. (2) The Organizer shall not bear any legal liability for accidents, injuries, death, or property loss incurred by visitors during the exhibition (including peripheral activities) resulting from personal reasons, undisclosed health conditions, failure to follow instructions, or other related factors. Visitors, their family members, executors, or related parties shall have no right of action against the Organizer or any related entities or personnel. (3) Visitors agree that the Organizer shall bear no responsibility for any accident, injury, death, or property loss that may occur during travel to or from the exhibition venue (including peripheral activities). 3. Visitor Declarations：

	(1) Visitors warrant that they are in good health, have no conditions rendering them unfit to participate in the exhibition or related activities, and have understood the nature and risks of the exhibition and activities. (2) Visitors agree to comply with all rules of the Organizer and follow the instructions of onsite personnel. (3) Visitors agree to promptly notify onsite personnel in the event of any discomfort during the activities. (4) Visitors agree that the Organizer may take photographs, make video or audio recordings, and live-stream at the venue and related activities, and hereby authorize the Organizer to collect, process, and use such materials for exhibition promotional purposes without further notice or compensation. (5) Visitors warrant that they will provide valid identification and information for identity verification by the Organizer, confirm the foregoing statements, and assume corresponding legal responsibility.

	(6) Visitors acknowledge and understand that, for purposes of promoting, contacting, statistical analysis, improvement, and optimization of the exhibition, the Organizer may collect, process, and use personal data provided by visitors through various means (including but not limited to online registration, onsite registration, and participation in interactive activities). Visitors agree that, for the foregoing purposes, the Organizer may collect, process, and use their personal data through various forms (including but not limited to photography, video or audio recording, and live-streaming), and authorize the Organizer to use the collected personal data and images for exhibition publicity for an indefinite period without further notice or remuneration. Visitors providing personal data may exercise the following rights under the Personal Data Protection Act: (1) access or request review; (2) request copies; (3) request supplementation or correction; (4) request cessation of collection, processing, or use; and (5) request deletion. To exercise any of the foregoing rights, please contact the exhibition organizer. (7) Entry into the venue signifies that you have carefully read and agree to the foregoing statements. If you do not agree, you will be unable to participate in the exhibition.

Note:

- The Chinese manual will take priority for information not specifically mentioned in this English version; the organizer reserves the right to make rulings on conditions and regulations not specifically mentioned in both manuals, and any decision made is final.
- Certain regulations and forms are only available in the Chinese manual. Please notify your contractor to review the Chinese version, and submit any necessary forms on your behalf.